

CAGLIERO PROJECT

Financial Agreement

JOB TITLE: Volunteer: The Cagliero Project

REPORTS TO: Supervisor of the placement
Director of the Cagliero Project: Lauren Hichaaba

MISSION STATEMENT

The Cagliero Project provides volunteer experiences to Australians and New Zealanders enabling them to work together with members of worldwide Salesian communities in a true spirit of joyful and loving service. The mission of Don Bosco is to minister to young people, especially the poor and disadvantaged. The Cagliero Project contributes to the mission of Don Bosco as it provides volunteers an opportunity to use their skills gifts in support of Salesian communities.

FINANCIAL AGREEMENT

The following document outlines the financial agreement between the Cagliero Project, Placement and Volunteer.

THE CAGLIERO PROJECT FINANCIALLY SUPPORTS THE VOLUNTEER WITH THE FOLLOWING:

- **PLANE TICKET:** A plane ticket to the volunteer placement will be provided for the volunteer. Transportation from the airport to the placement will be provided by the host community.
- **TRAVEL AND MEDICAL INSURANCE:** Comprehensive travel and medical insurance will be provided for overseas placements. Volunteers in Australian communities are already covered through Medicare.
- **PREPARATION PROGRAM:** The Cagliero Project runs a preparation program prior to departure. The program covers specific culture and language training, cross cultural issues, self-care away from home and Salesian spirituality. Accommodation and meals are provided for the volunteer during this training. If the volunteer is coming from interstate the Cagliero Project will provide transportation to the program site.
- **VISA EXPENSES:** Most of the countries to which we send volunteers have visa requirements. The Cagliero Project will pay the visa application fee, any medical costs associated with the visa and will organise a travel agent and courier to process the visa.

THE PLACEMENT SUPPORTS THE VOLUNTEER WITH THE FOLLOWING:

- **ACCOMMODATION:** The placement will provide accommodation for the volunteer throughout the duration of their period of service. This accommodation will be safe and accessible to the volunteer's place of work. The accommodation will include bed and bedding, suitable storage and bathroom facilities.
- **FOOD/BASIC NECESSITIES:** Each volunteer will be provided with all meals. The most desirable situation would be that the volunteer ate with the Salesian Community however if this is not possible some/or all of time the volunteer will be provided with food or money to buy food. The basic toiletry and medical necessities will also be provided.
- **TRANSPORTATION:** If the placement and accommodation are not within walking distance, the placement will organise appropriate transportation for the volunteer to get them between the two.
- **INTERNET:** The placement will provide the volunteers with regular internet access. If they choose to have a mobile phone or make phone calls home, then this will be at the expense of the volunteer.
- **VISA RENEWAL:** If a volunteer needs to renew their visa this cost will be covered by the community. Additionally, if travel to the closest border is necessary to renew their visa the placement will organise transportation to do so.
- **ADDITIONAL MONEY:** The Cagliari volunteers have given up their time with no expectation of payment. The Cagliari Project requires each placement to provide the necessities for each volunteer. This will vary depending on the nature of each placement. If a supervisor wishes to provide the volunteer with some 'pocket money' – that decision is left completely up to the discretion of the supervisor and community.

THE VOLUNTEER WILL SUPPORT THEMSELVES FINANCIALLY IN THE FOLLOWING AREAS:

- **ADDITIONAL TRAVEL & ENTERTAINMENT:** If a volunteer chooses to undertake additional travel, other tourist activities or entertainment, they will incur the cost themselves.
- **IMMUNISATIONS:** Volunteers need to pay for any immunisations or medication they wish to have in association with the travel.

ACKNOWLEDGMENT FOR RECEIPT OF THE FINANCIAL AGREEMENT

I have received a copy of the Financial Agreement and have read and understand its contents.

Volunteer Signature

Date

Supervisor Signature

Date

Cagliari Director Signature

Date