



# Multicultural Connect Central Victoria

## POSITION DESCRIPTION

**Position:** Community Development Facilitator  
**Tenure:** 12 month contract  
**Hours:** 22.5 hrs per week  
**Salary:** In accordance with SCHADs Award Level 3  
**Reports to:** Chairperson

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## ABOUT MULTICULTURAL CONNECT CENTRAL VICTORIA

Multicultural Connect is a member-based organisation supporting multicultural communities in the heart of Victoria. Our vision is a Central Victoria where everyone can belong, connect, and contribute. Established in 2021 at the height of the COVID-19 pandemic, we saw first-hand the power of grassroots organising and community supporting community.

We work across the six local government areas of the Loddon Campaspe region, which includes Campaspe, Central Goldfields, Greater Bendigo, Loddon, Macedon Ranges and Mount Alexander.

Our values are:

- Self-determination
- Belonging
- Connection
- Celebration

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## POSITION SUMMARY

This role will support community development activities and capacity building with multicultural communities in Central Victoria. Working collaboratively with staff and volunteers, the role will be responsible for both weekly activities and one-off projects.

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## KEY RESPONSIBILITIES

### Community development:

- Facilitate and facilitate weekly Homework Club after school program for children from refugee backgrounds
- Facilitate and facilitate Driving School program for women from multicultural backgrounds
- Support the identification, mapping and analysis of community needs
- Organise information sessions and group work sessions based on community need

- Build and maintain strong working relationships with key stakeholders, including community leaders, cultural associations, neighbourhood houses and service providers

**Organisational responsibilities:**

- Undertake administrative and reporting requirements
- Participate in training as agreed between supervisor and employee
- Work from culturally responsive and asset-based frameworks
- Participate in organisational meetings, supervision and activities
- Work collaboratively across the organisation to meet community need
- Undertake other duties as required

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**KEY SELECTION CRITERIA**

**Essential criteria:**

- Experience working with multicultural communities
- Diploma or Bachelor level qualifications in community development, community services or a related field
- Commitment to supporting MCCV values and community-led outcomes
- Strong cross-cultural competency
- Well-developed verbal communication and interpersonal skills
- Written and digital literacy skills, including proficiency in Microsoft Office suite of programs

**Desirable:**

- Fluency in Dinka, Hazaragi or Karen
- Networks within multicultural communities in Central Victoria

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**CONDITIONS**

- Satisfactory police check on commencement
- A current Working with Children's Check
- A current driver's licence
- Ability to undertake evening and weekend work
- Probation period of 6 months

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**BENEFITS OF WORKING WITH MULTICULTURAL CONNECT CENTRAL VICTORIA**

Working with Multicultural Connect Central Victoria means:

- Flexible work - choose flexible hours and structure your day in a way that centres work-life balance
- Personal and professional development - we are always learning and we'll provide access to training, mentors and more to invest in your growth
- Being part of an organisation with a shared commitment to creating a more racially just, socially just and connected world