



NACCHO

National Aboriginal Community
Controlled Health Organisation

Position Description

ABOUT THE ORGANISATION:	<p>The National Aboriginal Community Controlled Health Organisation (NACCHO) is the national peak body representing 148 Aboriginal Community Controlled Health Organisations (ACCHOs). ACCHOs deliver comprehensive primary health care to more than half of the Aboriginal and Torres Strait Islander peoples nationally. As an act of self-determination, these services attend to all matters affecting health and wellbeing spanning transformative community empowerment through to individual health treatments and continuity of care</p> <p>NACCHO's work is focused on supporting the work of ACCHOs and Aboriginal and Torres Strait Islander people overall through negotiating and advocating with Governments on health care policies and programs and systems reform. These issues range in variety from chronic disease management, health technology assessment, preventative health strategies, telehealth, mental health and social and emotional well-being, listing of Medical Benefits Scheme (MBS) to the social and cultural determinants of health.</p> <p>NACCHO's partnerships with governments and non-government organisations include: The Department of Health, National Disability Insurance Agency, Department of Social Services, National Mental Health Commission, National Indigenous Australian Agency, Royal College of General Practitioners and other Aboriginal and Torres Strait Islander organisations. These partnerships greatly contribute to significantly enhancing the quality and accessibility of health care for Aboriginal and Torres Strait Islander peoples.</p> <p>It is a very interesting and transformative time across the health sector. NACCHO has been driving systems reform in the context of the National Agreement on Closing the Gap.</p>
POSITION TITLE:	Chief Operating Officer (COO)
CONDITIONS OF ENGAGEMENT:	<p>This position is being offered on a full-time, three year maximum term contract.</p> <p>The successful candidate must be able to obtain a Working with Vulnerable People (WWVP) Check.</p>
LOCATION:	<p>This position is office-based at Level 4 or 5, East Building, 2 Constitution Avenue, Canberra City ACT 2601.</p> <p>Travel to other parts of Australia may be required from time to time.</p>

MANAGER:	Chief Executive Officer (CEO)
ABOUT THE ROLE:	<p>Working closely with the CEO, the COO position is a pivotal executive leadership role, responsible for overseeing all finance and corporate functions within NACCHO.</p> <p>The COO will play a critical role in continuing to strengthen NACCHO's operational foundation and ensuring that NACCHO's internal operations are efficient, compliant, and aligned with strategic priorities.</p> <p>The role will have both an internal and external focus, working with the CEO to implement structural reform and develop key policies and proposals to meet the need of the Aboriginal Community Controlled Health sector.</p>
MAIN DUTIES:	<ul style="list-style-type: none"> • Lead organisation-wide operational strategy and execution across all functional areas. • Build scalable systems, structures and processes that support strong governance and a sustainable organisation. • Partner with the GM Finance and leadership team on budgets, forecasts and planning. • Lead technology and system transformation to improve efficiency and reporting. • Champion both Member and team experiences in line with the NACCHO strategic directions and organisational values and behaviours.
QUALIFICATIONS:	<ul style="list-style-type: none"> • Tertiary qualifications in accounting, business or commerce • Full membership of a professional accounting body such as CPA
EXPERIENCE:	<ul style="list-style-type: none"> • Experience working with Aboriginal and Torres Strait Islander peoples is highly desirable. • Proven track record in a senior leadership role within a high performing, service driven environment. • Strong commercial acumen with demonstrated success in developing, delivering and implementing evidence-based policies and proposals. • Highly strategic, analytical and operationally disciplined – you lead from the front and deliver.
VALUES, BEHAVIOURS AND CAPABILITIES:	<p><u>Job Specific Capabilities</u></p> <ul style="list-style-type: none"> • An understanding and awareness of Aboriginal and Torres Strait Islander people, their cultures and health and other contextual issues, or ability to quickly gain this understanding.

	<ul style="list-style-type: none">• Demonstrated ability to develop strong and productive working relationships with NACCHO executive and senior leadership, NACCHO members, senior government staff, and other key stakeholders.• Ability to inspire lead and manage teams that can deliver quality outcomes.• Capability to lead and navigate change and drive outcomes that impact across the organisation. Proven ability to inspire, lead and oversee programs, teams and functions to deliver quality outcomes for the organisation.• Demonstrated ability to strategically analyse and develop an expert understanding of the organisation and how it operates and use these skills to influence stakeholders to achieve operational and strategic goals. <p><u>Cultural Awareness</u> Cultural awareness training will be provided by NACCHO, and it is expected that all NACCHO staff develop and continually seek opportunities to improve their knowledge and understanding of Aboriginal and Torres Strait Islander peoples and in particular Community Controlled Health Services.</p> <p><u>Leadership</u> It is expected that all NACCHO staff demonstrate leadership through their own behaviour, and their expectations of others behaviour, to maintain our high standard of service delivery for Aboriginal and Torres Strait Islander peoples.</p>
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