

Assignment Title

TV Management Mentor

Assignment title	TV Management Mentor		
Partner organisation	Solomon Island Broadcasting Corporation		
Location	Solomon Islands	Honiara	
Type of assignment	In-country Assignment		
Duration of assignment	12 months		
Assignment phases	Phase	Mode	Duration
	1	<u>In-country</u>	12months
Proposed start date	12 October 2026		
Website	Website link Not Available		
Australian organisation:	No Australian organisation linked to this assignment		

ABOUT THE PARTNER ORGANISATION

The Solomon Islands Broadcasting Corporation (SIBC) is the national broadcaster of Solomon Islands. It was established to provide a high-quality broadcasting service, by radio and television, featuring a wide range of programs for the information, education, and entertainment of all people living within the sovereign borders of Solomon Islands.

Its mission is to “inform, educate and entertain our people through the highest standard radio and television service with responsibility that covers all corners of the country and beyond with quality content to achieve complete audience and customer satisfaction.”

ABOUT THE ASSIGNMENT

SIBC currently produces and broadcasts television content but does not operate a dedicated free-to-air television station. There is limited local availability of people with the technical skills and experience required to establish and run such a service. SIBC is therefore seeking to engage an Australian volunteer with expertise in setting up television services and experience across regional and international television networks to support the development of a free-to-air television station.

The TV Management Mentor will guide and support individuals and teams within SIBC, helping them to implement the plans for establishing a television broadcasting service.

The volunteer will support SIBC to navigate the complexities of running a television network, including team leadership, resource management, budgeting, and meeting tight deadlines.

The volunteer is expected to share expertise on industry trends, audience engagement, content creation and distribution, and new technologies, ensuring staff understand both the creative and business sides of the industry.

ASSIGNMENT OBJECTIVES AND PROPOSED ACTIVITIES

The volunteers will work alongside members of BCN to support the objectives below:

Assignment objectives	Proposed activities
<p>In-Country Phase Objective:</p> <p>Establish and strengthen SIBC television production capacity</p>	<ul style="list-style-type: none"> • Develop and implement the television business, operational, and management plan. • Design programming schedules and content strategies for news, current affairs, lifestyle, and flagship programs. • Support daily television news bulletins, feature stories, interviews, and special event coverage.
<p>In-Country Phase Objective:</p> <p>Strengthen the technical, editorial, and leadership capabilities of SIBC staff through structured training and on-the-job mentoring</p>	<ul style="list-style-type: none"> • Coach producers, journalists, editors, presenters, and technical staff in planning, production, and editorial techniques/practices. • Deliver in-house training workshops focused on television production, management and leadership skills. • Support the development of editorial guidelines, production standards, and operational procedures. • Provide ongoing mentoring to reinforce skills development and professional growth.

<p>In-Country Phase Objective:</p> <p>Build sustainable organisational structures and strengthen relationships with key stakeholders to support the long-term success of the television service.</p>	<ul style="list-style-type: none"> • Establish the television station’s organizational structure and support recruitment of key positions. • . Develop and maintain relationships with communities, business clients, and strategic stakeholders • Introduce and promote modern broadcasting practices and strategies to expand audience reach across terrestrial and online television platforms. • Guide implementation of the TV business plan and introduce modern broadcasting practices across terrestrial and online television platforms.
<p>In-Country Phase Objective:</p> <p>Improve the quality, relevance, and audience impact of television content, with a focus on news, current affairs, and flagship programs.</p>	<ul style="list-style-type: none"> • Develop and strengthen SIBC’s news and current affairs production, including daily bulletins and in-depth reporting. • Lead the development and production of flagship television programs with strong editorial quality and audience focus. • Support coverage of national event, live broadcasts, and special programming. • Improve storytelling standards through enhanced scripting, editing, and production techniques.
<p>Inclusion objective and proposed activity</p>	
<p>Promote diversity, equity, and inclusion</p> <p>The volunteers will work alongside members of SIBC to:</p> <ul style="list-style-type: none"> • Integrate gender equality, youth participation, and inclusion of people with disabilities into television content planning and production. • Ensure programming reflects the diversity of Solomon Islands communities, including marginalised and rural populations. 	

- Support the development of inclusive editorial and production guidelines that promote fair representation across all programs.
- Implement inclusive training and mentoring approaches so that all staff have equal opportunities to develop skills in television production, leadership, and management.

