



Food Relief Coordination Project Officer

15hrs week, July 2026-June 2027

We are seeking an enthusiastic, highly motivated and suitably skilled individual to join the Swan Hill Food Hub team at Swan Hill Neighbourhood House. In this role, you will deliver initiatives as part of “The Road to Relief: Partnering for Food Security in North West Victoria” project. This is a part-time position for up to 12 months.

What does the job entail?

The Swan Hill Food Hub provides food relief to those in need in Swan Hill and district, via local services and agencies. The Road to Relief project is an exciting opportunity to undertake local food relief mapping and needs analysis, refine processes and develop the current Food Hub further, and maximise food relief into the Swan Hill LGA. You will be working in partnership with Bendigo Foodshare, SMECC Mildura and SecondBite to deliver outcomes that enhance food security locally and improve supply chains and partnerships within the region.

The successful applicant must have:

- A Tertiary qualification in a relevant field or experience in logistics
- An understanding of food security and its impacts on community
- Current National Police Record Check
- Current Working with Children Clearance

Skills and abilities

- Well-developed interpersonal and communication skills
- Computer literacy
- Excellent telephone manner
- Flexibility and ability to adapt to changing priorities.
- Excellent time management skills
- High attention to detail

For further information contact Tania Lawry on 5033 9337 or by email tlawry@shdh.org.au

Applications including the names of three referees should be forwarded to: Swan Hill Neighbourhood House Manager, manager@shnh.org.au

Applications will only be accepted if they address the Key Selection Criteria.

Closing Date: Thursday 11th June 2026