

THE GREENS NSW

Position title	Campaign Assistant (Field)
Salary	\$95,525.52 (Class 4.2) pro rata plus 13% superannuation - subject to CPI increase backdated to July 1 2026
Location	Flexible Hybrid – primarily based in our Mullumbimby office, with regular travel across the Ballina electorate required
Position status	Fixed term contract, 3 days per week (21 hours), increasing to 4 days per week (28 hours) from January 2027, ending 28 March 2027
Commencing	31 August 2026

About the Greens NSW and State Seat of Ballina

The Greens Party movement is based on the four pillars of social equity and economic justice, ecological sustainability, grassroots democracy, and peace, nonviolence and disarmament. Greens parties across the world share these same principles and values.

Tamara Smith won the traditional National Party seat of Ballina in 2015 and became one of 3 Greens MPs in the NSW Lower House. She was the first woman elected in the seat of Ballina and the first Greens MP in a regional seat in any Parliament of Australia. Tamara announced she would not contest the 2027 election.

Mandy Nolan has now been preselected as the next candidate for Ballina.

Mandy Nolan has lived in the Byron Shire for over three decades where she has brought up 5 children, created and maintained a successful comedy career, featured in the Echo Soapbox for 25 years and written five books. There are very few locals who would not have heard of Mandy's unwavering commitment and support for social issues is demonstrated in everything she does. With a solid track record of advocacy across Ballina and Byron shires Mandy Nolan is a relentless volunteer and highly effective fundraiser.

Mandy injects hard conversations into her comic performances raising awareness and discussion of many difficult and challenging issues. Mandy has demonstrated she is a seasoned political campaigner as the Greens candidate for the Federal seat of Richmond during the last two election cycles.

Key responsibilities	This position will work closely with the Ballina Campaign Manager to deliver the campaign's volunteer, field and event program. Key responsibilities will include: • Recruit, train and support volunteers for door-knocking, phone banking and other field activities • Coordinate and help deliver a regular schedule of door-knocks and phonebanks across the Ballina electorate • Support the Ballina Campaign Manager to plan and deliver campaign events and manage the campaign calendar • Prepare written comms for internal stakeholders • Assist with general campaign administration • Support the recording and management of data collected from field activities • Liaise with other Greens campaigns as required (e.g. for shared training or resources) • Other duties as directed by the Ballina Campaign Manager
Essential requirements	• A commitment to The Greens and the advancement of Greens policies and principles • Excellent organisational skills in managing competing priorities and deadlines • Experience recruiting, training and/or motivating volunteers or supporters, ideally in a door-knocking or phone banking context • Understanding of NSW and Australian political issues and the political system • Experience working or volunteering to support an election, social justice, environment, and/or community campaign, ideally a Greens election campaign • Excellent interpersonal and communication skills • The ability to work effectively with a busy and energetic team of paid staff and volunteers under pressure • Experience with data management • Experience with contact relationship management systems (CRMs), or a willingness to learn • A valid Australian Driver's Licence • A Working with Children Check, or a commitment to obtain one before starting Note: Occasional evening and weekend work and travel within the Ballina electorate will be required. Successful candidates must not be a member of another political party.

Key relationships	Ballina Campaign Manager	Direct line manager. Escalate issues, keep informed, advise, and receive instructions.
	State Manager	Escalate issues, keep informed, advise, and receive instructions.
	Work team and candidate	Work collaboratively and inclusively by participating in meetings to share information, innovation, and best practice.
	Volunteers	Work collaboratively, inclusively and respectfully to engage and motivate volunteer teams.

Diversity, Equity, and Inclusion	We are committed to building a diverse, inclusive, and equitable workplace where everyone feels valued, respected, and empowered to contribute. We welcome applications from people of all backgrounds, experiences, identities, and perspectives, including Aboriginal and Torres Strait Islander peoples, people with a disability, culturally and linguistically diverse people, LGBTQIA+ people, and people of all ages. The Greens NSW office is an accessible workplace. Reasonable adjustments and flexible working arrangements are available to support individual needs.
---	--

Work Health & Safety	You must take all reasonable care for yourself and others and comply with any reasonable instructions, policies and procedures relating to work health safety and wellbeing.
---------------------------------	--