

POSITION DESCRIPTION - EMPLOYMENT

Position Title

Nurse Practitioner (Women's Health)

Employment Status

Permanent Part-Time or Full-Time (0.6–1.0 FTE)

Award

Nurses Award 2020 (or applicable Enterprise Agreement if applicable)

Reports To

Chief Executive Officer (or Clinical Services Manager)

Location

Fremantle Women's Health Centre
South Metropolitan Perth, Western Australia

About Fremantle Women's Health Centre

Fremantle Women's Health Centre (FWHC) is a not-for-profit organisation with more than 35 years' experience providing accessible, evidence-based healthcare for women throughout the South Metropolitan region of Perth.

The Centre delivers integrated primary healthcare through a multidisciplinary team including General Practitioners, nurses, counsellors, social workers and health promotion staff. FWHC is committed to delivering trauma-informed, culturally safe and person-centred care, with a particular focus on women experiencing disadvantage or barriers to accessing healthcare.

Position Purpose

The Nurse Practitioner provides advanced clinical assessment, diagnosis, treatment and ongoing management of women across the lifespan within their authorised scope of practice. Working both independently and collaboratively with General Practitioners and allied health professionals, the Nurse Practitioner delivers comprehensive primary healthcare that improves access to timely, high-quality services for women.

The role combines direct clinical care with leadership, education, quality improvement and service development.

Key Responsibilities**Advanced Clinical Practice**

Provide comprehensive assessment, diagnosis and management of women presenting with:

- Sexual and reproductive health concerns
- Menstrual disorders
- Menopause and perimenopause
- Contraceptive advice and management
- Cervical Screening Test services
- Breast health assessment
- Sexual health screening
- Urinary tract conditions
- Vaginal infections
- Pelvic pain
- Polycystic Ovary Syndrome (PCOS)
- Endometriosis (assessment and management)
- Osteoporosis prevention
- Chronic disease screening
- Mental health presentations

- Lifestyle risk factors
- Preventive health care
- Health screening
- Women's health across the lifespan

Undertake:

- Comprehensive health assessments
- Physical examinations
- Diagnostic reasoning
- Ordering and interpreting pathology and diagnostic imaging
- Prescribing medications within legislative authority
- Development of management plans
- Referral to specialists and community services
- Care coordination
- Follow-up and review consultations

Preventive Health

Provide preventive health services including:

- Cervical Screening Tests
- STI testing
- Immunisation advice
- Breast awareness education
- Cardiovascular risk assessment
- Diabetes risk assessment
- Weight management
- Smoking cessation
- Alcohol and drug screening
- Health promotion
- Lifestyle counselling

Integrated Care

Work collaboratively with:

- General Practitioners
- Clinical Nurses
- Counsellors
- Social Workers
- Allied Health Practitioners
- External Specialists
- Hospitals
- Community Services

Participate in multidisciplinary case conferences and shared care arrangements.

Women's Mental Health

Recognise and respond to:

- Anxiety
- Depression
- Perinatal mental health
- Trauma
- Family and domestic violence
- Grief and loss
- Psychosocial issues

Provide brief interventions and facilitate referral pathways where appropriate.

Health Education

Provide education regarding:

- Menopause
- Sexual health
- Contraception
- Pregnancy planning
- Healthy ageing
- Chronic disease prevention
- Lifestyle modification
- Self-management strategies

Participate in community education sessions where appropriate.

Clinical Leadership

Contribute to:

- Clinical governance
 - Development of clinical protocols
 - Evidence-based practice
 - Quality improvement activities
 - Clinical audits
 - Policy development
 - Risk management
 - Accreditation activities
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Professional Leadership

Support:

- Nursing education
 - Student placements
 - Clinical supervision
 - Staff education
 - Mentoring of nurses
 - Continuous quality improvement
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Outreach Clinical Services:

Deliver Nurse Practitioner services from both Fremantle Women's Health Centre and approved outreach locations operated in partnership with community organisations within the South Metropolitan region of Perth. Outreach clinics will ordinarily occur during normal business hours and will be conducted only from approved clinical premises in accordance with FWHC's clinical governance, safety and quality standards.

Documentation

Maintain accurate clinical records consistent with:

- AHPRA standards
 - Nursing and Midwifery Board standards
 - Medicare requirements
 - Privacy legislation
 - Organisational policies
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Essential Selection Criteria

Applicants must demonstrate:

Registration

- Current registration as a Nurse Practitioner with the Nursing and Midwifery Board of Australia (AHPRA).

Qualifications

- Endorsed Nurse Practitioner.
- Relevant postgraduate qualifications.

Experience

Demonstrated experience in:

- Women's health
- Primary healthcare
- Advanced clinical assessment
- Prescribing
- Chronic disease
- Sexual and reproductive health
- Preventive healthcare
- Mental health assessment

Clinical Skills

Highly developed skills in:

- Clinical decision making
- Differential diagnosis
- Ordering diagnostics
- Prescribing
- Health assessment
- Care planning
- Risk assessment

Communication

Excellent:

- Interpersonal skills
- Written communication
- Clinical documentation
- Patient education skills
- Team collaboration

Knowledge

Demonstrated knowledge of:

- Medicare
- PBS
- Women's health guidelines
- National Safety and Quality Health Service Standards
- Trauma-informed care
- Cultural safety
- Family and domestic violence response

Desirable Criteria

- Experience working within a women's health service.
- Experience in community health.
- Experience supporting vulnerable populations.
- Experience in menopause management.
- Family planning experience.

- Cervical Screening Test accreditation.
 - Sexual health qualifications.
 - Mental health experience.
 - Experience using Best Practice or similar clinical software.
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Key Performance Indicators

- High-quality evidence-based clinical care.
 - Positive patient outcomes and satisfaction.
 - Appropriate clinical documentation.
 - Compliance with Medicare requirements.
 - Participation in quality improvement.
 - Contribution to multidisciplinary care.
 - Timely access to services.
 - Maintenance of professional development requirements.
 - Compliance with organisational policies.
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Employment Requirements

The successful applicant must maintain:

- Current AHPRA registration.
 - National Police Clearance.
 - Working with Children Check (where required).
 - Professional Indemnity Insurance.
 - Current CPR certification.
 - Ongoing Continuing Professional Development in accordance with NMBA requirements.
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Values and Behaviours

The Nurse Practitioner is expected to demonstrate:

- Respect
 - Compassion
 - Professionalism
 - Integrity
 - Collaboration
 - Accountability
 - Inclusiveness
 - Cultural safety
 - Trauma-informed practice
 - Commitment to continuous improvement
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What We Offer

Fremantle Women's Health Centre offers:

- Flexible part-time or full-time employment.
- Competitive remuneration.
- Salary packaging through a not-for-profit employer.
- Professional development opportunities.
- Clinical supervision and peer support.
- A collaborative multidisciplinary environment.
- Modern consulting facilities.
- The opportunity to improve the health and wellbeing of women in the Fremantle community.