



Team Leader- Mentor

Position Title	Mentor - Hobart
Department/Program	Service Delivery
Reports To	Team Leader - Tasmania
Direct Reports	N/A
Time Fraction	1.0 FTE
Classification Level	SCHADS Award level 4.1
Mode of Employment	Contract (end date 31 May 2029)
Location	Tasmania/ Hobart (remote/hybrid) Role will support young parents based in the outer southern regions of Hobart, particularly across the Kingborough / Southern municipalities.

About Brave Foundation

Brave Foundation is an Australian not-for-profit organisation that equips expecting and parenting teens with resources, referral, and education opportunities to facilitate happy, healthy, and skilled families over time. Our vision is to build a village of support and acceptance around expecting and parenting teens.

Our mission is to build a virtual village of support around each person by creating a network of meaningful connections to ideas, people, services, and resources.

Brave is a Child Safe Organisation. We apply rigorous recruitment practices to embed a culture of child safety across all aspects of our work.

As a not for profit registered with the Australian Charities and Not for Profits Commission, Brave offers our employees attractive salary packaging options.

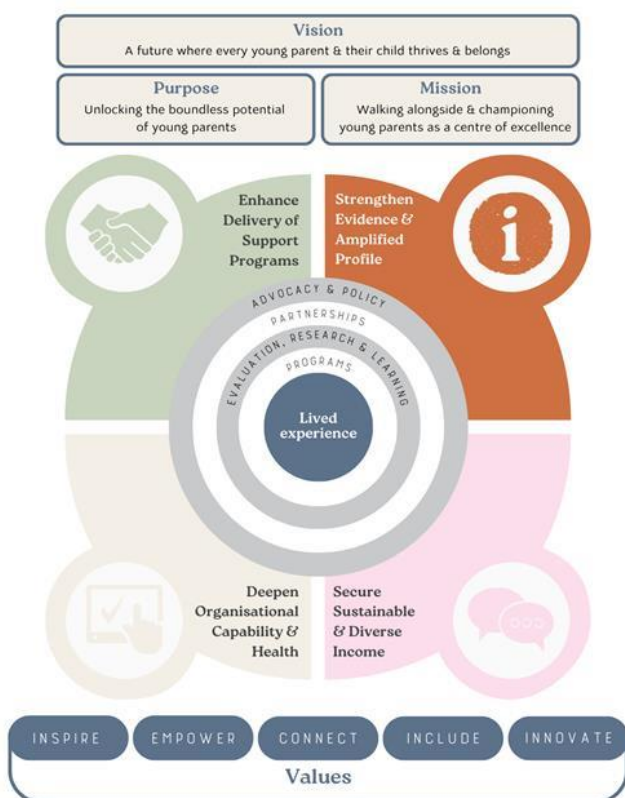
Currently, Brave Mentors are based in Darwin, Newcastle, Central Coast NSW, Greater Melbourne, Cairns, Perth, Greater Hobart, and Greater Launceston, with Digital Mentors providing online support Australia wide.

Strategic Direction

Working towards 2030, Brave will remain focused on delivering programs, Partnerships, Advocacy and Policy and Evaluation, Research and Learning with Lived Experience embedded at the core and supported by robust organisational process and systems.

Vision 2030

Brave Foundation
Strategy 2025 - 2030



Purpose of the Role

Brave delivers the Supporting Expecting and Parenting Teens (SEPT) program which is a unique mentoring program created for expecting and parenting young people. The mentoring program is delivered by a team of professional mentors nationally. Our mentors work with participants on a personalised plan to ensure they are connected to parenting support, life support and education or employment opportunities in their local community.

The role of a Mentor is to walk alongside program participants to collaboratively develop an individualised 'Pathway Plan.' This interactive, flexible plan is designed to help participants identify, explore, and advance their goals, including connecting to opportunities and support services.

Some areas of support include, but are not limited to, workforce readiness and training, parenting support and skills-building, health and wellbeing, finance and housing, and educational prospects within their local communities. With goals identified, the

Mentor will have meetings with the participant to address key priorities and support them in connecting with relevant support services.

The Mentor – Hobart will:

- Deliver the SEPT program by providing one-on-one mentor support which promotes accessibility, inclusivity, and self-determination to ensure participants can develop their own goals and plans without judgement or discrimination.
- Maintain a standard of service to participants and stakeholders by responding to tasks, in accordance with the Model of Mentoring and referencing the Mentor Handbook, in a timely and respectful way whilst always ensuring Brave's values are upheld.
- Advocate for participants as needed and identify and facilitate appropriate referral pathways to complement pathway plans and goals.
- Maintain accurate and up to date participant files using the Brave Client Management System.
- Meet timelines and expectations for completion of key measurement activities to support the organisation's funding obligations.
- Identify new stakeholder relationships and opportunities to promote Brave and the mentoring program whilst fostering collaborative working relationships.
- Establish and maintain strong working relationships with community groups and private businesses, to develop strong referral networks for Brave Foundation to meet participant needs.
- Regularly attend and contribute at community networking and stakeholder meetings as a professional representative of Brave Foundation.
- Contribute to the delivery of special projects, including but not limited to continuous improvement, working groups and/or committees, research, and analysis, as allocated by management that are within the mentor's skill set and experience.

Key Selection Criteria / Essential Requirements

- Relevant qualifications and demonstrated experience in community services, social work, youth work, education, or a primary health care setting.
- Ability to work effectively with a range of stakeholder groups, including adolescents, families, professionals, and other personnel from a wide range of cultural, social, and economic backgrounds.
- Strong interpersonal and communication skills with the ability to obtain relevant information, negotiate and influence decision making both with internal and external stakeholders.
- High level of professional maturity and adaptability with the ability to develop trust and manage relationships.
- Ability to self-motivate and work autonomously in a fast-paced, dynamic environment (minimal supervision) as well as part of a small team.
- Knowledge of and compliance with relevant legislation and common law obligations.
- Occasional domestic (state based) travel will be required.

Desirable Attributes

- Knowledge of, or willingness to obtain knowledge of, issues associated with teen pregnancy and young parenthood
- Working knowledge of Outcome Stars and InfoXchange
- High level proficiency in MS Office software, including MS Teams
- Excellent written and verbal communication and time management skills
- High emotional intelligence and accountability
- Problem solving skills and 'can do' positive attitude

Additional Requirements

- A current and valid Working with Children Check
- National Police Check

- Evidence of Pertussis (Whooping Cough) vaccination

Personal Attributes

- Live Brave's purpose and values, build meaningful connections include, inspire, and empower fellow mentors and participants of the program.
- Be a positive advocate for Expecting & Parenting Teens and an ambassador for Brave and the Pathway program.

Salary & Benefits

- Level 4.1 – 4.2 SCHADS Award .
- Attractive salary packing options, as a not for profit registered with the Australian Charities and Not for Profits Commission.
- Workplace culture which encourages a healthy work life balance, allowing for flexible working hours and the ability to work from home (subject to requirements of the role).
- Professional development opportunities.

Diversity Statement

Brave is committed to cultivating and preserving a culture of equity, diversity, and inclusion across the organisation and all our operations.

Those from ATSI, CALD, and LGBTQIA+ communities, and persons living with disability, are strongly encouraged to apply.

Preference will be given to experienced communications professionals with lived experience of young parenthood