



POSITION DESCRIPTION

Position title	Outreach Worker – Young Women’s Program (YWP)
Award	SCHADS Level 4.1 Fixed term contract of 9 months (Parental leave position) Part time: 3 days per week, commencing early July 2026.
Approved by:	YWP Programme Manager and CEO
Date effective:	July, 2026

Our Organisation

St Kilda Gatehouse is a not-for-profit organisation which began as an outreach service working with vulnerable members of the St Kilda community, including those who are homeless, struggle with mental health, have addiction issues, and may be reliant on street-based sex work. Initially formed in response to a Christian call to love and serve, since 1992 the organisation has built its relational model around community development and social justice. St Kilda Gatehouse provides spaces of belonging and safety where individuals experience social inclusion with respect and unconditional acceptance.

The YWP grew from unique insights generously shared by women who have endured long-term disadvantage. Based in Bayswater North and operating since 2015, the YWP specialised in supporting young people (she/they) aged 12yrs - 24yrs who are at risk of or who are experiencing Sexual Exploitation. Offering both 1:1 trauma-informed support and a therapeutic school-based small group program, all YWP interventions aim to empower young people by supporting the development of their own Protective Factors against sexual exploitation.

Position Summary

We are seeking a dedicated and skilled professional to cover a maternity leave position within our organisation. This temporary Outreach Worker role (9 months) offers an exciting opportunity to contribute to our Young Women’s Program (YWP) team while providing essential support to vulnerable young people during the leave period. We are looking for someone to work 3 days per week.

The Outreach Worker role will provide outreach and support to young people referred to the YWP to address risk factors contributing to sexual exploitation and develop protective factors for young people to connect them to community, family, and services. The role will provide information, support, advocacy, and referral to identified young people while working collaboratively with other agencies to provide a holistic response.

The Outreach Worker will:

- Maintain case file notes,
- Complete intake and in-care assessment
- Continuous risk assessment to ensure the safety of the young person and workers, and
- Liaise with stakeholders such as the Department of Families, Fairness and Housing (DFFH), out of home care providers and families to share appropriate information in a timely way.

The Outreach Worker will work within the YWP team, and the office is in Bayswater North.

Key Result Areas

Area	Tasks
Client Engagement	<ul style="list-style-type: none"> • Build and maintain relationships with existing drug and alcohol, health, youth, crisis, housing, and employment services and DFFH services to receive sound referrals into the program. • Develop relevant strategies to maximise engagement with the target group and assist young people achieve their goals.
Support Work	<ul style="list-style-type: none"> • Provide 1:1 outreach support to a caseload of young people, working therapeutically, professionally and within a relational model • Assess risk and protective factors using a specialist tool • Support young people to develop therapeutic goals • Provide information, education, support, advocacy, and referral to identified young women while working collaboratively with other agencies to provide a holistic response. • Increase the chances and opportunities available to young women that lead to greater well-being and allow inclusion and engagement with the community. • Attend professional sector meetings alongside young women, such as case plan meetings, care team meetings etc., as appropriate. • Promote and deliver secondary consultations to local area service providers regarding Child Sexual Exploitation of girls and young women and its preceding risk factors, impact on those affected, strategies for engaging and supporting affected girls and young women.

Program Development	<ul style="list-style-type: none"> • Participate in development and evaluation of the Young Women's Program. • Participate in strategic planning, as required. • Develop and maintain program documentation, as required. • Maintain appropriate and timely data collection. • Seek input and feedback from young women who access the service.
Other	<ul style="list-style-type: none"> • Participate in staff and team meetings • Other tasks as directed by the Program Manager

Reporting

Line Manager:

Program Manager

Key Internal liaison:

Program Manager, CEO, YWP colleagues

External Liaison

Other services and agencies, DFFH, Case Managers

Key Selection Criteria (KSC)

Mandatory KSC

- Relevant tertiary qualification, e.g. Youth Work or related area
- Demonstrated youth work experience, particularly working alongside people from marginalised backgrounds and working with people who have experienced trauma.
- Experience in providing trauma-informed care and a solid understanding of complex issues such as mental health, substance dependency, and the cycle of disadvantage.
- An understanding and passionate attitude towards improving the lives of young people (she/they, 12-24yrs) who are at risk of or affected by sexual exploitation.
- Must hold a current and valid driver's licence and have own car.
- A willingness to undergo a Police Check, provide a Working with Children's Check
- A demonstrated understanding and appreciation of the Christian values and vision of St Kilda Gatehouse

Highly Desirable KSC

- An understanding of child exploitation risk factors and protective factors.
- Experience working with young people in the Melbourne youth sector.
- Experience working with the Department of Families, Fairness and Housing.