



Atyenhenge Atherre Aboriginal Corporation (AAAC)

Position Description

Position Title:	Ltyentye Apurte Collective Impact Program Coordinator
Level / Salary Range	SACS Award Level 6.2 (\$117,885)
Position Type	Full Time
Location:	Ltyentye Apurte / Santa Teresa, 80kms from Alice Springs,

Ltyentye Apurte Collective Impact Initiative (LACII) Program:

Ltyentye Apurte has been successful in obtaining the Aboriginal Investment NT (AINT) Collective Impact Initiative Grant. The grant is an Aboriginal community led partnership with AINT designed to deliver multiple, large scale projects in the community. An MoU was signed in August 2026 for twelve months, being the first phase of the funding. The first phase is a twelve month collaboration to finalise the community infrastructure plan – enabling the program to work on architectural plans and costings of the proposed community ideas. This will enable the community to create a long term strategic infrastructure plan.

A significant part of the Collective Impact Initiative will be to finalise a business plan for Community Managed Housing. The community has long voiced its desire to manage their own housing since 2006 when the intervention took away many jobs carried out by local people around housing maintenance. AAAC's 2023 Strategic Plan and Local Decision Making Agreement 2024-prioritise management of housing as a goal for the community. Both Aboriginal Housing NT and Community Housing Central Australia have expressed interest in working with the Santa Teresa Community to establish a community managed housing program.

1. Key Functions

- Oversee the set-up, piloting and delivery of LACII in Ltyentye Apurte
- Establish a sub-committee of the AAAC Board to assist with the delivery of the Program
- Recruit a local facilitator to assist with the delivery of LACII in the community.
- Build and maintain important relationships in Ltyentye Apurte, with community members, local employers, AAAC Board, AINT, and other stakeholders
- Responsible for program management, program governance, and ensuring compliance with relevant funding agreements.

2. Reporting

- Report to the AAAC CEO
- Advised by the LACII community steering committee
- Work in partnership with the AINT project managers

3. Responsibilities

Sub-Committee

- Establish a sub-committee of the AAAC Board to assist with the delivery of the Program, ensuring the committee is an accurate reflection of the community members. The sub-committee will make recommendations to the AAAC Board which is ultimately responsible for final decisions on the AINT grant.
- Finalise Terms of Reference for the LACII sub-committee
- Lead the sub-committee meetings and assist the sub-committee (and AAAC Board) to ensure the best decisions for the infrastructure in the community.

Community Managed Housing

- AAAC's Treasurer has undertaken initial discussions with Aboriginal Housing NT and Community Housing Central Australia who have both expressed interest in working with Santa Teresa to establish a community managed housing program.
- The Central Land Council have written a detailed submissions on the requirements for a community to commence their own community managed housing.
- Create a working document / business plan establishing a phased approach to starting community managed housing. The plan should build on existing work conducted by the Central Land Council and include the legislative obligations Ltyentye Apurte will have to establish, plus relevant costings and timelines for the relevant components of a phased plan (Repairs & Maintenance, Tenancy Services, Construction of New Housing)

Infrastructure Program

- Discussions on infrastructure plans within the community have been ongoing since early 2025. The LACII coordinator will work with the sub-committee and the community to ensure all community ideas are identified.
- Work with the sub-committee and the AAAC Board to undertake some smaller projects that have been identified. This will enable some minor projects to start quickly, and ensure continued motivation amongst community members.
- Organise plans, costings and future operational costs/plans for the larger projects that have been identified.
- Create a strategic infrastructure plan that will enable the sub-committee and AAAC Board establish the priorities for the balance of AINT funding, and work with AINT to source alternative funding if necessary.

Community engagement and Governance

- Recruit and mentor a local Arrernte facilitator / staff member to work with the program, ensuring the staff member is able to remain independent in their advice on infrastructure projects.
- Establish processes and a team culture that centres local Aboriginal people in the design and delivery of the program
- In collaboration with the AINT project managers, work closely with and report to the sub-committee that will support community-led decision making on the program
- Provide regular updates on the programs implementation to the steering committee and to the AAAC Board of Directors
- Take direction from the Steering Committee on other community engagement activities
- Foster a culture of reflective practice among program staff, partners and participants, learning from the process and adapting the design as needed
- Establish and maintain effective networks and working relationships with partner organisations in Ltyentye Apurte, AINT and other stakeholders.

Program management and reporting

- Manage the budget, reporting and partnership agreement compliance for AINT
- The LACII Coordinator will form part of the AAAC Management team; the Coordinator will collaborate closely with the AAAC Management team and participate in AAAC Management Meetings.
- Work in close partnership with the AINT Project Management team
- Report to the AAAC CEO keeping them informed and involved in relevant aspects of the program
- Actively monitor and manage program risks relating to program delivery
- Monitor community sentiment towards the program, and any other AAAC program, and if necessary advise/inform the CEO and AAAC Management team accordingly.
- Ensure compliance with AAAC policies and procedures.

4. Selection criteria

Essential skills, knowledge and experience

- Experience working successfully in Aboriginal Communities, ideally remote Communities;
- Community Development experience; ideally with project management experience with proven ability to plan and coordinate activities, projects/programs in a complex social environment
- Strong stakeholder engagement experience;
- Ability to communicate effectively with a wide variety of people, including Aboriginal people whose first language may not be English, and the ability to develop strong and trusting relationships
- Demonstrated good interpersonal and communication skills including the ability to develop and maintain program partnerships and strong program participation
- Experience supervising and leading a small team
- Demonstrated time management and team working skills
- Well-developed research, analysis, evaluation and reporting skills.
- Some knowledge of the culture, history and challenges of Central Australian Aboriginal people, ideally of Arrernte people
- Good computer skills including with Microsoft Office, understanding of social media and ability to undertake internet and other quick research
- Full current drivers licence
- Current Working with Vulnerable People ('Ochre') card and police check or an ability to obtain these prior to or shortly after commencement.

Essential qualifications

- a) Degree in community or international development, youth work, anthropology or another relevant discipline, OR;
- b) Demonstrably equivalent qualifications and/or experience.

Desirable

- Some knowledge of the Arrernte language;
- Appropriate level of health and fitness to meet the rigours of remote fieldwork including experience driving on remote outback roads.

Employment conditions

- Accommodation provided; working from home (in Alice Springs) is possible for this position; approx 50/50 community / working from home.
- Salary within salary range commensurate with experience and qualifications
- Salary sacrifice
- Telephone & Internet
- Use of program vehicle during work hours
- Six weeks annual leave with other leave entitlements
- Professional development opportunities
- Relocation allowance

References:

www.aaacorp.org.au

<https://www.aboriginalinvestment.org.au/collective-impact-initiatives/>