

Position Description

Position title: Cybersecurity Analyst

Reports to: Deepthi Nair

Location: Level 14, 595 Collins Street, Melbourne, VIC 3000

Role Purpose:

The Cybersecurity Analyst plays a critical role in ensuring the confidentiality, integrity, and availability of the Yooralla's systems and data. The Cybersecurity Analyst will work closely with the Director of Cybersecurity, IT Ops and the Service desk team.

Role responsibilities:

- Monitor and perform in-depth analysis of security alerts and incidents to identify potential threats, vulnerabilities, and indicators of compromise.
- Utilise security monitoring tools and technologies to identify potential security incidents and breaches.
- Execute timely and effective containment, eradication, and recovery activities in response to security incidents.
- Coordinate with IT teams to respond to vulnerability and security advisory alerts, isolate affected systems, remediate vulnerabilities, and implement corrective actions.
- Assist in system and network hardening activities to improve the overall security posture of the organization.
- Conduct security threat and vulnerability assessments, report on vulnerabilities and progress with remediation.

- Communicate technical security gaps and issues and provide specialist technical security improvement opportunities and advice to internal stakeholders and suppliers.
- Conduct security risk assessments in line with the Cybersecurity Risk Management Framework
- Support vulnerability and compliance management activities and ensure 100% coverage of the assets for scanning and endpoint detection and response.

Reporting Relationships:

Reporting to the Director of Cybersecurity & Information Management

Experience & Capabilities required:

- Excellent written and oral communication skills (including presentations, and facilitation skills).
- Demonstrated ability to flexibly manage competing priorities and stressful situations, monitoring own stress levels and practising and promoting self-care strategies.
- Knowledge of cyber security frameworks such as NIST CSF, ISO 27001, Essential 8, CSF, MITRE ATT&CK etc. and incident response methodologies
- Experience with security tools such as SIEM, Vulnerability management, Email gateway, MS Azure, Intune & MS Defender
- Good understanding of network protocols, firewalls, intrusion detection/prevention systems, VPNs, and network architecture.
- Strong analytical skills and ability to think critically to troubleshoot security issues.
- Keeping up to date with the latest cybersecurity threats, vulnerabilities, and attack techniques.

Mandatory Requirements

- Current National Police Record Check
- International Police Check (if required)

Desirable

- Tertiary degree in Computer Science, Information Security, or a related field.
- Minimum of 4 years of experience in a dedicated cyber incident response role, responding promptly to security incidents, assessing their impact, and initiating necessary containment, eradication, and recovery actions.

Expectations:

- Conduct oneself in accordance with the Berry Street Yooralla Code of Conduct, which is underpinned by the values of accountability, courage, integrity, respect and working together within the principles of continuous improvement.
- Raise all health, safety, and wellbeing issues or concerns with managers, observe all safe work procedures and instructions, and take reasonable care for their own safety and for the safety of work colleagues by always operating in a safe and appropriate manner.
- Participate in regular supervision, performance planning and review processes and probationary reviews.

- Complete mandatory training within designated timeframes.
- Berry Street Yooralla is committed to service delivery that prioritises and celebrates diversity and inclusion in our staff and the children, young people and families we support. Every individual is treated with dignity and respect regardless of their cultural background, ability, ethnicity, gender identity, sexual orientation, spirituality, or religion.
- Berry Street Yooralla is committed to the cultural safety of Aboriginal and Torres Strait Islander children; children from culturally and/or linguistically diverse backgrounds; children with a disability; children who identify as LGBTIQ+.

INHERENT REQUIREMENTS OF WORK ACTIVITIES / ENVIRONMENT

The following is a table that outlines the main physical and psychological requirements of the position.

Element	Key Activity	Frequency
Client Facing and Service Delivery	Work with clients who may have physical, psychiatric, or sensory disability.	Occasional
	Interact with clients and members of the public who may display the full range of emotional expressions, including parents, partners, significant others, family members, advocates, doctors, police.	Occasional

	Work with complex clients which may expose you either directly or vicariously to emotionally challenging concepts such as self-harm, trauma, illegal activity and/or violence.	Occasional
	Drive vehicles with possible distractions from client behaviour, verbal or physical.	Not Applicable
	Work in a client's home or their family home alone and/or with others.	Not Applicable
	Represent, advocate, and cooperate with legal processes which may include attendance to court.	Not Applicable
Work Environment	Manage demanding and changing workloads and competing priorities.	Regular
	Work in different geographic locations.	Not Applicable
	Be exposed to all outdoor weather conditions.	Not Applicable
	Work via computer from home as required.	Regular
	Work office hours with the possibility of extended hours. Flexible arrangements by agreement.	Regular