

POSITION DESCRIPTION

TITLE:	Social Infrastructure Manager
LOCATION:	This is a remote, work from home role. Occasional travel may be required for work related purposes.
FTE:	Part Time Employment (0.8 FTE) - 24 Month Fixed Term Contract
REPORTING TO:	Head of Rural Horizons
DIRECT REPORTS:	Community Philanthropy Coordinator
FRRR Level:	Manager
SCHADS Award Grading	SCHADS Level 6

ABOUT FRRR

FRRR ([Foundation for Rural & Regional Renewal](#)) supports remote, rural and regional communities across Australia to be vibrant, resilient and sustainable. We work alongside communities to catalyse locally led solutions, especially in areas facing systemic challenges.

We are strategically focussed on supporting impact across five cross-cutting themes:

- Next generation transition
- Outback and very remote communities
- Climate solutions
- Disaster Resilience
- First Nations self-determination

Our core values centre around collaboration and constant improvement. We have created a dynamic, flexible and supportive work environment. FRRR is an Equal Opportunity employer.

THE ROLE

The Social Infrastructure Manager leads the implementation and ongoing refinement of FRRR's approaches to rural and remote durable social and economic infrastructure, including community philanthropy, in alignment with FRRR's place-based initiatives.

Reporting to the Head of Rural Horizons, the role leads delivery of FRRR's work to incubate, enable and strengthen durable national and hyper-local infrastructure that helps rural and remote communities build, retain and share local capital, resources, decision-making and economic power. The role exercises a high degree of judgement and autonomy in planning, prioritising and coordinating complex work across FRRR and with external partners.

This infrastructure includes, but is not limited to, community philanthropy, community foundations, Indigenous Led Funds and other local social and economic mechanisms that support resource mobilisation, mutual aid, collaboration, local leadership and community ownership.

FRRR's role is to act as an enabling mechanism and capability-building partner, supporting communities to shape aspirations for local infrastructure and develop fit-for-context pathways that build capability, ownership and long-term control, where this is desired and feasible, while recognising that some communities may prefer FRRR to provide longer-term stewardship, grants administration and DGR1 support.

The role works across FRRR and with external partners to align strategy, place-based delivery, learning, partnerships and influence. The Manager provides internal leadership across Rural Horizons social infrastructure and community philanthropy activity, contributes to implementation planning, coordination, quality and consistency of practice, and has direct line management responsibility for the Community Philanthropy Coordinator, who leads day-to-day development, delivery and support for community foundation and not-for-profit accounts.

KEY RESPONSIBILITIES

Community Philanthropy and Organisational Capability

- Contribute to the development and lead the implementation and refinement of FRRR's approaches to rural and remote community philanthropy and other forms of durable local social and economic infrastructure, including community foundations, Indigenous Led Funds and hosted or account-based models.
- Lead FRRR's approach to supporting communities to articulate aspirations for local social and economic infrastructure and design fit-for-context pathways that build capability, local ownership, capital and long-term community control, where this is desired and feasible.
- Lead the development and implementation of FRRR's role as an enabling mechanism, incubator and capability-building community capital partner, supporting local leadership and ownership goals, while recognising that some communities may prefer FRRR to provide an ongoing stewardship, administration and DGR1 mechanism.
- Oversee FRRR's support model for community foundation and not-for-profit accounts, including implementation quality, consistency of practice and coordination with the Community Philanthropy Coordinator, who leads day-to-day development, delivery and support for these accounts.
- Work across teams to support consistency in the understanding and application of place-based, community-led and community philanthropy approaches, and contribute to organisational planning, prioritisation and continuous improvement so FRRR's operating model supports this work effectively.

Partnerships, Representation and Influence

- Build and maintain strong relationships with community partners, funders, peer organisations and national peak and sector bodies to support collaboration, co-design, shared learning and strategic partnership development.
- Contribute to the development of partnership opportunities, funding propositions and field-building initiatives that strengthen community-owned social and economic infrastructure and FRRR's enabling role in rural and remote communities.
- Represent FRRR in relevant forums, networks and stakeholder settings, contributing informed perspectives on place-based practice, rural and regional community-led development, community philanthropy and durable local infrastructure.
- Identify opportunities to strengthen FRRR's external positioning, influence and contribution to sector thinking in relation to community-owned infrastructure, place-based practice and community philanthropy.

Place-based Practice Leadership

- Lead and support the development of approaches that strengthen durable local social and economic infrastructure in alignment with FRRR current and emerging place-based initiatives, including differentiated approaches for rural, remote and very remote contexts.
- Translate strategy, evidence and learning into practical frameworks, tools and guidance that strengthen implementation within Rural Horizons and inform broader organisational practice. Provide strategic guidance and oversight of implementation quality, coherence and continuous improvement across relevant place-based and social infrastructure initiatives.

POSITION DESCRIPTION

- Lead thinking and internal practice development on community-led momentum, backbone support, readiness, fit-for-context capital and community-defined success.
- Ensure FRRR's social infrastructure work reflects organisational priorities, including rural and remote communities, First Nations self-determination, disaster resilience, climate solutions and intergenerational leadership.

Learning, Insights and Strategic Development

- Monitor and interpret developments in place-based practice, community philanthropy, rural systems change and related policy or funding environments to inform FRRR's strategic choices and practice development.
- Analyse and draw insights from FRRR's place-based work, partnerships and community philanthropy activity to identify patterns, opportunities and implications for program design, investment and influence.
- Contribute to strategy development, evaluation, reporting and organisational learning by synthesising evidence and translating it into practical recommendations and future directions.

People Leadership and Manager Accountabilities

- Provide effective supervision, coaching and development to direct report(s), including clear work planning, regular check-ins, feedback and support to achieve agreed outcomes.
- Lead performance development processes for direct report(s), including goal setting, review conversations, capability development and addressing performance issues in a timely and constructive way.
- Support staff wellbeing and foster a positive, accountable and values-aligned team culture, including modelling healthy work practices, psychological safety and respectful communication.
- Plan and prioritise work across the role's portfolio and team responsibilities, ensuring appropriate allocation of effort, visibility of risks and alignment with organisational priorities.
- Contribute to team and organisational planning, resource allocation, risk management and implementation of FRRR policies, systems and ways of working.
- Contribute to cross-team leadership across FRRR by working collaboratively with peers, sharing information, supporting coordinated decision-making and helping to strengthen organisational culture and effectiveness.