

Position Description

Position Title	Community Energy Project Officer (New England REZ)
Employer	Southern New England Landcare Ltd
Organisation profile	Southern New England Landcare Ltd is a not-for-profit community-based organisation with its office in Armidale in the Northern Tablelands of NSW. Our vision is for a vibrant, socially, and economically healthy community thriving in healthy, productive environments. Our mission is to lead, connect and enable our communities to achieve their sustainability goals in a changing environment.
Location	Armidale
Classification/ Tenure	Full-time (35 hours per week), fixed term contract to 30 April 2029. Job share may be possible.
Remuneration	\$91,455 to \$97,242 plus Superannuation per annum commensurate with experience.
Reporting arrangements	Position reports to the CEO, Southern New England Landcare Ltd.
Position Objectives	Southern New England Landcare will deliver multiple benefits for the region through the employment of a Community Energy Project Officer (New England REZ) providing trusted, independent support and information to household energy consumers navigating the renewable energy transition, ensuring equitable outcomes. It will strengthen community engagement, build capacity and ensure transparent informed participation among rural and urban community members. The Community Energy Project Officer (NEREZ) will be supported by Southern New England Landcare to interact with Landcare sub-groups and other stakeholders, to empower groups and individuals to participation in energy efficiency and renewable energy zone initiatives, and to increase the capacity of the community to deliver against target outcomes. The role will be expected to collaborate with a range of Landcare support mechanisms including Local Landcare Coordinators, Landcare Groups, and Local Government organisations.
Competencies	• Degree in environmental science, natural resource management, urban and regional planning or similar • Minimum 3 years' experience in community engagement including landholder engagement • Minimum 3 years' experience in renewable energy initiatives • Strong understanding of renewable energy development processes • Knowledge of environmental legislation and planning frameworks • Strong interpersonal and communication skills (oral and written) • Strong stakeholder engagement and coordination skills • Strong understanding of adult education and adult learning principles • Demonstrated ability to build community trust and facilitate outcomes • Strong project management skills • Strong time management and work efficiency skills • Excellent networking skills • Current driver's licence

Key Deliverables	1. Stimulate local community engagement and participation in energy efficiency initiatives and opportunities across the New England REZ. 2. Support individuals and groups with energy efficiency initiatives and opportunities across the New England REZ. 3. Coordinate with Council REZ Project Officers across the New England REZ. 4. Be a central contact point for community members to supply information regarding energy efficiency and opportunities relating to the New England REZ. 5. Deliver information sessions, workshops and individual consultations relating to energy efficiency initiatives and opportunities across the New England REZ. 6. Provide technical guidance to community members relating to energy efficiency initiatives and opportunities across the New England REZ. 7. Monitor, evaluate and report on project activities and outcomes.
Selection Criterion	Please address each of the following criteria: 1. Degree in Natural Resource Management, Environmental Science, Sustainable Agriculture or Urban/Regional Planning. 2. Demonstrated understanding of and experience in community engagement including with primary producers and Landcare groups. 3. Demonstrated experience with renewable energy initiatives. 4. Strong understanding of renewable energy planning and development frameworks and processes. 5. Strong understanding of environmental legislation, both NSW and Federal. 6. Demonstrated well developed written and oral communication skills, including competency in the use of common software and platforms incl social media. 7. Demonstrated ability to work with a range of stakeholders including Government agencies, community groups and landholders, schools and First Nations groups. 8. Strong understanding of adult education and learning principles and a demonstrated ability to use proven group facilitation techniques. 9. Proven expertise in project planning, management, record keeping, and report writing. 10. Demonstrated ability in efficient time management, working with minimum supervision, using initiative and working as part of a team. 11. Ability and willingness to work outside office hours from time to time to contact landholders and attend community group meetings. 12. Ability to travel from time to time. 13. Current Driver's License and a Working with Children Check.
Additional Information	• Southern New England Landcare Ltd is an equal opportunity employer, with employment under the organisation's standard employment agreement or as negotiated. • Attendance at meetings outside of normal work hours may be required from time to time and the remuneration offered is considered sufficient to account for this. • Travel around the region and infrequent travel and overnight stays will be required. • You may be required to use your own vehicle for work purposes and provide us with copies of current Comprehensive or at least Third-Party Property insurance policies for your vehicle. Vehicle use will be reimbursed on a per kilometre basis at the rate set down by the Australian Taxation Office. • For further information about the position please contact the CEO at Southern New England Landcare Ltd on 02 6772 9123 or by email ceo@snelandcare.org.au.

To apply for the position	To apply, please provide the following: 1. Brief covering letter, outlining why you seek this position (1 page) 2. Your current CV/resume (4 pages maximum) 3. Your claims against each of the selection criteria (4 pages maximum) 4. Contact details for two referees, which should include a current or recent employer or supervisor 5. Applications to be emailed to relevant email address
Closing Date	Applications must be received at ceo@snelandcare.org.au by the due date on the advertisement.