

TRAINER (CASUAL)

Position:	Trainer (Casual)
Reports to:	Business Development Manager
Supervises:	Nil
Remuneration:	SACS WA Level 5.1 (Casual)
Position term:	Casual
Location:	Based in West Perth – training may occur at metro and regional sites.

About Living Proud

Living Proud is a peer organisation and was founded over 50 years ago as the Campaign Against Moral Persecution WA (CAMP WA), Australia's first gay and lesbian rights movement. While advocating for the decriminalisation of homosexuality, CAMP WA established a telephone support line, 'Phone a Friend,' which evolved into the service now known as Living Proud.

Today, Living Proud is the WA partner of the QLife national LGBTIQ+SB telephone and web chat peer-support service. Living Proud delivers the Pride in Respect CONNECT family and domestic violence service and a range of health and wellbeing initiatives, community capacity-building programs, and training programs. We strive to improve the health and wellbeing of lesbian, gay, bi+, transgender, intersex, queer, and other diverse people. More information can be found on our website: www.livingproud.org.au/.

Position overview

The position of Trainer (Casual) will be responsible for the delivery of Living Proud training packages. Content will include topics relevant to the health and wellbeing of the LGBTIQ+SB community. Trainers will be required to travel to offsite locations to deliver training to diverse participants. These may include government and local government groups, corporate and not-for-profit organisations and community groups. Trainers need to be organised, flexible and be able to engage participants in difficult topics. Trainers will be required to manage and respond to groups and individuals in a professional, trauma informed and respectful manner.

Trainers may also participate in the development and review of training packages to support contemporary, creative, informed and engaging content.

About the successful candidate

The successful candidate will be an experienced trainer with strong facilitation and presentation skills. As someone who identifies as a member of the LGBTIQ+SB community, they will be a 'people person' who is able to engage with attendees. They will have a strong knowledge and understanding of LGBTIQ+SB communities and inclusion.

They will be comfortable presenting relevant LGBTIQ+SB content to diverse groups and be able to communicate with participants in a professional, trauma informed and respectful manner.

They will thrive in dynamic environments and are flexible in their approach, adapting to the needs of service users and the organisation with ease. They are collaborative and value working constructively with others, including fellow staff, volunteers, and sector partners. They are creative and open to exploring new ideas and contributing to innovative approaches.

Key responsibilities

Key tasks, objectives and responsibilities

Training Delivery	• Prepare & deliver high-quality engaging training sessions to a diverse group of participants from a wide range of backgrounds and organisations, both online and face-to-face • Participate in training review and evaluation processes as required • Provide feedback to learners and stakeholders on their progress and achievements • Collaborate with team members to ensure successful delivery of training programs that align with organisational values
Stakeholder engagement	• Engage in respectful, positive and strategic communication with key stakeholders as relevant to the delivery of training.
Risk and Compliance	• Proactively work in a safe manner, adhering to all OH&S requirements by complying with Safe and Equal policies and procedures and adding to a culture that is safe and inclusive by managing and reporting on OH&S risks. • As applicable, undertake professional development activities to maintain compliance with the Australian Quality Training Framework (AQTF).

Program and Organisational Engagement	• Participate in feedback and program development processes when requested, to help inform local and national planning, program reviews, policy and practice. • Comply with Living Proud policies and procedures, including Work Health and Safety (WHS) requirements. • Follow, utilise and promote the Organisation's vision and values. • Perform any other duty as directed by the Business Development Manager and the organisation.
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Selection criteria

Essential

1. Lived experience as a member of the lesbian, gay, bisexual, transgender, gender diverse, Intersex, asexual communities (LGBTIQA+SB) [Living Proud has an exemption under Equal Employment].
2. Relevant tertiary qualification and/or equivalent demonstrable experience.
3. A nuanced understanding of the complex and intersectional issues faced by members of the LGBTIQA+SB community, including current health, human rights, mental health, and suicide prevention. This includes an awareness of the specific needs of First Nations people and Culturally and Linguistically Diverse (CaLD) people.
4. Sound understanding of adult learning principles and demonstrated ability to effectively apply them.
5. Experience in delivering virtual/online training and associated platforms.
6. Excellent interpersonal and communication skills (written and verbal).
7. Strong organisational skills -well organised and well prepared for delivery
8. Displays flexibility and adapts to working in different situations
9. Sound working knowledge of Microsoft Office and internet applications.
10. Ability to teach, motivate others and encourage engagement in a learning space.
11. Practices active listening with colleagues and learners.
12. Successfully identifies individual and group learning needs ability to balance content delivery with multiple learning abilities and remain focused and on track so that learning can take place for everyone

Desirable Criteria:

- Certificate IV in Training and Assessment TAE
- Experience in not-for-profit sector.
- Previous experience in working within a training environment or RTO.
- Knowledge of AQTF requirements through experience in or with a Registered Training Organisation

Conditions of Employment

- You must be eligible to work in Australia
- You will be required to complete a National Police Check.
- You must hold a current WA Employee Working With Children Check (WWCC)

Application

1. Submit a covering letter, including contact details, that addresses all the “Selection Criteria” (essential and desirable).
2. The cover letter should be a maximum of three pages.
3. Attach a current copy of your Resume, including the contact details of two recent professional referees.

NOTE: Applications and interviews are assessed against the selection criteria and appropriate referee checks. ***Applications that do not address the essential and desirable selection criteria will not be considered.***

For further job-related information please contact Brady Halliday (Business Development Manager) at brady@livingproud.org.au . (Please include the word “Confidential” in the header).