

Position Overview

Title: Curriculum Development Officer
Status: 12-month fixed-term contract (0.8-1.0 FTE)
Location: Syd or Melb, hybrid work options available.
Reports to: Head of Curriculum
Remuneration: \$85,000 per annum (1.0 FTE), inclusive of superannuation.



Consent Labs is seeking a Curriculum Development Officer with experience in evidence-based educational design, curriculum development and project delivery. This role is suited to someone who is passionate about creating engaging, inclusive and impactful learning experiences, and who is committed to supporting cultural change to prevent sexual violence and promote consent and respectful relationships in Australia. Upon completion of the contract, there will be scope to discuss future opportunities for involvement in the organisation.

We are deeply committed to ensuring our programs reflect the voices and experiences of the diverse communities we serve. We are particularly interested in candidates who bring lived experience, cultural knowledge, or strong relationships with CALD communities, and we warmly encourage people from diverse backgrounds to apply.

About Consent Labs

Founded in 2016, Consent Labs is a leading Australian not-for-profit social enterprise working to prevent sexual violence through evidence-based consent and respectful relationships education. We've delivered programs to over 200,000 young people, parents, and educators across Australia and work closely with schools, universities, government, and the gender-based violence prevention sector.

We are a small, values-driven team working across Victoria and New South Wales, contributing to program delivery, curriculum design, facilitation, marketing, and monitoring and evaluation. Our Curriculum team is made up of passionate, collaborative educators and designers who pride themselves on delivering evidence-based education that is thoughtfully tailored to the specific needs, contexts, and communities we work with. The team works closely with young people, educators, and sector partners to ensure our content is contemporary, inclusive, and grounded in best practice, while remaining flexible and responsive to local priorities and lived experience. This role is ideal for someone who thrives in a fast-paced environment, enjoys juggling multiple projects, and is excited by the opportunity to contribute to a growing organisation.

Our Values



Inclusive

We promote a culture of inclusivity, reflected within our teams and our programs.



Youth-centred

We are for young people, by young people.



Transparency

We value transparency and honesty at all levels and activities.



Evidence Based

We value evidence as the bedrock of our approach.



Growth

We adopt a strengths-based approach to encourage young people to grow, both within our teams, and in our programs.



Roles & Responsibilities

Educational Design & Curriculum Development

- Analyse, synthesise and translate consultation insights into high-quality evidence-informed curriculum resources.
- Design and develop engaging and inclusive educational modules, learning activities and resources across a range of programs.
- Ensure curriculum aligns with best practice in violence prevention, consent and respectful relationships education, pedagogical frameworks, accessibility standards, relevant curriculum requirements and adult learning principles.

Project Delivery & Coordination

- Develop and implement the curriculum development plan, including timelines, deliverables and milestones for the Parents & Carers project.
- Implement the curriculum development plan, including deliverables and milestones, for the Educator Professional Development project.
- Work collaboratively with curriculum team members to support effective workflows and high-quality project outcomes.
- Collaborate with the Head of Strategic Projects, internal teams and external partners to ensure alignment with project requirements and organisational objectives.

Key Success Measures

- **Project delivery:** Curriculum projects are delivered on time, within scope, and aligned with project and organisational objectives.
- **Quality curriculum design:** Educational resources are evidence-based, engaging, accessible and aligned with best practice in violence prevention and consent education.
- **Collaboration:** Strong working relationships are built and maintained across teams and stakeholders, with adaptability and responsiveness in a fast-paced environment.

Selection Criteria

	Essential	Desirable
Education & Experience	Project delivery experience; Curriculum or education background;	Experience in gender-based violence sector; Grant-funded projects;
Technical Skills	Project planning; Curriculum design; understanding of facilitation principles	Monitoring & evaluation; Reporting
Behavioural Competencies	Clear communicator; Collaborative; Organised and self-directed	
Values & Ways of Working	Values-aligned; Trauma-informed; Inclusive practice	Lived experience; Community-connected



Why you'll love working at Consent Labs

At Consent Labs, we create meaningful, lasting change by partnering with schools and communities to build safer, more inclusive environments grounded in respect, empathy, and evidence-based practice.

As a small and evolving organisation, you'll have real influence, shaping how we work, how funding is used, and where Consent Labs is heading. You'll join a values-driven team that trusts its people, supports flexible working, and prioritises wellbeing alongside impact.



What we offer

Flexible Working Arrangements:

We are committed to supporting flexible, sustainable ways of working and recognise that everyone's circumstances are different.

- **Hybrid work:** All full-time and part-time team members have access to hybrid arrangements, with a mix of remote and office-based work.
- **Reduced hours at full pay over summer:** We operate reduced working hours during the summer period to support rest, recovery, and balance.
- **Floating public holidays:** Our floating public holiday scheme allows team members to observe public holidays that are meaningful to them, providing greater cultural, personal, and family flexibility.

Support & wellbeing

We prioritise the wellbeing of our people and aim to create a workplace where support is proactive, not reactive.

- **Employee Assistance Program (EAP):** Free, confidential access to our EAP for professional support whenever you need it.
- **Bespoke supervision:** Tailored supervision and support is provided for key staff, recognising the emotional and professional demands of this work.
- **Professional development:** Ongoing opportunities for professional development and training, with a focus on building capability, confidence, and long-term career growth.

Interested?

Interested applicants should email their **Cover Letter and CV** addressed to Evan, Head of Curriculum (acting) at evan@consentlabs.org.au & CC aaron@consentlabs.org.au AND gillian@consentlabs.org.au

Note: Your cover letter should be one page maximum, and should call out why you are eager to join the team and why you are suited to this role.

Consent Labs is an equal opportunity employer. We strongly encourage applications from LGBTQIA+ people, Aboriginal and Torres Strait Islander peoples, and people from culturally and linguistically diverse backgrounds.

