

Position Description

Position Title	Case Worker	Department	State & Territory Operations - Community Programs
Location	Flexible	Direct/Indirect Reports	Nil
Reports To	Lead - Community Programs	Date Revised	May 2023
Industrial Award	Social, Community, Home Care and Disability Services Industry	Award Level	4
Job Level	Individual Contributor	Red Cross Job Grade	4
Job Requirements (licenses / compliance screening) <i>Screening is required prior to commencement. Renewals may also be required during your employment in order to comply with specific contractual or legislative requirements.</i>	• Police check - 5 Years • Clearance to work with children • Driver's Licence	Job Evaluation Number	HRC0085551
Special Measures			

Position Summary

The Case Worker provides casework support within a number of Red Cross Community Program portfolios. They will provide individualised support to clients to identify strengths and needs and assist in setting and attaining identified goals. They will work with other agencies and organisations in a collaborative approach to source appropriate support for clients.

They will also contribute to co-design process and adapt and innovate ways of working in order to improve Red Cross's response to the needs of clients.

Position Duties

Key Responsibilities / Accountabilities

- Provide quality casework support which identifies key client strengths, needs, resources available to meet those needs and the methods to assist the client to achieve meaningful change and self-agency.
- Provide case management and effective interagency collaboration.
- Conduct holistic assessments of complex client strengths and needs using the Strengths and Needs Assessment Framework (SANAF), and other risk assessments (this can include complex mental health and child protection risk assessments) and develop and implement appropriate case plans and safety planning.
- Maintain updated sector referral pathways for reference by Red Cross people
- Represent Red Cross in forums and networks, and advocate on behalf of clients to improve client opportunities and outcomes using the humanitarian diplomacy approach.
- Participate in regular and ongoing supervision, development and critical debriefing and contribution to team.
- Actively contribute to a collaborative approach to continuous practice improvement.
- Ensure client records are accurate and up-to-date and adhere to policies and procedures – both administration and financial.
- Ensure programmatic and contractual compliance requirements are met through adherence to relevant policies and procedures and providing regular and ad hoc reports in line with reporting requirements.
- Collaborate on strategic projects
- Volunteer engagement and management.
- Actively contribute to a positive work environment culture.
- Perform other duties, tasks and activities associated with this role as reasonably required by Red Cross

Key Relationships

- Senior Manager
- Team Leader
- Program Leads

- Sector partners and agencies as referral points

Person Requirements

Key Behavioural and Technical Capabilities

- Proven ability to provide high quality, specialist casework support and case management
- Demonstrated understanding of how to holistically assess complex client needs, including conducting risk assessments, and developing effective case plans and safety planning
- Proven ability to identify service gaps and manage complex cases within a context of competing priorities
- Demonstrated cultural competence and the ability to work with people from diverse backgrounds
- Application of knowledge, skills and experience in a variety of client practice approaches and frameworks
- Demonstrated effectiveness in contributing to interagency collaboration and ability to lead collaboration, advocate and network with internal and external stakeholders (which can include statutory and law enforcement agencies)
- Actively participates in reflective practice, supervision and demonstrates reflective casework principles
- Well-developed interpersonal and written communication skills
- Proven capacity to be adaptive and resilient and to work independently in a self-directed manner, and also as a member of a team.
- Demonstrated understanding of the complex needs of children and young people is desirable

Key Organisational Capabilities

- Being Resilient and Adaptable
- Building Belonging
- Being Client/ Customer Focused
- Taking Accountability

Experience

- Sound casework/ case management experience including holistic assessment of client needs and development of case plans.

- Experience in working with marginalised people in the community.
- Experience in working competently with staff and clients from cultural and linguistically diverse backgrounds with respect and humility.

Qualifications

- A Degree or Diploma in Social Work or Social and Community Services with a minimum of 1 year post-graduate experience; or other relevant qualifications, skills and experience that demonstrate equivalence to this standard, including qualifications obtained outside of Australia that you can provide a certified copy of translated to English.

Wellbeing, Health & Safety

It is our vision to be harm free and committed to providing and maintaining a safe and healthy environment for volunteers, members, staff, contractors, clients, customers, and others who may be involved in our work. Our Wellbeing Health and Safety direction is aimed at building a 'safety mindset' into our daily work, assessing and reducing risk, reporting hazards and incidents, and providing Red Cross people with a positive, healthy workplace.

- Identify and understand the current and future risks involved in undertaking your role and service delivery activities, then competently manage those risks so that everyone is safe
- Comply with the Work Health and Safety management system

Our Commitment

At Australian Red Cross we:

- Adhere to the 7 fundamental principles of Red Cross
- Act at all times in accordance with Australian Red Cross Code of Conduct (Our Code) and Child Protection Code of Conduct and applicable policies
- Strive to create a safe and inclusive culture with wellbeing at its centre. We embrace diversity and welcome Aboriginal and Torres Strait Islander people, and people with different lived experiences, abilities, gender, ethnicity, age, and sexual orientation. We are a child safe organisation with zero tolerance of any harm to children. Our vision is to be trusted as the leading humanitarian organisation making a genuine difference in the lives of people and communities