SELECTION CRITERIA

Education and qualifications

Essential	Desirable
<ul style="list-style-type: none"> • Tertiary qualification (Degree or equivalent) in Journalism, Media, Broadcasting, Communications, or a related field. • Demonstrated professional experience in television production, broadcasting, or media operations. 	<ul style="list-style-type: none"> • Experience working with national broadcasters or media organizations in Pacific Island countries. • Experience with major international broadcasters such as Australian Broadcasting Corporation (ABC), BBC, or other global television networks.

Knowledge and experience

Essential	Desirable
<p>Extensive television production expertise:</p> <ul style="list-style-type: none"> • Minimum 10 years’ experience in television production, broadcasting, and media management, with hands-on experience across news, current affairs, and flagship programming. <p>Leadership and capacity building:</p> <ul style="list-style-type: none"> • Proven ability to mentor, coach, and develop staff, with strong leadership skills and experience working in multicultural and developing media environments. <p>Operational and strategic management:</p>	<ul style="list-style-type: none"> • Regional and international broadcasting experience: • Experience working with Pacific broadcasters or international organisations such as ABC, BBC, or similar. • Media development and institutional strengthening: • Experience establishing, launching, or transitioning television stations, including work on donor-funded media or capacity-building programs.

<ul style="list-style-type: none"> • Demonstrated experience in operational planning, including production scheduling, budgeting, workflow management, and effective communication in English. 	<p>Audience and content innovation:</p> <ul style="list-style-type: none"> • Strong understanding of audience engagement, digital analytics, multi-platform distribution, and creative production across documentaries and flagship programming.
---	---

Following the Program’s values on locally led development, this Assignment Description has been developed and negotiated in good faith with the Partner Organisation. The information contained was correct at the time of acceptance of the request. However, while we take responsibility for matters under our direct control, all assignments and arrangements are subject to change. This assignment may be amended or withdrawn to reflect changes in circumstances.

Line Manager: SIBC CEO, Manager Radio Operation, News Editor, Manager Programs & Presentation, Manager Sales

Working relationships: Journalists, editors, presenters, and technical staff

Hours and days of work:

In-country phase	Remote Phase
Full time / In-person	Flexible: to be discussed by partner and volunteer

Leave: All volunteers are entitled to 20 days leave per 12 months, unless advised otherwise. The same conditions and terms as local colleagues apply, including national holidays.

Work from home: Working from home while on an in-country phase must be in line with usual partner organisation's practices and agreed with the in-country office.

<p>Professional indemnity insurance <i>(Required for all volunteers who are acting as a medical, allied health or legal professional whilst on assignment):</i></p>	<p>Select an option</p>
--	-------------------------

The volunteer should consult the partner organisation about the need for professional indemnity insurance for the role prior to departure. Where required and/or considered essential to hold this insurance, please discuss this with the Volunteer Services Manager in Melbourne prior to departure.

LIFE AS A VOLUNTEER

The Australian Volunteers Program supports volunteers from preparing to go on assignment through to returning home. For a full breakdown of support provided including assignment allowances, please visit: <https://www.australianvolunteers.com/volunteering/lifestyle-and-support/>

Country context

Learn more about the host country's location by reading the country profile. We encourage candidates to research the specific location of this assignment as it will be discussed and addressed with a recruitment officer during the interview process.

For more information, please visit country links: [Choose Country Profile Link](#) and [Choose DFAT Country Link](#)

HOW TO APPLY

All applications must be submitted online through the Australian Volunteers Program website. If you have not already done so, you will need to register on our website prior to applying. For more information about how to apply, please visit:

<https://www.australianvolunteers.com/volunteering/how-it-works>

We actively support and encourage people of all backgrounds and abilities to volunteer internationally and aim to make the program as accessible and inclusive as possible. The program has a dedicated Indigenous Programs Coordinator to support Aboriginal and/or Torres Strait Islander volunteers, who can be contacted at indigenouspathways@australianvolunteers.com. Access and inclusion plans are available for volunteers with disabilities, to ensure their assignments and living and working arrangements are made more accessible.

Personal circumstances *(This may not apply for Remote-only assignments; consider discussing with AVP team)*

Due to security, cultural, legal or visa restrictions associated with this location, we ask that applicants disclose the following:

- If they want their same-sex partner to accompany them on assignment.
- If they want their partner, to whom they are not legally married, to accompany them on assignment.
- If they want their child(ren) to accompany them on assignment.
- If they have a criminal conviction where a criminal conviction may be relevant to the inherent requirements of the assignment.