



POSITION DESCRIPTION

Position Title	General Manager
Reports to	Board of Directors, Tagalaka Aboriginal Corporation RNTBC
Direct Reports	Administration, Cultural Monitoring teams, Rangers, and project and technical teams
Employment Type	Permanent, ongoing (full-time)
Location	Croydon or Cairns, North Queensland
Remuneration	Attractive remuneration package, negotiable for the right candidate

About Us

Tagalaka Aboriginal Corporation RNTBC (TAC) administers land on behalf of the Tagalaka People, whose native title rights and interests were recognised in the Tagalaka People and Tagalaka People #2 determinations on 10 December 2012. Native title is recognised over approximately 30,000 square kilometres across 469 parcels of land in the Gulf Savannah region around Croydon, Normanton and East Hayden, including around 105 square kilometres of exclusive possession.

TAC delivers both a state and a federal ranger program, a commercial cultural monitoring business, and land and country management, supported by a growing team. TAC is establishing a new corporate structure to support its next phase of growth and protect community assets.

Primary Objective

TAC is entering a new period of growth and is seeking a General Manager to take the organisation to the next level. As the prescribed body corporate for the Tagalaka People, TAC provides an essential link between the community and government and other funding sources.

The General Manager leads the planning and delivery of all TAC programs and operations, builds strong systems and a capable team, and is accountable to the Board for the organisation's performance, financial sustainability and growth on Tagalaka Country.

Key Responsibilities

- **Operations and delivery:** Lead delivery of TAC's core projects and programs on time and on budget and aligned to the strategic and operational plans, and implement sound processes, systems and continuous improvement.
- **People and leadership:** Lead, coach and develop a capable team, manage recruitment, induction and mentoring, and foster a safe, respectful and culturally strong workplace.
- **Finance and compliance:** Prepare and manage annual budgets with the Board, ensure grant compliance, acquittals and reporting, and meet all relevant legislation, policy and work health and safety obligations.
- **Governance and Board support:** Advise and support the Board with transparent, timely reporting and sound risk advice.
- **Native title and commercial:** Uphold ILUA and other agreements and represent TAC in negotiations, protect exclusive and non-exclusive native title rights, and pursue commercial and partnership opportunities for community and Country.



- **Stakeholder and community:** Maintain trusted relationships with Traditional Owners, government, landholders, funders and partners, and lead clear, accurate and timely communication.

Selection Criteria

Essential

- Minimum five years' experience at CEO, General Manager or senior executive level.
- Proven operational and people leadership, delivering outcomes and meeting targets in a multi-layered environment.
- Strong financial and commercial acumen across budgets, reporting and business development.
- Experience managing projects, government contracts, grants, compliance and acquittals.
- A track record of strong stakeholder engagement and negotiation with external parties.
- Demonstrated ability to lead change, growth and continuous improvement.
- Demonstrated cultural competency and a genuine commitment to working with and for Aboriginal communities.
- Willingness and ability to travel to Croydon as required.

Desirable

- Tertiary qualifications in management (operational, business or related).
- Understanding of the funding, structure and reporting of PBCs or RNTBCs (or similar government-funded NGOs).
- Experience in native title, land management, ranger programs or the resources and mining sector.
- Human resources experience.
- A current open driver licence.

Why join TAC

This is a rare opportunity to lead an Aboriginal corporation through an exciting period of growth and to shape its future for the Tagalaka People. You will have real autonomy, the backing of a committed Board, and the chance to build something lasting on Country. We offer a negotiable package, the flexibility to be based in Croydon or Cairns, and varied, meaningful work across rangers, cultural monitoring, land management and commercial growth.

How to Apply

Applications should include a current resume and a short cover letter addressing the selection criteria.

Applications to: admin@tagalaka.com

Applications close: Friday 10 July 2026 (approximately six weeks). Applications will be assessed as they are received and interviews may be held on a rolling basis, so early application is encouraged.

Confidential enquiries: admin@tagalaka.com

Aboriginal and Torres Strait Islander people are encouraged to apply.