

Position Description

Position Title	Child Wellbeing Practitioner
Salary & Conditions	FamilyCare Enterprise Bargaining Agreement
Award & Classification	Social, Community, Home Care and Disability Services Industry Award Classification dependent on qualifications and experience
Department	The Orange Door
Hours of Work	Refer to Contract of Employment
Position reports to	Child Wellbeing Team Leader, The Orange Door
Performance Review	At three months, then annually thereafter

FamilyCare acknowledge the Yorta Yorta Nation, Taungurung, and Wurundjeri Woi Wurrung people as the Traditional Owners of the land and waterways on which we work, live and support community.

We recognise that past, present and emerging Aboriginal and Torres Strait Islanders peoples are the First Nations people of Australia.

FamilyCare is one of regional Victoria's largest and most progressive community service organisations, with offices across five Local Government Areas: Greater Shepparton, Mitchell, Murrindindi, Strathbogie and Moira.

FamilyCare is the main provider of child and family services in our region and in addition, we provide support to families of children with disabilities, NDIS Support Coordination and a variety of carer support options.

FamilyCare is committed to working collaboratively to improve outcomes for victim survivors and their children. We believe those who choose to use violence should be accountable for their actions.

FamilyCare is dedicated to fostering a positive and empowering culture for leaders, with a focus on improving client outcomes and inspiring professional growth.

Vision

Strong families and communities.

Purpose

FamilyCare works with individuals, families and communities to increase wellbeing, build strengths and encourage optimism.

Core Values

The Code of Conduct reflects and supports FamilyCare's core values, which are:



RESPECT

for all people and of their right to reach full potential



EMPOWERMENT

of clients and staff to achieve individual and collective goals



INTEGRITY

actions consistent with beliefs



LEADERSHIP

on issues that impact adversely on individuals, families and community



COMMUNICATION PROFESSIONALISM

a commitment to open and ongoing dialogue with all stakeholders



in all aspects of our work

Role Summary

The Child Wellbeing Team provides a specialist focus within the Goulburn Support and Safety Hub (The Orange Door) on the wellbeing and development of children, young people and their families through:

- Actively focusing on the best interests of children and young people at all times
- Assessments that include parents/carers and the whole family
- Working with men as fathers/partners
- Interventions that consider children and young people as individuals in their own right, and take into consideration their opinions and wishes
- Early help for children, parents and families to support wellbeing, stability, development and safety
- Providing a point of contact for secondary consultation, advice and information

The position will rotate between the Assessment and Planning team and the Screening, Identification and Triage team.

Role of The Orange Door

The Orange Door delivers fundamental change to the way we work with women, children and families, and men. The role of The Orange Door is to provide:

- a more visible contact point so that people know where to go for specialist support
- help for people to identify family violence and child wellbeing issues
- advice based on contemporary risk assessment tools and guidance
- specialist support and tailored advice for victims, families and children, and perpetrators
- connection and coordination of access to support
- a system-wide view of service capacity, client experience and outcomes

The Orange Door Team

The Orange Door brings together different workforces and practices to create an integrated Orange Door Team and a consolidated intake point in each Orange Door area to create a new way of support for:

- women, children, young people and families experiencing family violence
- perpetrators of family violence
- families in need of support with the care, development and well-being of children.
- The Orange Door team includes a mix of staff employed by Family Safety Victoria (FSV) and local Family Violence (FV) and Child and Wellbeing Services.

Key Performance Responsibilities

Service Delivery

1. Ensure child wellbeing and safety is at the forefront of team members and immediately report any concerns via the appropriate channels.
2. Receive and process all referrals to The Orange Door while maintaining client privacy and confidentiality in accordance with legislation, policy and good practice.
3. Deliver:
 - a. Screening and triage
 - b. Assessment of children/youth in relation to need and risk utilizing the Best Interests Framework by phone, or by outreach as required
 - c. Appropriate crisis responses
 - d. Service planning
 - e. Targeted interventions

f. Allocation and coordinated referrals.

4. Identify when a Central Information Point request may be required and refer to the Advanced Family Violence Practice Leader.
5. Approve brokerage within delegations.
6. Liaise with The Orange Door Practice Leaders to support risk assessment and planning including with the Aboriginal Services Practice Leader, Advanced Family Violence Practice Leader, Integrated Practice Leader and Senior Child Protection Practitioner.
7. Provide appropriate referrals to Family Services, and to other services and agencies in the Goulburn Region as well as to services outside the region as appropriate.
8. Where required, work with families "on hold" including referral, home visits and telephone counselling.
9. Align family violence risk assessment and management practice with the MARAM Framework.
10. Travel to and from The Orange Door Hub and Access Points as required.
11. Undertake additional duties as reasonably directed from time to time.

