

Job Description

Agency	Department of Children and Families	Work unit	Regional Services Central Australia
Job title	Director Remote Families	Designation	Senior Professional Officer 2
Job type	Full time	Duration	Ongoing
Salary	\$157,334 - \$171,482	Location	Alice Springs
Position number	27555	RTF	356888
		Closing	19/10/2026
Contact officer	Andrew Walder on 08 8955 6001 or Andrew.Walder@nt.gov.au		
About the agency	Homepage Department of Children and Families		
Apply online	https://jobs.nt.gov.au/Home/JobDetails?rtfId=356888		

APPLICATIONS MUST INCLUDE A ONE-PAGE SUMMARY ABOUT YOU, A DETAILED RESUME AND COPIES OF YOUR TERTIARY QUALIFICATIONS.

Information for applicants – inclusion and diversity

The NTPS values diversity. The NTPS encourages people from all diversity groups to apply for vacancies and accommodates people with disability by making reasonable workplace adjustments. If you require an adjustment for the recruitment process or job, please discuss this with the contact officer. For more information about applying for this position and the merit process, go to the [OCPE website](#).

Primary objective

Manage Child Protection directorates which operate across the Central Region, ensuring professional standards and ongoing improvement by influencing recommendations to develop, implement and evaluate the Agency's policies and procedures. Further effectively manage Departmental resources in accordance with relevant legislation including the Public Sector Management Act 2012 and Financial Management Act 2014.

Key duties and responsibilities

1. Provide effective leadership and resource management to directorates across the Central Region in accordance with legislation, policies and procedures.
2. Manage change inclusive of the development and implementation of appropriate strategies to ensure an effective and efficient transition.
3. Manage operational statutory service delivery to achieve quality practice and compliance with legislative and policy requirements.
4. Actively contribute to the development, implementation and review of business plans at a divisional, directorate and work unit level to achieve the Agency's strategies and mitigate risks.
5. Establish and maintain strategic alliances with government and non-government agencies at a local level to further shared agendas and to optimise outcomes for clients.
6. Provide strategic expert written and verbal advice to the Executive Director, on complex issues to inform priorities and respond to Agency, wider community and whole of sector agendas.
7. Provide high level support to the Executive Director in the effective leadership and coordination of emergency and recovery operations in the event of an emergency

Selection criteria

Essential

1. A degree of an Australian tertiary institution, which gives eligibility for membership of the Australian Community Workers Association, the Australian Association of Social Workers, or the Australian Psychological Society, or equivalent OR Diploma of Child, Youth and Family Intervention AND Vocational Graduate Certificate in Community Services Practice (Statutory Child Protection) or Graduate Certificate in Safe Communities (Child Protection).
2. Extensive experience in the delivery of statutory welfare services.
3. Demonstrated ability to effectively lead and manage Departmental resources inclusive of exercising financial and human resource delegations ensuring probity and accountability in accordance with relevant legislation, policies and procedures.
4. Highly developed written communication skills in preparing executive correspondence within a timely manner.
5. Highly developed oral and interpersonal communication skills with the ability to engage, consult, negotiate and influence with a range of internal and external stakeholders and clients from diverse backgrounds.
6. Demonstrated ability to interpret and apply legislation, policies and procedures in a statutory setting inclusive of providing high level feedback in consultation and evaluation phases.
7. Demonstrated ability to think strategically, conceptually and innovatively inclusive of applying analytical and problem-solving skills to complex issues.
8. Demonstrated ability to build organisational capacity through effective management and leadership inclusive of cultivating a positive workplace culture, facilitating supervision and developing individual capabilities.
9. Display personal drive and integrity inclusive of the ability to positively adapt to change and manage competing priorities demonstrating resilience.

Desirable

1. Tertiary qualification in business management, human resource management, social work or psychology

Further information

The selected applicant will be required to hold a current Working with Children Clearance notice (Ochre Card) and undergo a criminal history check (a criminal history will not exclude an applicant from this position unless it is a relevant criminal history).

Approved: September 2026

Executive Director Families Central Region