



Central Australian Aboriginal Congress

Aboriginal Corporation

Position Description

Equity and Social Justice • Respect • Recognition • Resourceful • Responsibility • Relationships



Position:	Renal Care Coordinator (PN853)
Division:	Health Services Division
Section:	Town Services
Salary Level:	NL3/AHPL3
Position Reports to:	Manager - Care Coordination
Location:	Alice Springs
Last Review:	January 2024

Role Description

The Renal Care Coordinator works collaboratively with Aboriginal clients and health professionals to provide culturally safe multidisciplinary and integrated care services for clients with complex chronic conditions of end-stage renal disease requiring haemodialysis.

The position aims to enhance the health and wellbeing of Aboriginal clients with significant chronic conditions and receiving dialysis by helping to facilitate management of their chronic disease(s)

Team Description

The position sits within the Town Services section and works with a multidisciplinary team including Doctors, Aboriginal Health Practitioners, Registered Nurses, Allied Health Professionals, Aboriginal Liaison Officers, Care Coordinators, Transport Officers and Client Service Officers.

Congress provides a comprehensive primary health care service to Aboriginal people in Alice Springs and nearby remote communities. Further information is available at www.caac.org.au.

Responsibilities

<p>MAIN DUTIES</p> <p>(This is not a comprehensive list of all duties required of the position)</p>	<ul style="list-style-type: none"> • Coordinate and deliver care in accordance with funding guidelines and Congress' cultural safety framework that optimise comprehensive client care; • Assist in the management of both acute and chronic illness for renal dialysis clients; • Follow clinical protocols detailed in the CARPA manual and/or the Alukura/Nganampa Women's Manual; • Provide early intervention, coordinated care and information and referral services; • Improve the coordination of available services including 'timely' and 'affordable' access to culturally appropriate allied health, specialist and transport services for Aboriginal people with complex conditions; • Increase knowledge and use of chronic disease self-management options including medication compliance; • Work closely with the client, general practitioners and other health care providers to support improved care planning (including compliance) and continuity of care across service boundaries; • Provide information and support to enable clients to come to an informed decision about treatment options including dialysis, transplants and palliative care; • Improve systems coordination and communication between service providers; • Ensure all documentation, records and health information systems are maintained on the Communicare patient information system; • Participate in the Gap Clinic roster to provide occasional weekend and public holiday acute care to non-renal clients under Congress' model of care • Facilitate optimal Medicare claiming on appropriate care services
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	<ul style="list-style-type: none"> Undertake other duties (and training) that are safe, legal, logical and responsible while being within the limits of employee's skill, competence and training, consistent with the position classification.
WORK ORGANISATION (Planning and coordination)	<ul style="list-style-type: none"> Ensure delivery of clinical services is underpinned by the Congress clinical governance framework that fosters reflective practice, constructive feedback and service improvement, risk prevention and management, and the highest standards in quality and safety of client care; Actively participate in Congress' Continuous Quality Improvement (CQI) including development and evaluation of policies, procedures and protocols. Participate in training and development programs and networking opportunities, including conferences, workshops and seminars; Understand that from time to time, there may be a requirement for deployment to other Congress Clinics. Attend mandatory education sessions as directed Be an active team member and support a service based work culture showing commitment to the organisation's strategy, mission, vision and values outlined by the board.
WORK HEALTH AND SAFETY	<ul style="list-style-type: none"> Take reasonable care for your own health and safety and for the health and safety of anyone else who may be affected by your acts and omissions in the workplace. Work in accordance with Congress' WHS policy, the WHS Act, Regulations and Code of Practices. Ensure WHS non-conformances or incidents/injuries are notified.
VALUES AND BEHAVIOURS	<ul style="list-style-type: none"> Conduct all work in line with Congress values, which are: Cultural Integrity, Equity and Social Justice, Respect and Empathy, Recognition, Resourcefulness, Responsibility, Relationships. Apply the cultural framework and adhere to community specific protocols in all aspects of work with Congress. Apply strict confidentiality practices and guidelines to all patient, clients, personal and commercially sensitive information. Uphold Congress' commitment to integrating Culturally Responsive Trauma Informed Care approaches across all aspects of service delivery in our communities.

Person Requirements (Qualifications & Attributes)

ESSENTIAL

- Current registration with AHPRA as a registered nurse or registered Aboriginal Health Practitioner with at least 2 years' post-graduate work experience.
- Excellent understanding of primary health care and sound clinical knowledge of chronic disease management
- Strong organisational skills (prioritisation, realistic goal setting, adherence to time frames, reliability).
- Demonstrated well developed written, verbal and interpersonal skills including ability to communicate sensitively in a cross-cultural environment with Aboriginal clients and staff.
- Ability to work independently and as part of a multi-disciplinary team maintaining professionalism, confidentiality and discretion.
- Understanding and commitment to Aboriginal health, and the philosophy and practice of Aboriginal Community Control and knowledge of current issues affecting the lives of Aboriginal people.
- Current NT Drivers Licence or ability to obtain one.

Desirable

- Is of Aboriginal descent; identifies and is accepted as an Aboriginal person by the local Aboriginal community.
- Post-graduate qualifications in primary health care, public health and/or chronic disease management.
- Clinical experience working in an Aboriginal Medical Service or regional/remote setting.

