



Expanding Ideas; Creating Change

POSITION DESCRIPTION

Position:	Community Resource Facilitator
Reports to:	Senior Facilitator
Status:	Maximum term part-time contract until 30 th June 2027, with possibility of extension subject to Government funding
Hours:	8 days per fortnight (60.8 hours)
Award:	Social, Community, Home Care & Disability Services Industry Award 2010
Classification:	Social and Community Services Employee Level 6

About Community Resource Unit (CRU):

Community Resource Unit (CRU) exists to create and promote positive change so that people with disabilities can belong to and participate in community life.

Our mission is to inspire, challenge and equip people to embrace ideas, to take action and build a movement for change.

CRU's values are Inclusion, Diversity, Relationships, Courage, Imagination, Wisdom, and Choice.

We encourage applications from people with lived experience of disability or close personal relationships with people with disability. We warmly welcome applications from Aboriginal and Torres Strait Islander people, people from culturally and linguistically diverse backgrounds and members of the LGBTIQ+ community.

Purpose of position:

The Facilitator will work with the CRU team to deliver CRU's Community Innovation Program ***From Presence to Contribution: Building Community Connectedness***

This project will deliver parallel education, coaching and mentoring for a group of 15 young people with disability (up to age 25) and for two cohorts of disability support workers. The focus of the project is to assist young people at risk of social isolation to expand their social networks, take up valued roles in community, and become known and valued in their communities. Alongside this work with young people, there is a complementary strategy of building the skills and knowledge of paid support workers so they can

more effectively assist the people they support to build their networks and find ways to contribute in their community.

This role will work primarily with the young people with disability by planning and co-facilitating interactive workshops, conducting one on one mentoring sessions, resourcing the young person's support network, and hosting a peer support network for participants.

The role may also contribute to training for the support worker cohort and will work collaboratively with other members of the CRU team to deliver the project and also to further CRU's goals to promote positive change toward full and meaningful lives for people with a disability.

Key responsibilities for this position

Area	Description
Conduct capacity building activities	Work with young people with disability, their families and paid supporters to build their knowledge and capacity individually and collectively. • Plan and conduct workshops to help young people develop their own goals, and learn ways they can become more active and valued in their communities. • Maintain supportive contact with all participants and mentor the young people as they put their plans into action • Assist with problem solving and liaise positively with supporters including in new community spaces. • Facilitate peer support activities • Build the capacity of young people to share their experiences e.g. visual representation, oral presentations, written stories.
Work collaboratively with other members of the team	Work with CRU team members and external presenters to ensure effective education for support workers. This may include co-facilitation of training and also preparing young people to share their experiences in training sessions and forums.
Undertake community and alliance building	Work in a community-building way. This way of work recognises the importance of relationships, networks and alliances. It fosters connections between people and builds capacity at local, state and / or national levels.
Help maintain/build CRU's profile and reputation within the disability sector	Help represent CRU in relevant forums in the disability sector.
Complete organisational requirements	Take responsibility for a range of administration tasks relating to organising, promoting, and delivering events. Assist the CEO and organisation with project reporting requirements.

Key responsibilities for all CRU staff:

Area	Description
Organisational activities	Work collaboratively with the CEO, team members and Board to further evolve the work of CRU. Work is prioritised to complete tasks when required. If tasks cannot be completed as planned, negotiations are initiated to reach mutually acceptable outcomes. The employee will work as a team member to nurture and sustain a spirit within the organisation that is consistent with CRUs mission and values.
Quality compliance and improvement	Contribute to ensuring CRU's compliance with standards and quality systems as part of ongoing accreditation. Contribute to the continuous improvement of the organisation by identifying opportunities for improvement.

Policy compliance	Adhere to the requirements of CRU's policies and procedures.
Workplace health & safety	Be aware of and ensure that WH&S policies and procedures are fully complied with.
Risk management	Take all necessary steps to control and minimise risk when undertaking activities on behalf of CRU.

Key Selection Criteria:

1. Demonstrated commitment to values and principles that support the human rights and dignity of people with a disability and their families.
2. Evidence of authentic connection with people with disabilities and their families and knowledge of current issues and trends for people with disability and supporters.
3. High level communication skills, with the ability to build and maintain effective relationships with young people with disability, their family members and paid supporters.
4. Experience in working with individuals and families to build their knowledge and capacity through development and delivery of workshops, group facilitation of peer support sessions, and one-to-one conversations.
5. Demonstrated project management skills, including working to timelines, managing budgets and meeting reporting requirements.
6. Demonstrated capacity to work collaboratively within a team and with external allies.

Highly regarded:

- Knowledge and track record in community development practice.
- A tertiary qualification in Human Services, Community Services, Disability Services or a related discipline.

Specifications:

- The successful applicant will be required to produce or apply for NDIS Worker Screening Check and Working with Children Check.
- This role involves travel to meet with participants in their homes or local community settings. A drivers' licence and access to a vehicle are preferred. If you cannot meet this requirement, please note this in your application.
- The ability to undertake some work outside usual office hours is essential. TOIL can be taken at a later time, that is mutually agreed by the employee and their supervisor.
- The role is based at the South Brisbane office with the option of working from home one or two days per week, depending on need to travel to meet with participants.
- It is expected that the successful applicant will commence in mid-August 2026.
- The employee and the CEO will ensure the employee is aware of their level of performance outcomes and support required to achieve outcomes.

Your application:

The application is to include the following:

- a) A short cover letter**
- b) Response to each of the above Selection Criteria** (max. 4 pages) that clearly articulates your abilities and experience that you believe best qualifies you for the advertised position.
- c) A resume/curriculum vitae** including the names, positions and telephone numbers of at least two referees who can comment on your competency in regard to the requirements of the position.
Referees will only be contacted after an interview.

Due by: **Monday 3rd August 2026**

If you have any questions about the positions, please contact CRU CEO, Lisa Bridle at lisabridle@cru.org.au