

POSITION DESCRIPTION

Associate Analyst



Reports to: Company Analyst

Location: Melbourne preferred

Employment type: Full-time

Date: August 2026

About Market Forces

Market Forces campaigns to protect the environment by shifting finance away from fossil fuels that are driving climate change. We focus on banks, superannuation funds and other investors that finance environmentally risky and damaging activities. Shifting investment to a clean energy revolution is needed to secure a stable climate in the long term.

Our team campaigns on the most egregious examples of fossil fuel polluters in Australia, Asia and beyond – wherever our interventions can create the greatest impact.

Our work is grounded in a shared commitment to Empowerment, Integrity, Impact and Creativity as our core values.

Role purpose

Associate Analysts contribute to research projects that ensure Market Forces’ campaigns are informed and supported by credible and compelling research and analysis that strengthens the organisation’s ability to drive environmental impact.

The Market Forces Research team delivers rigorous research outputs focused on defined corporate fossil fuel developers and /or financial institutions investing in fossil fuel projects. This research underpins high impact advocacy campaigns to engage and influence key stakeholders and help protect the environment by stopping proposed fossil fuel projects.

Under guidance from the Company Analyst, this Associate Analyst contributes to establishing and documenting an evidence base through disciplined analysis that underpins Market Forces’ campaign strategies. The Associate Analyst participates in working groups of campaigners, other research and communications team members collaborating to plan and coordinate research required to deliver campaigns that meet agreed objectives and timelines.

Key relationships

Internal	External
Company Analyst	Peers in similar roles at allied organisations
Research Director	
Working group members across campaigns, research and communications	
Other campaigners, Research team and Comms team colleagues	

Key outcomes

This role is accountable for outcomes across five key domains. Each describes the state of the research function and the organisation when the Associate Analyst is performing at their best.

01 Strategic thinking

Research planning and execution is informed by an appreciation of the 'bigger picture'.

- Maintains awareness of what is going on across the organisation that impacts research planning and delivery. In consultation with their manager and peers, contributes to developing effective, creative responses to potential threats and opportunities.
- Uses experience and judgment to inform strategic, tactical or operational choices. Involves relevant people in decision-making, including those with diverse perspectives. Aware and respectful of authority limits.

02 Achieving results

Research and analysis deliver measurable outcomes and contribute to agreed strategic objectives.

- Contributes to turning research ideas into a feasible action plan with guidance from their manager or working group lead.
- Works efficiently and effectively to deliver high quality data analysis to agreed timelines and with creative use of resources available.
- Builds experience and confidence to work with greater independence over time.

03 Influencing others

Works effectively within the research team and across teams to get work done.

- Acknowledges when they don't know something. Asks questions, seeks input from others.
- Listens actively, shares information appropriately, and communicates clearly within their team or in working groups to work towards shared goals.
- Stays calm under pressure. Focuses on outcomes when dealing with differences of opinion.

04 Team performance

Understands that campaigning is a team sport with research playing an essential role. Contributes to on-going strengthening of teamwork through trust, respect and collaboration.

- Is a team player. Cooperates with others towards shared goals and outcomes.
- Builds effective working relationships within and beyond the organisation. Demonstrates respect, honesty and fairness when dealing with people and making decisions.
- Communicates and behaves authentically. Honours commitments and acts with humility. Admits and learns from mistakes. Not ego driven.

05 Positive culture

Contributes to Market Forces as an ambitious, effective and professional organisation that enables people to do their best work in a supportive environment.

- Understands personal achievement as part of a team effort. Shares success and acknowledgement with others. Is open to constructive feedback and offers such feedback to colleagues where appropriate, treating both as part of everyday team practice.
- Appreciates experiences and points of view that differ from their own. Avoids judging, encourages all team members to speak, be heard, included and valued. Offers support when others are struggling. Calls out conduct that does not align with Market Forces values and expectations.
- Is intentional about own conduct in line with Market Forces values and expectations. Demonstrates honesty, humility, empathy and courage. Acknowledges areas needing improvement and takes responsibility for personal and professional development.

Experience, capabilities and attributes

Experience

- Experience in data compilation, analysis, file maintenance and preparation of reports and other research outputs

- While prior knowledge of financial markets, commodity markets, energy markets is not expected, genuine interest and willingness to learn about these is an essential requirement.
- Track record of delivering outcomes by working with others, or under the guidance of a manager, building the experience and confidence to work with greater independence over time.
- Experience contributing to projects in a professional or academic setting.
- Relevant tertiary qualification (eg. finance, economics / commerce) or equivalent work experience
- Background in financial analysis (candidates with experience in financial analysis of energy and resources companies are strongly encouraged to apply)

Capabilities

- Research design and delivery: contributes to turning campaign needs into feasible research action plans, with guidance from their manager or working group lead.
- Teamwork: works effectively with others across the organisation – campaign, research and communications teams – to deliver successful outcomes.
- Coordination: participates in working groups as required, contributing skills and experience to delivering shared outcomes.
- Stakeholder engagement: engages with external peers and supporters as directed, developing relationship management skills under guidance.
- Technical: proficient in use of Excel. Knowledge of key research databases such as Bloomberg, LSEG Workspace, IJGlobal and / or software programs relevant to the role would be an advantage. Willingness to learn / use AI tools as appropriate and in line with Market Forces policy.

Attributes

- Deep commitment to Market Forces' mission and values.
- Diligent, accountable and outcomes-focused, with strong follow-through.
- Deep engagement with the work. Curiosity, interest in on-going learning. Willingness to ask questions.
- Close attention to detail.
- Works well within a team, contributing to shared success.
- Adaptable and resilient in a fast-moving campaign environment. Open to feedback and coaching.

Associate Analyst key tasks and duties

- Undertake all tasks required by the Company Analyst promptly, efficiently, and to a high professional standard, seeking guidance as and when required, including but not limited to
 - Assisting with the development of investor briefings, including primary research, data visualisation, developing key findings and summaries
 - Analysing company reports, including financial statements, climate/sustainability reports and ESG data
 - Analysing energy, climate and finance information from leading government and non-government peak bodies such as the International Energy Agency
 - Contributing to the development of models and forecasts
 - Maintaining all working documents and project files in an appropriate format.
 - Assisting with analysing bank deals, including loans and bonds for fossil fuel companies and maintaining relevant databases
 - Analysing financial data such as shareholder lists, equity investments, and fixed income holdings
 - Working with financial subscription services IJGlobal, Bloomberg and LSEG Workspace (prior experience not necessary)
 - Tracking news, reports and alerts concerning key companies and key markets
 - Represent Market Forces in meetings with stakeholders, campaign targets and to public audiences

- Ensure project deliverables and quality objectives are being met. Regularly report to the Company Analyst regarding general project progress, workload and achievement of deadlines.
- Other tasks as required by the Company Analyst or Research Director.