

Position Description

Position Title	Clinical Team Leader		
Job ID	JC100057		
Reports to	Service Manager		
Direct reports	Yes		
Program/ service	Connected Care		
Directorate	Services		
Primary location	Northwest	Work Arrangement Primarily Onsite	
Award & classification	HPSS Award – Health Professional Employee Level 2 / Nurses Award – Registered Nurse Level 3		
Designated role?	No		
Last reviewed	Sep 2026		

About Wellways

For close to 50 years, Wellways has worked with people, families, friends and carers to create an inclusive community where everyone can imagine and achieve their hopes and potential.

Founded by families advocating for better mental health support, lived and living experience remains at the heart of everything we do. Today, Wellways is one of Australia's leading mental health, wellbeing, carer and disability services organisations, supporting people of all ages experiencing mental health challenges or barriers to their physical, social and emotional wellbeing.

We work alongside people in their recovery journey, recognising that every person is the expert in their own life. Our approach focuses on strengths, aspirations and opportunities for connection, supporting people to build the life they want and participate fully in their community.

Our teams bring together lived and living experience, peer support, psychosocial and clinical expertise. We value each perspective equally, recognising that meaningful support is created when different forms of knowledge and experience work together with the person at the centre.

Beyond delivering services, we work to strengthen communities and drive positive change through advocacy, partnerships and system reform. Guided by our values of honesty, acceptance, fairness, commitment and participation, we connect people, strengthen families and transform communities. To learn more, visit www.wellways.org.

About Program/ Service

Connected Care is a statewide, integrated mental health service delivered by Wellways in partnership with Stride Mental Health and Clarity Health Care and commissioned by Primary Health Tasmania

(PHT). Operating a 'no wrong door' approach and based on stepped care principles, the service supports adults aged 18 years and over to access mental health care and support at no cost. A centralised statewide after-hours service provides additional access to support outside core service hours.

A multidisciplinary team brings together clinical, psychosocial and peer expertise and, through proactive care coordination, outreach and flexible delivery approaches, supports equitable access and provides seamless, holistic care. People are supported to access the right level of care at the right time and move between levels of support as their needs change, without unnecessary interruption supporting recovery, wellbeing, continuity of care and positive outcomes.

The service works in partnership with participants, families and service providers to create coordinated pathways across health and community services.

Connected Care is person-centred, recovery-oriented and stepped-care based, using the Initial Assessment and Referral Decision Support Tool (IAR-DST). It connects people to the wider service system to support their mental, social, physical and emotional goals.

About the Role

The Clinical Team Leader is responsible for leading the day-to-day operations of the clinical workforce across Northwest Tasmania, ensuring participants receive high-quality, person-centred, recovery-oriented mental health care in accordance with organisational, contractual and legislative requirements.

The role provides visible leadership, workforce coordination, and practice guidance to the Clinicians, while fostering a positive, inclusive and high-performing team culture. The role also carries a caseload, delivering evidence-based therapeutic interventions directly to participants.

Working closely with the Service Manager and other Team Leaders, the role translates organisational priorities into daily practice, supports employee capability and ensures operational and clinical issues are addressed promptly. Under the direction of the Service Manager, the Team Leader works collaboratively to support the multidisciplinary team — clinical, peer and psychosocial — to work effectively together, alongside the person's wider care and support network.

This role is primarily office-based and provides accessible, hands-on leadership and support to clinicians and the broader service team. The position supports the effective implementation of the Connected Care model. The role includes building and maintaining strong relationships with local service providers and stakeholders, facilitating collaboration across the service system, and fostering a positive, connected team culture. Through coaching and operational oversight, the position supports staff wellbeing, professional practice, service performance and continuous improvement.

Key Responsibilities

Role-specific Responsibilities:

Service Delivery & Operational Leadership

- Lead the day-to-day delivery of services to ensure safe, high-quality and participant-centred outcomes.
- Coordinate daily team operations, participant allocation, workflow and rostering to meet service demand and workforce coverage needs.
- Monitor leave, vacancies and staffing requirements and communicate emerging workforce issues.
- Provide visible leadership and practical operational support to Mental Health Clinicians.
- Provide day-to-day clinical practice guidance to Mental Health Clinicians, including facilitating complex case discussions and clinical case reviews, to support sound clinical decision-making, and escalating complex matters as required.
- Make day-to-day operational decisions within delegated authority and in accordance with relevant policies and procedures, responding promptly to service issues and escalating significant incidents, complaints and higher-level matters to the Service Lead or Service Manager as appropriate.
- Ensure accurate operational information is maintained and contribute to reporting requirements as requested.
- Support implementation of organisational initiatives and local service improvements.
- Ensure participant feedback informs day-to-day service improvement.
- Promote consistency in service delivery, organisational practice and participant experience.
- Hold a clinical caseload, delivering evidence-based therapeutic interventions directly to participants.

