

Position Title:	Sanctuary Hand
Location:	81 Bridies Lane, Lancefield, Victoria
Team	Animal Care
Specifications:	• This position requires a high level of physical fitness as it involves significant hands-on work, including lifting and bending. • Full and part time work is available across 7 days a week. • Hours vary from 7:30am to 3:30pm during cooler months, and 6:00am to 2:00pm in warmer months. Evening hours are also available for a suitably qualified person.
Date Revised / Approved By:	October 2023

About Us

Edgar's Mission is a not for profit sanctuary for rescued farmed animals that seeks to create a humane and just world for humans and non-humans. Set on 153 peaceable acres situated just outside of Lancefield, the sanctuary is nestled in the tranquillity of the Macedon Ranges.

Edgar's Mission rescues, rehabilitates, rehomes or provides life-long sanctuary to farmed animals in need. At any one time we provide a safe haven to between 350 and 450 farmed animals. Through education, outreach, advocacy, community enrichment and sanctuary tours, we encourage people to expand their circle of compassion to include all animals.

Position Purpose

To provide high-quality care for rescued farmed animals to ensure they have all the necessary conditions to have lives truly worth living. A key part of this role is working within a team to maintain and further the smooth running of the sanctuary in areas of hygiene, safety and animal health. Cleaning and maintaining animal housing and sanctuary grounds is a large aspect of this position.

Level of expertise:	Essential • Experience in the safe handling of farmed animals. • High degree of physical fitness and the willingness to perform manual and hands-on work in all weather conditions. • The ability to follow detailed instructions and use initiative to solve problems. • Strong communications skills, including the ability to take and give constructive feedback and respond to the feedback accordingly. • Excellent observational skills • A professional, responsible and respectful approach to working as part of a team. • Ability to work alone and unsupervised, and take accountability. • A flexible and proactive attitude with the ability to adapt to changing needs and priorities on a daily basis. • Good interpersonal skills with a positive attitude towards advocating on behalf of farmed animals. • Reliable with excellent time management skills.
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	● Personal commitment to the goals and values of Edgar’s Mission and the promotion of kindness. ● Current driver’s licence. ● Working with Children’s Check. - to be obtained after offer of position ● Current Police check - to be obtained after offer of position Desirable ● Able to drive animal transport vehicles including a horse float. ● Experience operating and maintaining sanctuary equipment and infrastructure. ● Experience working at an animal sanctuary, shelter or advocacy organisation.
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Primary Responsibilities	
Statement of responsibilities:	Provide for the daily care needs of rescued farmed animals, including: ● Following daily feeding and watering schedules. ● Cleaning and maintaining animal housing, bedding and yards to Edgar’s Mission training standards. ● Monitoring animal health and wellbeing, taking immediate action to notify the Manager Animal Care, and/or senior on duty, with any noted health and wellbeing concerns. ● Assisting with all aspects of animal care, health and rehabilitation regimes as directed. ● Provide a safe and enriching environment. ● Cleaning and maintaining animal care equipment and transport vehicles to Edgar’s Mission training standards. ● Ensure tasks are completed in accordance with the associated checklist and within the timeline guide. Other responsibilities include: ● Maintaining a safe environment for animals, staff, volunteers and visitors by following biosecurity, emergency and safety procedures. ● Occasional travel may be required for animal transport and general errands. ● Other duties as required.