



Program Educator - Permanent Part-time

\$75,000 per annum plus super (pro rata)

Join **Body Safety Australia** and help create safer, more respectful futures for children and young people. We're looking for a warm, confident, and adaptable **Program Educator** to deliver meaningful programs across early childhood settings, primary schools, and secondary schools throughout Melbourne and across regional Victoria.

Why join Body Safety Australia?

At Body Safety Australia, you'll be part of Victoria's largest and most trusted provider of early childhood and school-based prevention education. Our work helps children and young people build knowledge, confidence, and skills that support their safety and wellbeing, while also strengthening the adults and communities around them.

- Meaningful work that supports children, young people, families, and educators
- A dynamic role with variety, travel, facilitation, and relationship-building
- The opportunity to be part of a passionate, values-driven team
- Ongoing learning and development in prevention education and best-practice approaches

About the role

As a **Permanent Part-time Program Educator**, no two days will look the same. You'll travel across Melbourne, as well as regional and rural Victoria, delivering engaging sessions in early childhood centres and schools, and occasionally facilitating evening workshops for parents and caregivers.

You'll work with children and young people aged **3 to 18 years**, facilitating meaningful conversations, leading activities, and helping create safe, respectful, and inclusive learning environments. When you're not delivering programs, you'll also support the team through educator administration and program coordination tasks.

What you'll do

- Deliver Body Safety Australia's education programs in early childhood settings, primary schools, and secondary schools
- Travel to metro, regional, and rural locations across Victoria, including overnight travel
- Facilitate evening workshops for parents and carers, up to two evenings per week
- Step in to support program delivery at short notice when needed (sick cover)
- Complete educator administration, including confirmation calls, booking notes, and post-program reflections
- Provide general administrative support and help coordinate program bookings when not delivering sessions
- Replenish supplies and resources required for the delivery of your booked children's programs. (provided by BSA and available from our office)
- Model the respectful and inclusive values at the heart of our work

What you'll bring

- A genuine passion for creating positive change for children and young people
- Confidence working with children from a broad range of backgrounds
- Strong communication, facilitation, presentation, and/or performance skills
- An understanding of prevention education and issues related to child safety, sexual violence, and family violence
- Strong administrative skills including making calls to existing clients, using email, a CRM, accounting software (basic level), Word, Canva and other platforms
- Flexibility, initiative, and the ability to adapt sessions to meet student needs
- The ability to travel to clients across all metropolitan Melbourne and regional Victoria (car and license or other reliable form of transportation)
- Availability to work 38 hours per week during Victorian school term weeks only, including up to two evenings per week

A current Working with Children Check and National Police Check (or be prepared to provide one)

Preferred experience

- Qualifications and/or experience in early childhood education or teaching
- Experience in abuse prevention, child safety, or wellbeing-focused education
- Experience working in schools, early childhood settings, or community education environments

If you're excited by this opportunity but don't meet every preferred criterion, we still encourage you to apply. We value potential, lived experience, and a willingness to learn alongside formal qualifications and experience.

Our commitment to communities

Body Safety Australia is committed to ensuring our programs are inclusive of all children, young people, and families. We recognise that representation matters, and we strongly encourage applications from people with lived experience and from communities that are underrepresented in education and prevention work.

We welcome applications from Aboriginal and Torres Strait Islander people, LGBTQIA+ people, people with disability, migrant and refugee communities, and people living in regional and rural Victoria. We also understand that barriers to education and employment can affect access to opportunities, and we are open to applications from people who may not meet every criterion but bring valuable lived experience, commitment, and potential.

Body Safety Australia is committed to child safety. Any offer of employment is subject to a satisfactory Working with Children Check and police check. All staff are expected to uphold the Victorian Child Safe Standards and the National Principles for Child Safe Organisations, and to participate in ongoing child safety training as required.