Stakeholder & Participant Relationships

- Develop positive working relationships with participants, carers and local service providers.
- Support effective collaboration with internal teams, consortium partners and external service providers.
- Encourage meaningful community participation and connection.
- Represent Wellways professionally in day-to-day stakeholder interactions.
- Work alongside participants, families and carers to promote choice, self-determination, community participation and participant voice, ensuring their input shapes day-to-day support and decisions.
- Value and draw on lived and living experience to inform the team's practice and decision-making.

Governance, Quality & Risk

- Support compliance with organisational, contractual and legislative requirements.
- Provide day-to-day clinical governance through supervision, scope-of-practice oversight, reporting, escalation, open disclosure and follow-up.
- Identify, manage and escalate operational risks appropriately.

- Ensure incidents, hazards and complaints are managed in line with organisational processes.
- Support implementation of quality improvement initiatives.
- Promote safe work practices and contribute to continuous improvement.
- Model ethical, professional practice that reflects recovery-oriented, trauma-informed, strengths-based and evidence-informed approaches, and is culturally safe, responsive and inclusive.
- Engage in reflective practice, through critical reflection, supervision and Communities of Practice, to strengthen self-awareness and practice, and support the team to do the same, fostering a culture of continuous learning and accountability.
- Support Wellways-wide service innovation and quality initiatives relevant to your service.
- Be responsible for day-to-day facilities, maintenance and fleet matters at the service site,, escalating matters as required.

People Leadership Responsibilities:

In addition to the role-specific responsibilities, this role is expected to fulfil the following Core Leadership Responsibilities as a Wellways People Leader.

Purpose and direction	- Foster a shared sense of purpose within the team, grounded in the support provided walking alongside participants, helping employees understand how their role contributes to the service's goals and Wellways' broader priorities. - Communicate clear priorities and expectations for the team, in line with direction set by your people leader. - Support people through change and embed new ways of working in day-to-day practice.
Culture and belonging	- Foster a safe, inclusive and connected team environment where employees feel they belong and can bring their whole selves to work. - Work collaboratively with other leaders at your site to strengthen a shared, positive culture across co-located teams. - Foster a culture where the unique contribution of every discipline and role is recognised and valued in delivering high-quality, participant-centred support. - Create opportunities for employees to contribute ideas, solve problems and raise improvements. - Model Wellways' values through everyday, visible leadership. - Communicate openly and transparently with the team, building trust and clarity. - Recognise and celebrate individual and team achievements.
Performance, Development and Support	- Provide line management across the employee lifecycle — recruitment, onboarding, performance, development and recognition — to support a positive employee experience. - Support employees to plan and manage their day-to-day workload. - Provide effective supervision, coaching and mentoring to build employee capability and confidence. - Support student placements within the service, including learning plans, appropriate workplace exposure and placement supervision, in collaboration with relevant leaders and supervisors. - Facilitate employees' access to discipline-specific supervision (such as clinical or lived experience supervision) where relevant. - Identify development needs and support employees to engage in learning and professional development.

	- Address day-to-day performance, attendance and conduct matters constructively, fairly and in accordance with Wellways policies, partnering with People & Culture or escalating complex or unresolved matters to your people leader. - Respond to employee concerns and workplace issues in an impartial, timely and appropriate manner, ensuring matters are managed in accordance with Wellways policies and procedures, and escalating as required.
Health, safety and wellbeing	- Lead with practices that prioritise the physical and psychological health, safety and wellbeing of employees. - Apply a trauma-informed approach to leading the teams, supporting psychological safety and trust. - Ensure employees are aware of and can access wellbeing supports and safe pathways to raise concerns.
Inclusion, cultural safety and lived experience	- Foster an inclusive team environment where diversity is valued and respected, strengthening inclusion. - Embed lived experience in day-to-day decision-making, service delivery and continuous improvement. - Practise culturally safe leadership, supporting Wellways' Reconciliation commitments.

General Responsibilities:

The following responsibilities apply to all Wellways employees.

