

POSITION DESCRIPTION

Position: Associate Front-End Developer (INFO.89)
Reports To: Lead Web Developer
Classification: Band D

CANCER COUNCIL VICTORIA

Every year, more than 39,000 Victorians will be diagnosed with cancer, and nearly 12,000 will die from cancer. The number of cases will increase as our population grows and ages. Survival will also improve as we get better at [early detection](#) and [treatment of cancer](#).

Since our establishment in 1936, [Cancer Council Victoria](#) has developed an international reputation for our innovative work in [cancer research](#), [prevention](#) and [support](#). As an independent, not-for-profit organisation, we play a leading role in reducing the impact of all cancers on all people.

Our people work and volunteer at Cancer Council Victoria to contribute to an organisation that makes a real difference in people's lives and is valued by the community we serve. In return we are proud to foster a culture that supports individuals to reach their full potential, in an environment that reflects our values of Excellence, Integrity and Compassion.

DIVISION SUMMARY

The Corporate Services Division incorporates governance, finance, legal, risk, information technology, property and logistics. The focus of the Division is to ensure Cancer Council's Corporate Services operate to the highest standards of efficiency and effectiveness to ensure compliance and support the organisation to deliver on its Strategic Priorities. The Division also works to ensure the protection and optimisation of the Council's financial and business assets, and reputation.

TEAM SUMMARY

Our digital vision is to prevent cancer, empower patients and save lives through connection, collaboration and innovation. The Information Technology (IT) team champions this vision and supports the rest of the organisation in its realisation. We deliver the software platforms, infrastructure, support, security and services that enable Cancer Council Victoria as a digital-first organisation.

POSITION SUMMARY

As an Associate Front-End Developer, you will contribute to the development, optimisation, and support of Cancer Council Victoria's digital platforms, including websites and content management systems (CMS). Working closely with the Lead Web Developer and Product Manager, you will help deliver high-quality digital services that align with enterprise standards and project priorities.

In this hands-on role, you will build and maintain accessible, performant, and scalable web solutions. You will collaborate with the DXP team and stakeholders to deliver platform enhancements, resolve issues, support content publishing activities, and contribute to digital projects. Strong front-end development skills, attention to detail, and a proactive, collaborative mindset are essential to success in this role.

RESPONSIBILITIES

Development and Delivery

- Contribute to the development and maintenance of React/Next.js web applications hosted on Vercel, using GitHub and Contentful CMS.
- Support the maintenance of legacy .NET-based content management systems, including HTML, CSS, and template updates.
- Work closely with the Lead Web Developer and Product Manager to deliver development tasks aligned with sprint priorities and the DXP roadmap.
- Build and maintain web components that align with CCV's digital design system, coding standards, and accessibility requirements (WCAG AA).
- Assist in the development and maintenance of CMS templates, modules, and integrations with third-party services.
- Participate in agile ceremonies, including stand-ups, sprint planning, reviews, and retrospectives.
- Write clean, maintainable, and reusable code, following established development standards and practices.
- Use version control tools and contribute to deployment and release activities under guidance from senior team members.
- Participate in code reviews and team knowledge-sharing activities to support continuous learning and improvement.

Support and Application Maintenance

- Assist in investigating and resolving bugs and technical issues across CCV's digital platforms.
- Assist stakeholders with web and DXP-related support requests.
- Support ongoing maintenance and upgrades of both the primary and legacy content management systems.
- Contribute to testing activities, technical documentation, and quality assurance processes.
- Maintain accurate records of assigned tasks and support activities in existing systems.

Stakeholder Engagement & Collaboration

- Work with the Lead Web Developer, Product Manager, and team members to deliver solutions that meet business requirements.
- Participate in discovery, backlog refinement, and planning activities.

- Collaborate with designers and other team members to deliver effective and user-friendly digital experiences.

KEY SELECTION CRITERIA

Essential Criteria

- Tertiary qualification in computer science, digital technology, or related discipline.
- Demonstrated experience in front-end web development.
- Proficiency with modern front-end technologies (e.g. HTML5, CSS3, JavaScript/TypeScript, React).
- Experience with CMS platforms
- Experience using Github and CI/CD workflows.
- Solid understanding of accessibility (WCAG AA), cross-browser compatibility, and responsive design.
- Strong communication, collaboration, and stakeholder engagement skills.
- Ability to work independently and manage small tasks or enhancements with minimal supervision
- Ability to organise and prioritise work to meet deadlines in a fast-paced environment.

Desirable Criteria

- Familiarity with NextJS back-end and server-side development highly regarded
- Experience implementing and managing web analytics via GTM, GA4, and Looker Studio
- Understanding of RESTful APIs and web integrations.
- Familiarity with Contentful CMS is a bonus
- Awareness of web security best practices and data protection principles
- Experience working in Agile delivery team
- Digital Agency or Digital Consulting experience
- NFP sector experience

Special Requirements

- Non-smoker
- Right to work in Australia
- Satisfactory completion of National Police Check