

# Role Description

## Mental Health Commissioner

### Position details

<b>Title</b>	Mental Health Commissioner		
<b>Location</b>	Brisbane, Queensland		
<b>Status</b>	Government Appointment		
<b>Division</b>	Queensland Mental Health Commission		
<b>Reports to</b>	Minister for Health and Ambulance Services		
<b>Salary range</b>	\$290,206 to \$392,711	<b>Classification</b>	Chief Executive Band 5
<b>Contact name</b>	<a href="mailto:executive_recruitment@health.qld.gov.au">executive_recruitment@health.qld.gov.au</a>		

### About the Queensland Mental Health Commission

The Queensland Mental Health Commission (the Commission) is an independent statutory body established under the *Queensland Mental Health Commission Act 2013* (the Act). The role of the Commission is to drive ongoing reform towards a more integrated, evidence-based, recovery-oriented mental health and substance misuse system in Queensland.

The Commission is committed to improving the mental health and wellbeing of all Queenslanders and minimising the impact of substance misuse in communities and is focused on increasing knowledge, understanding and information sharing through partnerships, public reports and community awareness activities. The Commission works closely with the community, government, and industry in areas including health, employment, education, housing and justice.

The Commission is supported by a Queensland Mental Health and Drug Advisory Council that provides advice and guidance on mental health and substance misuse issues and makes recommendations on how the Commission fulfils its functions.

For more information on the Queensland Mental Health Commission please visit their website at [www.qmhc.qld.gov.au](http://www.qmhc.qld.gov.au).

### About the role

The Mental Health Commissioner (the Commissioner) is a statutory position under the Act. Appointment to the role is by the Governor in Council on the recommendation of the Minister for Health and Ambulance Services.

The Commissioner is responsible for leading the Queensland Mental Health Commission, consisting of approximately 26 staff, and acts independently, impartially and in the public interest.

The Commissioner reports to the Minister for Health and Ambulance Services.

## Key responsibilities

The Commissioner performs the role of Chief Executive of the Commission. The Commissioner will provide executive leadership, strategy and governance to the Commission, specifically:

- Lead and manage the functions of the Commission.
- Be accountable for the overall operation of the entity, including enabling coordinated effort across government and non-government sectors to improve service delivery and ensure the wellbeing and best interests of consumers of mental health services, clients of alcohol and other drugs services and their families, carers and support persons are paramount in service planning.
- Lead the development of a whole-of-government strategic plan in consultation with consumers, families, carers, government and non-government stakeholders and facilitate, support and report on the implementation of the plan as outlined in sections 25-27 of the Act.
- Make recommendations to the Minister about any matter that relates to the performance or exercise of the Commissioner's or Commission's functions or powers and may help the Minister in the proper administration of the Act.
- Undertake, support and contribute to reviews, research and evaluations, and prepare reports in order to provide advice to inform decision-making, build the evidence base, support innovation and identify good practice.
- Facilitate and promote mental health awareness, prevention and early intervention by supporting whole-of-government and whole-of-community action.
- Establish and support state-wide systemic collaboration and governance mechanisms that are collaborative, representative, transparent and accountable and operate in accordance with the Act.
- Foster a confident, flexible and capable workforce and willingness to take personal responsibility for serving the government.
- Deliver best practice in terms of service delivery and public sector management.
- Have an in-depth knowledge and understanding of national and international systems, policies and best practice interventions with regards mental health, suicide prevention and alcohol and other drugs
- Work with a range of key stakeholders across government and across sectors to form professional and robust relationships.
- Act judiciously in exercising powers conferred on the position through the Act.
- Act independently, impartially and in the public interest.

## Qualifications/professional registration/other requirements

While not mandatory, a relevant law or public administration qualification would be highly regarded.

## Role fit

The essential requirements to perform the role include:

- Comprehensive knowledge and understanding of the broad mental health, suicide prevention and alcohol and other drugs systems and policies in Queensland.
- Demonstrated strategic leadership skills to deliver a vision responsive to government priorities, community needs and changing expectations.
- Proven professional expertise to effectively lead change and lead whole-of-government and sector planning.

- Ensuring public accountability required to deliver on reforms to the mental health, suicide prevention and alcohol and other drugs service system.
- Extensive knowledge of professional, safe and appropriate health practices and associated performance standards and metrics.
- Experience practicing sound corporate governance, political impartiality and independence.
- Credible and respected public profile, including the ability to engage respectfully with different views and agendas whilst inspiring public confidence in the work and priorities of the Commission.
- Experience in successfully developing and leading a high performing organisation.
- Demonstrated ability to effectively, and impartially, engage with a broad range of stakeholders.
- Experience providing advice and reporting to Ministerial and senior executive levels.
- Experience in directly dealing with the media, particularly with adverse media reactions.

## How to apply

Your application must include:

- **Covering letter** of no more than **two pages** addressing requirements under 'Role Fit' as set out in the role description; and
- **Your current Curriculum Vitae** of no more than **two pages**.

## Probity checks

- As a statutory appointment, the *Queensland Cabinet Handbook* requirements include a range of probity checks to be undertaken on potential nominee/s which include:
  - completion of a Personal Particulars Form to identify any conflicts of interest or disclosable criminal convictions
  - a national criminal history search
  - searches of the Australian Securities and Investments Commission's banned and disqualified register and bankruptcy index, and
  - a review of the Queensland government lobbyist register, and other internet-based searches.
- Probity checks will be undertaken following an interview with the selection panel.

## Further information

Alternatively, for further information or a confidential discussion please contact:

[executive\\_recruitment@health.qld.gov.au](mailto:executive_recruitment@health.qld.gov.au)