Conduct and compliance	- Act in accordance with the Wellways Code of Conduct (Working Together) and all relevant organisational policies and procedures.
Work health, safety and risk	- Take reasonable care for the health and safety of yourself and others, and report incidents, hazards and near misses promptly in accordance with Wellways Work Health and Safety policies and procedures. - Identify and manage risks within the scope of the role, escalating them where required, in accordance with Wellways policies and procedures, to support safe and effective service delivery.
Child safety	- Uphold the safety, rights and wellbeing of all children, promote a culture of child safety with zero tolerance for abuse and neglect, and follow Wellways' child safety reporting requirements and obligations.
Privacy and confidentiality	- Maintain the privacy and confidentiality of personal and health information and manage records in line with Wellways policies.
Inclusion and cultural safety	- Contribute to a safe, respectful and inclusive workplace, free from discrimination, bullying, sexual harassment and victimisation, and speak up about poor behaviour or concerns. - Work in a culturally safe and responsive way with Aboriginal and Torres Strait Islander People and people from diverse backgrounds.
Lived experience	- Support Wellways' commitment to the meaningful inclusion of lived experience by incorporating lived experience perspectives into work and decision-making, where appropriate to the role.
Quality and improvement	- Contribute to continuous quality improvement, including participation in reviews, audits and service development. - Seek and act on complaints and feedback to improve services.
Working with others	- Work collaboratively with colleagues to achieve shared organisational outcomes, contributing to a positive, inclusive and high performing culture. - Build and maintain effective, respectful professional relationships with internal and external stakeholders relevant to the role.

Professional development	- Engage actively in supervision, professional development and learning. - Complete all mandatory and role-related training, including refreshers, within required timeframes.
Other duties	- Manage and plan own work to meet individual goals and outcomes. - Undertake other reasonable duties as directed.

Key Selection Criteria

Qualifications, Experience and Skills

Essential:

- Relevant tertiary qualification and current registration or accreditation, at the level required for that discipline, in one of the following:
 - o Psychologist (registered or clinical);
 - o Social Worker eligible for membership of the AASW;
 - o Registered Nurse with demonstrated mental health experience;
 - o Occupational Therapist registered with AHPRA;
 - o Qualified Aboriginal Mental Health Worker or Practitioner; or
 - o Counsellor fully registered with PACFA or registered at Level 3 or 4 with the ACA.
- Demonstrated experience providing evidence-based clinical mental health services to people with severe and/or complex mental health needs, including assessment, therapeutic intervention, care coordination and the use of validated outcome measures.
- Sound understanding of the Tasmanian Mental Health Act 2013 and other relevant legislation, and its application to clinical practice.
- Willingness and ability to learn and apply the IAR-DST or equivalent stepped-care assessment tools.
- Demonstrated experience leading frontline teams and coordinating daily operations, including responding to changing service priorities.
- Experience supporting workforce capability through supervision, coaching or mentoring.
- Demonstrated ability to drive continuous improvement and support employees through organisational change.
- Demonstrated commitment to participant-centred, recovery-oriented and trauma-informed practice.
- Demonstrated ability to build effective relationships with participants, families, carers, consortium partners, service providers and other stakeholders.
- Demonstrated ability to establish collaborative partnerships across the service system.
- Demonstrated ability to support the team to work collaboratively across peer, psychosocial and clinical disciplines to deliver integrated, person-led care.
- Demonstrated ability to balance duty of care with dignity of risk.
- Strong interpersonal, communication and problem-solving skills.
- Willingness to travel across Northwest Tasmania required.

Desirable

- Understanding of health services across the Northwest Tasmania.
- Experience working in, and/or managing a team in a similar type of health or community service.

- Experience in roster coordination, recruitment and onboarding of employees.
- Lived or living experience of mental health, disability or caring.

Compliance Checks

This role requires the following to be maintained throughout employment in accordance with Wellways' Workplace Compliance Screening Policy and Procedure:

- Right to work in Australia
- 100 points of ID
- Valid Driver Licence
- Satisfactory National Police Record Check
- International Police Check (if applicable)
- Current Working with Children Check
- Current NDIS Worker Screening Check
- NDIS Worker Orientation Module Certificate – Quality Safety and You

Our Commitments

Wellways is committed to reconciliation and acknowledges Aboriginal and Torres Strait Islander People as the Traditional Owners and Custodians of the land on which we live, work and play. We pay respect to their Elders past and present.

We are [committed to child safety](#), inclusive communities, workplaces, policies and services for people of all backgrounds and lived experiences, genders, sexualities, cultures, bodies and abilities.

Wellways is committed to prioritising the health and safety of employees and ensuring that all work is carried out in a safe and responsible manner. We will take all reasonably practicable measures to identify, eliminate or minimise risks to health and safety, including psychosocial risks, in our workplaces. Beyond minimising harm, we are committed to fostering a positive environment where people feel supported and able to thrive. Our commitment extends to protecting the wellbeing of all people in our workplaces, including service users, their families and the wider community.

Position Description Statement

This position description outlines the purpose, scope and key responsibilities of the role. It may be updated from time to time to reflect organisational changes. Where changes to this position description materially affect the role, Wellways will consult with the employee in accordance with applicable legislation and organisational policies.

By signing your employment agreement, you acknowledge that you have read and understood this position description.