

Tennis Development Coach Advisor

Suva Tennis Association, Fiji

Assignment title	Tennis Development Coach Advisor		
Partner organisation	Suva Tennis Association		
Location	Fiji	Suva	
Type of assignment	In-country Assignment		
Duration of assignment	12 months		
Assignment phases	Phase	Mode	Duration
	1	In-Country	3 – 6 months [negotiable]
Proposed start date	20 July 2026		
Website	https://www.fasanoc.org.fj/nf/tennis		
Australian organisation:	N/A		

ABOUT THE PARTNER ORGANISATION

The Suva Tennis Association (STA) is dedicated to promoting and developing tennis in Suva and Fiji. Tennis has a long history in Suva, with the Suva Lawn Tennis Club (SLTC) dating back to 1900. Today, courts exist across Suva, Lautoka, Nadi, and various resorts. STA is managed by a volunteer board elected every 4 years, including key roles and club representatives. Volunteers such as parents, players, and supporters help with coaching and tournaments. STA is supported by sponsors like Vodafone Fiji, which funds the Suva Open for 3 years, and additional fundraising supports junior players. The STA tennis development program aims to introduce tennis to youth, provide training, identify talent, and offer pathways to scholarships and international competitions.

ABOUT THE ASSIGNMENT

The Volunteer (Tennis Development Coach Advisor) will support the tennis development program in Suva, Fiji. Key responsibilities include upskilling local coaches, coaching junior players alongside local coaches, managing school tennis programs, and creating structured development pathways to nurture high-performing athletes.

ASSIGNMENT OBJECTIVES AND PROPOSED ACTIVITIES

The volunteer will work alongside members of Suva Tennis Association to support the below objectives:

Assignment objectives	Proposed activities
<p>In-Country Phase Objective: Implementing School Tennis Programme</p>	<ul style="list-style-type: none"> • Conduct tennis sessions in schools to introduce and develop basic skills • Collaborate with PE teachers to integrate tennis into school sports activities • Identify and nurture young talents for further training
<p>In-Country Phase Objective: Enhancing Junior Players Training</p>	<ul style="list-style-type: none"> • Design and implement training programs for junior players (ages: 6-18) • Provide structured coaching to enhance technical, tactical, and physical skills • Organize regular training camps, matches, and assessments
<p>In-Country Phase Objective: Strengthening Local Coaches’ Skills</p>	<ul style="list-style-type: none"> • Design and implement training programs for junior players (ages: 6-18) • Provide structured coaching to enhance technical, tactical, and physical skills • Organize regular training camps, matches, and assessments
<p>In-Country Phase Objective: Developing a long-term Tennis Development Program</p>	<ul style="list-style-type: none"> • Develop a long-term Tennis Development Program
<p>Inclusion objective and proposed activity</p>	
<p>The volunteer will work alongside the partner organisation to uphold values of diversity, equity and inclusion. Inclusive approaches will aim to make everyone welcome and support equal access to activities and opportunities regardless of gender, age, disability status or background (eg, religion, language, ethnicity and marginalized or vulnerable groups).</p> <p>The volunteer will work alongside members of Suva Tennis Association to:</p> <ul style="list-style-type: none"> • These clinics will provide access to basic tennis skills, equipment, and inclusive coaching, ensuring all young people have the 	

SELECTION CRITERIA

Education and qualifications

Essential	Desirable
<ul style="list-style-type: none"> • Certified Tennis Coach (ITF Level 2 or 1 or equivalent) 	<ul style="list-style-type: none"> • At least 3-year coaching experience

Knowledge and experience

Essential	Desirable
<ul style="list-style-type: none"> • Experience in player development and coaching junior players • Conduct workshops for local coaches • Strong organizational and leadership skills 	<ul style="list-style-type: none"> • Ability to engage with schools, players, and local coaches effectively • Build a player’s motivation and mental aspect of tennis

Following the Program’s values on locally led development, this Assignment Description has been developed and negotiated in good faith with the Partner Organisation. The information contained was correct at the time of acceptance of the request. However, while we take responsibility for matters under our direct control, all assignments and arrangements are subject to change. This assignment may be amended or withdrawn to reflect changes in circumstances.

Line Manager: Amit Sumit Lal

Working relationships: Head Coach

Hours and days of work:

In-country phase
Full time

Leave: All volunteers are entitled to 20 days leave per 12 months, unless advised otherwise. The same conditions and terms as local colleagues apply, including national holidays.

Work from home: Working from home while on an in-country phase must be in line with usual partner organisation's practices and agreed with the in-country office.

Professional indemnity insurance *(Required for all volunteers who are acting as a medical, allied health or legal professional whilst on assignment):*

No, this assignment is not deemed to require professional indemnity insurance

The volunteer should consult the partner organisation about the need for professional indemnity insurance for the role prior to departure. Where required and/or considered essential to hold this insurance, please discuss this with the Volunteer Services Manager in Melbourne prior to departure.

LIFE AS A VOLUNTEER

The Australian Volunteers Program supports volunteers from preparing to go on assignment through to returning home. For a full breakdown of support provided including assignment allowances, please visit: <https://www.australianvolunteers.com/volunteering/lifestyle-and-support/>

Country context

Learn more about the host country's location by reading the country profile. We encourage candidates to research the specific location of this assignment as it will be discussed and addressed with a recruitment officer during the interview process.

For more information, please visit country links: <https://www.australianvolunteers.com/countries/fiji> and <https://www.dfat.gov.au/geo/fiji>

HOW TO APPLY

All applications must be submitted online through the Australian Volunteers Program website. If you have not already done so, you will need to register on our website prior to applying. For more information about how to apply, please visit: <https://www.australianvolunteers.com/volunteering/how-it-works>

We actively support and encourage people of all backgrounds and abilities to volunteer internationally and aim to make the program as accessible and inclusive as possible. The program has a dedicated Indigenous Programs Coordinator to support Aboriginal and/or Torres Strait Islander volunteers, who can be contacted at indigenouspathways@australianvolunteers.com. Access and inclusion plans are available for volunteers with disabilities, to ensure their assignments and living and working arrangements are made more accessible.

Personal circumstances *(This may not apply for Remote-only assignments; consider discussing with AVP team)*
Due to security, cultural, legal or visa restrictions associated with this location, we ask that applicants disclose the following:

- If they want their same-sex partner to accompany them on assignment.
- If they want their partner, to whom they are not legally married, to accompany them on assignment.
- If they want their child(ren) to accompany them on assignment.
- If they have a criminal conviction where a criminal conviction may be relevant to the inherent requirements of the assignment.