

Committee of Governance



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Did you know that Wyndham Park Community Centre is an incorporated association governed by a group of Volunteers?

Our Community Board or Committee of Governance consists of ten people including a President, Vice President, Treasurer and Secretary. This team of volunteers oversees the operation of Wyndham Park Community Centre and supports the Management and Staff to engage and respond to our diverse community.

About Wyndham Park Community Centre Inc.

Wyndham Park Community Centre Inc is a charity and Neighbourhood House based at 55–57 Kookaburra Avenue, Werribee. We create welcoming, inclusive spaces where people can connect, participate, learn and contribute. We work alongside community to respond to local needs, strengths and opportunities.

WPCC primarily serves the communities of Werribee and Hoppers Crossing, while also providing facilities, programs and partnerships that support people and organisations from across Wyndham. The Association operates both Wyndham Park Community Centre and Wyndham Park Community Shed. Across these spaces, WPCC delivers a wide range of programs and services, including the Community Store and Community Grocer, Ceramics classes, Tool Library, Men's and Women's Shed programs, community lunches, room hire, social and creative activities, and learning and skill-development opportunities.

Through these programs, partnerships and shared community spaces, WPCC works to strengthen social connection, community wellbeing, inclusion and local capacity.

Role overview

WPCC is currently looking for new Committee Members to come on board from November of this year. As a volunteer board member, you will play a crucial role in shaping the future of Wyndham Park Community Centre. Providing input to our organizational strategy and ensuring that high standards of governance are maintained. The committee meets seven times a year for approximately 2 hours, committee members are expected to also contribute to working groups and subcommittees which provide guidance and recommendations to the Manager of WPCC.

About you

As a resident of Wyndham, you would like to contribute to your local community. You are passionate about community strengthening and believe the welcoming and inclusive spaces provided by Neighbourhood Houses are important to wellbeing and connection. You would like to develop your community leadership and also support others to grow their own confidence. You have a skillset which can make a difference, whether it be language, accounting skills, presentation or organizational skills, knowledge of building and engineering, government, project management or more. We encourage members of all cultural backgrounds and abilities to apply. Community Centres need to always hear a wide range of voices and opinions to be inclusive and to make a positive difference.

Key responsibilities

- Attend and participate in bimonthly committee meetings (some online and some face to face) at Wyndham Park Community Centre
- Attend and contribute to the planning of WPCC's Annual General Meeting held in November of each year.
- Read and provide feedback to meeting agendas, minutes, financial reports, and management reports all discussed at regular meetings.
- Participate in working groups or subcommittees which are tasked with specific undertakings relevant to the work and direction of Wyndham Park Community Centre
- Bring your local knowledge of community needs and strengths to the role, helping WPCC to best use its resources to achieve its mission while continually providing pathways for the community to engage with the operation and capacities of the association.