Data Collection and Reporting

1. Maintain accurate client records and service data as required.
2. Participate in monitoring and ongoing evaluation as required.
3. Provide internal reports to the Child Wellbeing Team Leader.

Representation and Advocacy

1. Develop a strong and supportive mutual relationship with funding bodies, service providers and other key stakeholders.
2. Attend network meetings and other related local forums or meetings.
3. Attend internal program and team meetings within FamilyCare and The Orange Door.

Community Development and Education

1. Increase community awareness regarding issues affecting families and available support services through the provision of information, education and advocacy.
2. Provide specialist consultation to other community agencies and professionals to assist their ability to deliver services to children, young people and families.
3. Promote a broader understanding of relevant State and Federal legislation that impacts upon children and family welfare including the Children, Youth and Families Act 2005 and the Child Wellbeing and Safety Act 2005.

Quality Improvement and Evaluation

1. Contribute as an effective and professional team member at all times.
2. Perform all duties in a safe manner.
3. Perform all work with a continuous improvement ethos.
4. Understand and abide by all relevant policies and procedures.
5. Participate in regular supervision activities.
6. Lead by example and in accordance with FamilyCare's values.
7. Be aware of FamilyCare's responsibilities to contribute to children's safety and wellbeing and report any concerns about neglect or abuse to a supervisor or manager.

Key Selection Criteria

Knowledge and Skills

1. Sound knowledge of the issues facing vulnerable families and relevant theoretical practice frameworks including child development, trauma and attachment.
2. Demonstrated knowledge of the Child Protection and Family Services sector and commitment to relevant legislation including the Children, Youth and Families Act 2005, the Child Wellbeing and Safety Act 2005 and Child Safe Standards.
3. Demonstrated experience and skills in the provision of information and advice, intake, referral, counselling, casework and consultation including the completion of detailed / complex child & family assessments, including child/youth risk assessments.
4. A strong knowledge and understanding of the drivers/causes of family violence and child and family vulnerability, as well as the child and family services and/or broader social services sector and their fundamental practices and theories is required.
5. Highly developed interpersonal and communication skills including demonstrated ability to communicate effectively with a wide range of people and diverse communities.
6. Well-developed administrative skills including maintaining accurate files, accurate and detailed assessments and case notes.
7. Demonstrated ability to work independently and in a multidisciplinary team.

Qualifications

Essential

- This role is subject to the mandatory minimum qualifications policy (Recommendation 209 of the Royal Commission into Family Violence). Applicants must hold a Bachelor of Social Work or equivalent qualification, or, be working towards meeting this requirement.
- If working towards meeting the mandatory minimum qualification, applicants must presently hold a tertiary qualification (minimum Diploma) in Social Work, Family Therapy, Community Services, Psychology or other relevant qualifications.

Position Requirements

Satisfactory National Police check	Required
Working with Children Check	Required
NDIS Worker Screening Check	Not required
Valid Victorian Driver Licence	Required

Employees who have lived overseas for 12 months or longer during the past 10 years are required to provide the results of an international police check on commencement of employment.

Employees are required to successfully complete all mandatory competencies in accordance with the Core Competency Training register.

Other Information

Salary packaging offered within prescribed guidelines.

FamilyCare Enterprise Agreement has provision for salary and conditions over and above of SCHADS Award base rates.

All employees are bound to work according to the policies and procedures of FamilyCare, the Agreement and Award that provides their terms and conditions of employment and the FamilyCare Code of Conduct.

All employees must to take reasonable care of their own health and safety, as well as that of other people who may be affected by their conduct in the workplace.

All employees are required to successfully complete any assigned online competencies ongoing, as prompted. All new employees will be required to complete all assigned competencies within the first three months of employment.

FamilyCare promotes a respectful and safe workplace environment that does not tolerate or excuse any forms of violence including family violence.

FamilyCare is committed to:

- ensuring the safety of children;
- respecting diversity; and
- providing a workplace free from discrimination and harassment.

INCUMBENT STATEMENT

This Agreement can be accepted and signed electronically, with the same binding effect on the parties.

I, _____ have read, understand and accept the
above Position Description

Signed: _____

Date: _____