

CALD Domestic, Family and Sexual Violence Counsellor

Position Description

Position: CALD Domestic, Family, Sexual Violence Counsellor

Organization: Immigrant Women's SpeakOut Association of NSW Inc.

Location: Harris Park, Sydney, NSW

Contract: Part-time (2 days per week, 14 hours) till June 2030

Salary: SCHADS award Level 5.1 based on experience

Responsible to: Senior Executive Officer

Objectives of the Position

The CALD Domestic, Family and Sexual Violence Counsellor provides emotional support to women navigating complex trauma, due to domestic, family and sexual violence, and homelessness. It provides evidence informed therapeutic approaches to recovery. Culturally responsive engagement, comprehensive assessment and psychological safety planning, and preparation of reports to support applications to various government agencies including Victim Services. Child safe engagement to support recovery. Work as part of a team with case workers to deliver quality outcomes for women and children.

Key Responsibilities

1. Direct Service Provision

- Provide one on one, or family counselling to adult and child victim/survivors of DFSV using evidence-informed, strength-based assessment and treatment to support recovery from domestic, family and sexual violence, mental health issues, and trauma.
- Respond to issues impacting on adult and child clients including; safety and risk, parenting and care needs of children, isolation, communication, extended family and community pressures, social supports and financial worries. This includes undertaking risk assessments, escalating safety risks, responding to crisis situations, and developing safety plans in consultation with internal team members or partner organisations.
- Maintain a person-centred approach to enhance the resilience and wellbeing of clients to recover from the effects of social, emotional and behaviour difficulties due to trauma, abuse and violence.



- Utilise interpreters as required to ensure equal access for clients.
- Create psychological safety within the counselling relationship, including maintaining professional boundaries whilst working in a genuine and warm way with adult and child clients.
- Support client engagement with referral pathways for specialist counselling or other needs-based support.
- Maintain client confidentiality and maintain client files and records in accordance with agency policy and procedures.
- Maintain accurate documentation and prepare reports for clients and government organisations as required.
- Adhere to regulatory, ethical and legal obligations. This includes mandatory reporting of children at risk of harm.

2. Other Responsibilities

- Maintain a positive and respectful atmosphere in the workplace.
- Adhere to SpeakOut's policies, procedures and practices including Workplace Health and Safety Responsibilities towards self and the organisation.
- Assist with the day-to-day operations of the organisation.
- Provide reports when requested and contribute to the Annual Report to the Management Committee through the Chief Executive Officer.
- Contribute to continuous quality improvement of the counselling service and the broader organisation, and work with the Chief Executive Officer to develop a Professional Develop Plan.
- Participate in other SpeakOut's projects and activities as required and as directed.
- Participate in relevant project evaluations.

