



Position Description

Wamba Wemba Education Coordinator

Wamba Wemba Aboriginal Corporation (WWAC)

Location: Swan Hill & Wamba Wemba Country (with travel across the RAP area)

Reports to: Chief Executive Officer

Employment Type: Full-time (1.0 FTE), funded to June 2028

Salary Range: \$100,000.00 - \$110,000.00

1. About Wamba Wemba Aboriginal Corporation

Wamba Wemba Aboriginal Corporation (WWAC) proudly represents the Wamba Wemba Peoples, the Traditional Owners of Country spanning the Murray and Loddon River systems across north-western Victoria. As the Registered Aboriginal Party (RAP), WWAC holds statutory responsibilities under the Aboriginal Heritage Act 2006 to protect and manage cultural heritage.

WWAC's Strategic Plan identifies language revitalisation, cultural identity strengthening, youth development, and education partnerships as core priorities. The Education Coordinator plays a central role in delivering these outcomes by embedding Wamba Wemba language, culture, and knowledge across schools, families, and community.

This role is funded through two Department of Education agreements:

- Education Liaison Officer (2025–2028)
- Curriculum & Language Flexible Funding (2026–2029)

Together, these grants create a unified, community-led education and language program.

2. Position Purpose

The Wamba Wemba Education Coordinator leads the delivery of WWAC's education, curriculum, and language revitalisation programs across Wamba Wemba Country. The role strengthens cultural identity, builds school partnerships, supports teachers, and increases access to Wamba Wemba language learning for children, families, and educators.

The Coordinator delivers all obligations under both Department of Education funding agreements by coordinating school engagement, curriculum development, language workshops, community sessions, linguist support, advisory group activities, and reporting.



3. Key Responsibilities

A. School Engagement & Education Partnerships

- Build strong, culturally safe relationships with schools across the Wamba Wamba RAP area.
- Develop and maintain a database of all schools, engagement history, and participation.
- Deliver school-based cultural learning activities, incursions, and curriculum support.
- Provide teachers with resources, guidance, and professional learning opportunities.
- Participate in classes to assess cultural appropriateness and delivery quality.
- Collect evidence of student participation, teacher engagement, and program outcomes.

B. Language Revitalisation & Community Learning

- Coordinate community language workshops, including online introductory classes.
- Work with linguists, Elders, and cultural practitioners to deliver language sessions.
- Support development of language resources, digital assets, and teaching materials.
- Begin planning for the republication of the Wamba Wamba Dictionary.
- Strengthen cultural identity through language learning opportunities for members.

C. Curriculum Development & Teacher Professional Learning

- Coordinate teacher networks and sub-committees to support curriculum development.
- Develop culturally grounded curriculum resources aligned to Victorian Curriculum F–10.
- Support professional learning sessions for primary and secondary teachers.
- Align curriculum activities with significant cultural dates and school events.

D. Program Coordination & Delivery

- Develop a calendar of significant First Nations dates for school alignment.
- Produce monthly newsletters highlighting cultural events and Wamba Wamba stories.
- Coordinate linguist engagement, Elder participation, advisory group meetings, and project activities.



- Manage program logistics, scheduling, travel, and resource distribution.
- Ensure all activities align with deliverables of both Department of Education agreements.

E. Reporting, Administration & Compliance

- Prepare quarterly reports for the Department of Education.
- Maintain accurate records of school engagement, community participation, and curriculum delivery.
- Report progress to the WWAC Board, including opportunities for further investment.
- Ensure compliance with all grant requirements and milestone obligations.

F. Strategic Alignment & Cultural Authority

- Ensure all education and language activities align with WWAC's Strategic Plan.
- Embed cultural authority by working closely with Elders, knowledge holders, and cultural practitioners.
- Support long-term cultural revitalisation initiatives and future curriculum expansion.
- Engage with secondary schools to identify curriculum gaps and opportunities.

4. Key Relationships

Internal

- CEO
- Elders and cultural knowledge holders
- Linguists and cultural practitioners
- Advisory Group members
- Kurrek (Country) team

External

- Schools and education networks
- Department of Education
- Teachers, principals, and curriculum leaders
- Community organisations
- Local councils and regional partners

5. Key Selection Criteria



Essential

- Strong understanding of Aboriginal culture, identity, and community engagement.
- Experience working in education, community programs, language revitalisation, or cultural learning.
- Ability to build trusted relationships with schools, teachers, and community members.
- Strong communication, facilitation, and presentation skills.
- Ability to coordinate multiple activities, stakeholders, and project deliverables.
- Commitment to Wamba Wamba cultural authority, values, and self-determination.
- Current Victorian driver's licence.

Desirable

- Experience working with Traditional Owner organisations or Aboriginal community-controlled organisations.
- Experience in curriculum development or teacher professional learning.
- Knowledge of Wamba Wamba Country, culture, language, and community aspirations.
- Experience working with linguists, Elders, or cultural practitioners.
- Skills in digital content creation or resource development.

6. Other Position Requirements

- Ability to travel across Wamba Wamba Country.
- Ability to obtain and maintain:
 - Police Check
 - Working with Children Check
- Willingness to undergo Drug and Alcohol Testing.
- Proficiency with computers, digital tools, and communication technology.

7. Salary & Conditions

- Competitive salary based on experience.
- Superannuation in accordance with legislation.
- Salary packaging available.
- Professional development supported.



8. Why This Role Matters

This role is central to WWAC's long-term cultural revitalisation. It strengthens language, identity, and cultural connection for children, families, and educators. By delivering both Department of Education agreements through a unified model, the Education Coordinator ensures sustainable, culturally grounded outcomes that reflect community aspirations and advance WWAC's Strategic Plan.

This role lays the foundation for generational cultural growth, including future investment in language resources, dictionary publication, and expanded curriculum programs.

Applications close Sunday 27th September 2026.

To apply, please submit your application to employment@wambawemba.com .

For further information about the position, please contact Lowana Moore on 0456 263 973.

Wamba Wemba peoples and Aboriginal & Torres Strait Islander peoples are strongly encouraged to apply.