

HJP LAWYER - OUTREACH

POSITION NAME	HJP Lawyer - Outreach
CLASSIFICATION LEVEL	Level 7/8 SACS Award, depending on skills and experiences (\$108,747 - \$119,728 pro-rata) RP level 5/6 SACS Award, (\$89,449 - \$101,321)
REPORTS TO	Principal Legal Officer, Senior Lawyer & Women's Health Care Centre Manager
TENURE	Fixed term contract to 30/06/2027, subject to probationary period, with possible extension
HOURS	Full time, with flexible working options

WOMEN'S LEGAL SERVICE WA & GOLDFIELDS WOMEN'S HEALTH CARE CENTRE Women's Legal Service WA is the only gender-specific community legal centre in Western Australia, delivering state-wide specialist legal assistance to women in the areas of family law, protection and care, family and domestic violence and criminal injuries compensation for 25 years. Goldfields Women's Health Care Centre offers a diverse range of health services including information, counselling and running clinics on a number of different issues tailored specifically for women. Luma: For her health and wellbeing, is an independent for purpose organisation providing integrated physical, mental health and social support programs and support services to WA women and their families. Desert Blue Connect specialise in providing bulk billing and affordable women's health services, along with family and domestic violence support across the Mid West. Together WLSWA and women's health centres work towards the redress of inequalities, promotion of human rights, and legal and social change for women.

POSITION OVERVIEW Women, particularly those experiencing gendered violence or harassment, have a range of needs, health legal and social support, that require an integrated and holistic approach.

This position is an expansion of the existing WLSWA Health Justice Partnership Program which enables women to access specialist women's legal services in a specialist women's health centres, to deliver a continuum of coordinated gender-specific, trauma informed and culturally secure services that respond to their needs in the context of their whole lives. The lawyer will provide information, advice, referral, advocacy, community legal education and court representation to women in outreach locations, in case management collaboration with the health team. This innovative strategy is part of a pilot project that will be measured to assess improvements in outcomes for women.

Based in the Perth WLSWA office, the lawyer will provide direct legal assistance to women referred to the service through a combination of actual and virtual outreach, delivered via a co-location model with local providers in Kalgoorlie. Travel will be a minimum of one week per month on a rotating basis, and service will be delivered remotely from our Perth office three weeks per month.

RESPONSIBILITIES

Legal

- ✚ Provide legal information, advice, casework (including Court representation) for women accessing the Women's Health Care Centre. Legal assistance will be in the areas of family and domestic violence, family law, protection and care, and criminal injuries compensation.
- ✚ Case manage the provision of legal services to clients, including assistance with communications, meetings and negotiations, and file management to the highest standard, in coordination with the women's health centre teams.
- ✚ Provide the above assistance to clients at outreach locations, from centres, as needed.
- ✚ Ensure all statutory requirements of legal practice are met.
- ✚ Assist with the development and presentation of community legal education activities, delivered in collaboration with centre teams.
- ✚ Assist with the research, production, maintenance and evaluation of resources required for community legal education.
- ✚ Remain abreast of current trends and practices in the legal system and sector, and broader issues impacting women.

Sector

- ✚ Work in collaboration with other partner agencies, in addition to the centre team, to ensure the delivery of coordinated and integrated socio-legal assistance to clients.
- ✚ Assist in the establishment and continuation of wider networks, referral pathways and sector partnerships to achieve effective service delivery for clients.
- ✚ Participate in networks and forums relevant to service as the WLSWA rep.

Operations

- ✚ Ensure compliance with the Policies and Procedures of both WLSWA and the women's health centre.
 - ✚ Provide regular service updates and case studies to the Principal Legal Officer.
 - ✚ Undertake professional development in line with continuing professional development requirements.
- Assist with the preparation of submissions to government and stakeholders with respect to legal policy and law reform about women facing disadvantage.

SELECTION

CRITERIA

Qualifications, knowledge and experience

- ✚ Degree in Law or equivalent with minimum of two years post admission experience (exemption for restricted practitioners).
- ✚ Admitted or eligible for admission in the Supreme Court of Western Australia.
- ✚ Current or eligibility to hold an unrestricted practicing certificate and .
- ✚ Post admission experience in, or knowledge of the main casework areas of WLSWA, including family law, family and domestic violence, protection and care, and criminal injuries compensation.
- ✚ Understanding of the social and economic context adversely impacting women, including gender inequality, homelessness, and poverty.
- ✚ Advocacy, skills and experience representing clients in the courts.
- ✚ Outstanding written and oral communication skills.

Organisational Fit

- ✚ Ability to organise a daily workload by priorities, and meet deadlines in a fast paced, quickly changing environment.
- ✚ Ability to travel when required to deliver services to clients and the community.
- ✚ Excellent problem-solving skills with capacity for proactive thinking and independent work.
- ✚ Ability to work constructively and collaboratively in a team environment, and actively participate in all women's health centre and WLSWA activities.
- ✚ Ability to develop and maintain effective working relationships with stakeholders.
- ✚ Value driven professional with high levels of enthusiasm, integrity and ethics.
- ✚ Demonstrated commitment to social justice and other WLSWA and women's centre values.
- ✚ Demonstrated competence using Microsoft Word and Outlook.
- ✚ Current National Police Clearance.
- ✚ Current Working with Children Check.

Highly Desirable

- ✚ Experience in working with women living with adversity, including demonstrated ability to work with, and have an understanding of, the cultural and safety needs of Aboriginal and Torres Strait Islander women, and women from culturally and linguistically diverse backgrounds.
- ✚ Experience delivering services in regional and/or remote areas.
- ✚ Experience in coordinating or presenting community legal education.
- ✚ Current 'C' Class WA Driver's Licence.