

Duty Statement

Portfolio Title	Group Facilitator
Relevant Position Descriptions	Child and Family Practitioner, Senior Child and Family Practitioner, Advanced Child and Family Practitioner; for any CAFS programs
Department	Child and Family Services

Duty Statement

The Group Facilitator will organise and facilitate group sessions from at least one of two programs:

- Regional Parenting Services program promotes the wellbeing and healthy development of children by supporting parents/carers to develop their parenting skills and confidence and, to respond to parenting challenges. Programs delivered are evidence-based including, but not limited to, Tuning in to Kids, Tuning in to Teens, Circle of Security and Bringing up Great Kids.
- The Safe and Together Model supports practitioners to be able to partner effectively in their work with adult survivors and their children, and to intervene more effectively with adults who use violence.

Additional Portfolio

In addition to the Key Performance Responsibilities in the substantive position description, the Group Facilitator portfolio includes:

- Conduct group readiness screening, intakes, material preparation, closure and any required referrals.
- Facilitation of evidence-based group trainings both face to face and online.
- Development of partnerships and opportunities for FamilyCare to deliver trainings on a fee for service delivery model, meeting required minimum training quotas.
- Program session planning and promotion, including development of partnerships with other relevant agencies to provide place-based and co-facilitation opportunities.
- Able to work across flexible weekday hours, including travel to different locations to deliver training.
- Ensure all funder expectations are met as per agreements, regarding facilitation and data collection, reports and evaluation activities.

Acceptance

This Agreement can be accepted and signed electronically, with the same binding effect on the parties.

I, _____ have read, understand and accept the above Duty Statement

Signed: _____

Date: _____