

Position Description

Program or Department Name	Restoring Families
Position Title	SafeCare® Educator
Award Classification	SCHADS Award – Level 5
Program Location	<i>Goulburn</i>
Employment Status	0.8 FTE
Reports To:	Restoring Families SafeCare® Team Leader

OzChild

Founded in 1851, OzChild supports vulnerable children and young people by providing healing, preventing abuse and neglect, and strengthening families. We work in partnership with children, families, communities and government to reduce harm and create sustainable change.

Our goal is for all children and young people to be safe, respected, nurtured, and supported to reach their full potential.

Child Safety

OzChild is committed to protecting children and young people from all forms of abuse, bullying, exploitation and neglect. We create environments across all programs and services where children are safe and feel safe.

All OzChild People are required to:

- Prioritise the safety and wellbeing of children and young people
- Comply with mandatory reporting and reportable conduct obligations
- Adhere to OzChild’s Safeguarding Children Policy and Code of Conduct at all times

Role and Purpose

The **SafeCare® Educator** delivers the SafeCare® evidence-based parenting program to families with children from birth to five years who are experiencing vulnerability and risk.

The role provides structured, home-based support focused on strengthening parenting skills, promoting child safety, and supporting family wellbeing through the delivery of the SafeCare® modules: Parent–Child Interaction,

Child Health, and Home Safety. Practice is strengths based, culturally responsive, and aligned to SafeCare® program fidelity requirements.

The OzChild Way

In undertaking this role, the **SafeCare® Educator** supports and demonstrates the OzChild Way behaviours and accountabilities as follows:

We deliver evidence-based services: Deliver the SafeCare® model in accordance with evidence-based program requirements and fidelity standards. Apply structured session plans and social learning principles to support safe parenting practices and positive child outcomes.

Our customers determine our success: Work respectfully and collaboratively with families, recognising their strengths, perspectives, culture, and priorities. Support parents to build confidence and skills through encouragement, modelling, and practical coaching.

We deliver innovative solutions: Use flexible and responsive engagement strategies to overcome barriers to participation and support family engagement within the SafeCare® framework.

We set each other up for success: Work collaboratively with the SafeCare® team, Team Leader, and broader Restoring Families staff to support coordinated service delivery. Participate constructively in supervision, coaching, and team learning activities.

I learn, adapt, grow, and embrace my cultural competence: Demonstrate openness to learning, reflective practice, and feedback. Practice with cultural humility and support culturally safe engagement, particularly with Aboriginal children, families, and communities.

Position Specific Responsibilities

In order to achieve the expectations as outlined above, the following key areas of responsibility have been identified:

- Accept and respond to referrals through the Restoring Families and or Strengthening Families programs in a timely and flexible way.
- Deliver SafeCare® home-based interventions in line with program fidelity and service requirements.
- Conduct assessment and planning including by reviewing referral information and identifying family strengths, risks, and protective factors.
- Engage primary caregivers and relevant family members in strengths based, -change focused- sessions.
- Deliver SafeCare® modules (Parent–Child Interaction, Child Health, and Home Safety) matched to family needs and cultural context.
- Service delivery for this role occurs between 8:00am and 8:00pm. Flexibility in start and finish times is required to meet family and service needs.
- Support parents to develop effective parenting skills through explanation, modelling, supported practice, and constructive feedback using social learning principles.
- Maintain a strong focus on child safety while supporting families to build safer home environments, skills, and confidence.

- Identify, respond to, and escalate safety concerns, risks, or significant changes in line with OzChild policies, procedures, and supervision guidance.
- Apply evidence informed, -strengths based, and culturally responsive practice at all times.
- Complete all required documentation accurately, ensuring case notes, records, and assessments are completed within 48 hours.
- Record outcomes and maintain accurate, up to date- information- in Family Journey and SafeCare Portal to support service quality and accountability.
- Work collaboratively with SafeCare® Educators, Team Leaders, and other OzChild staff to support coordinated practice and service improvement.
- Develop and maintain culturally safe practice, including respectful relationships with Aboriginal Community Controlled Organisations.
- Participate in supervision, coaching, team meetings, training, and professional development, using reflective practice to strengthen skills and manage risk.
- Model professional, ethical, and respectful behaviour in line with OzChild values, policies, and codes of conduct.

Key Relationships

Internal

- SafeCare® Team Leader
- SafeCare® Educators and Senior SafeCare® Educators
- Restoring and Strengthening Families staff
- National Practice Framework and support teams

External

- Children, parents, and families
- Department of Families, Fairness and Housing
- Child Protection practitioners
- Community and welfare service providers
- Aboriginal Community Controlled Organisations

Conditions of Employment – Hours of Work

Service delivery for this role occurs between **8:00am and 8:00pm**. Flexibility in start and finish times is required in order to meet family and service needs.

Qualifications

Essential

Tertiary qualification in **Social Work, Psychology, Community Services, or a related discipline recognised in Australia.**

Desirable

Knowledge of social learning theory, cognitive behavioural- principles, and child development.

Skills and Experience

- Ability to engage families and address sensitive issues appropriately.
- Strong skills in supporting skill acquisition using social learning principles.
- Ability to build rapport with families from diverse backgrounds.
- Strong organisational, time management-, and documentation skills.
- Ability to work flexibly, including outside standard business hours.
- Understanding of Child Protection and broader child and family service systems.
- Proficient computer skills, including Microsoft Office and electronic client systems.

Screening and Licences

- National and/or International Police Check
- Working with Children Check (relevant State/Territory)
- Current driver's licence and access to reliable transport

Mandatory Training

All OzChild employees must complete mandatory and program specific training on commencement and refresher training as required including SafeCare-® program training.

Your Organisational Responsibilities

All OzChild People are required to:

- Comply with OzChild policies, procedures and codes of conduct
- Uphold child safety, cultural safety, diversity, equity and inclusion
- Maintain privacy, confidentiality and information sharing- obligations
- Represent OzChild positively in all professional and public settings

Your Safety and Wellbeing Responsibilities

- Take reasonable care for own health and safety and the safety of others.
- Comply with workplace health and safety policies and procedures.

- Report hazards, incidents, injuries, and near misses.
 - Participate in safety and wellbeing initiatives and training.
 - Support return to- work processes where required.
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Employee Acknowledgement

This Position Description reflects the primary responsibilities of the role and may be adjusted in line with program and organisational needs without changing the level of responsibility.

I confirm that I have read and understand this Position Description.

Name	Signature	Date