



Position:	Occupational Therapist, – Child and Youth Assessment & Therapeutic Services (PN816)
Division:	Child, Youth and Family Services
Section:	Child and Youth Assessment & Therapeutic Services
Salary Level:	ALL 2
Position Reports to:	Child and Youth Assessment & Therapeutic Services Manager
Location:	Alice Springs
Last Review:	September 2023

Role Description

The Occupational Therapist is responsible for providing support to Aboriginal children aged 0-18 and their families to optimise their child's development. The position works within a multidisciplinary team providing seamless assessment, treatment, management, and support to access the National Disability Insurance Scheme (NDIS) for children with a range of developmental and learning disorders including Fetal Alcohol Spectrum Disorder, Autism Spectrum Disorder and Attention Deficit Hyperactivity Disorder

Team Description

The Child and Youth Assessment and Therapeutic Service (CYATS) aims to reduce the impact of complex neurodevelopmental conditions in Aboriginal children in Alice Springs and remote Central Australian communities through early assessment, treatment and management. The multidisciplinary team undertakes neurodevelopmental diagnostic assessments and ongoing interventions for children and young people. The multidisciplinary team includes a Manager, Team Leader, Neuropsychologists, Occupational Therapist, Speech Pathologists, Aboriginal Family Support Workers (AFSW), Clinical Case Coordinators and Administrative Support staff. CYATS works in partnership with paediatricians and other medical and allied health specialists from Alice Springs Hospital.

Responsibilities

<p>MAIN DUTIES</p> <p>(This is not a comprehensive list of all duties required of the position)</p>	<ul style="list-style-type: none"> • Conduct developmental and family assessments and produce reports as required • Provide input and regular reviews of each child's care plan, including maintaining electronic client records • Provide intensive support, including interventions to children, family and carers as required • Provide outreach and centre-based support work with the team to assist families in dealing with their child's health and development in town and remote communities • Work in collaboration with other members of CYATS, GPs, other Congress services and external partners to achieve the best possible outcome for children • Participate in case coordination meetings to provide communication and support for children and their families • Work with families, the AFSW and the multidisciplinary team on intervention/management plans and connection to other external support services as needed • Provide advice to the Team Leader on matters to enhance service delivery, access and client health outcomes • Ensure Medicare and other claiming is optimised • Develop and maintain effective collaborative relationships, with Congress services and other health providers to maximise client health outcomes • Manage client information sensitively and confidentially, and ensure client notes and records are up to date on Communicare • Undertake other duties (and training) that are safe, legal, logical and responsible while being within the limits of employee's skill, competence and training, consistent with the position classification.
--	--

<p>WORK ORGANISATION</p> <p>(Planning and coordination)</p>	<ul style="list-style-type: none"> Attend all meetings relevant to the team as required; Conduct all activities in compliance with relevant legislation and Organisational policies/procedures, reporting identified risks and opportunities in a timely manner to the Team Leader; Be an active team member and support a service based work culture showing commitment to the organisation's strategy, mission, vision and values outlined by the board; and Take all reasonable steps to support the employment, professional development and promotion of Aboriginal people across all parts of Congress.
<p>WORK HEALTH AND SAFETY</p>	<ul style="list-style-type: none"> Take reasonable care for your own health and safety and for the health and safety of anyone else who may be affected by your acts and omissions in the workplace. Work in accordance with Congress' WHS policy, the WHS Act, Regulations and Code of Practices, including, ensuring that all staff under their control carry out their roles and responsibilities in accordance with these policies, including compliance with workplace inspections, audits and conducting risk assessments. Exercise due diligence to ensure that Congress complies with its health and safety duties by ensuring that appropriate systems of work are in place and by actively monitoring and evaluating health and safety management Ensure identified WHS non-conformances are rectified. Investigate all reported incidents within area of responsibility and report actions to prevent similar occurrences.
<p>VALUES AND BEHAVIOURS</p>	<ul style="list-style-type: none"> Conduct all work in line with Congress values, which are Equity and Social Justice, Respect, Recognition, Resourceful, Responsibility, Relationships. Apply the cultural framework and adhere to community specific protocols in all aspects of work with Congress. Apply strict confidentiality practices and guidelines to all patient, clients, personal and commercially sensitive information.

Person Requirements (Qualifications & Attributes)

ESSENTIAL

1. Full registration as an Occupational Therapist as recognised by the Australian Health Practitioner Regulation Authority (AHPRA), with a minimum of two years' post grad experience .
2. Knowledge of child development, as well as neurodevelopmental disorders including FASD, ASD and Global Development Disorders.
3. Demonstrated experience and skills in providing clinical case management support to vulnerable families with complex issues, that is child focussed, family centred and trauma-informed.
4. Proven skills in the assessment and therapeutic intervention for a range of childhood disabilities including physical, cognitive and emotional development.
5. Awareness of and sensitivity to Aboriginal culture, and history and knowledge of factors influencing the health and lives of Aboriginal children and families in Central Australia.
6. Demonstrated ability to foster and maintain collaborative working partnerships with external providers.
7. Current NT Drivers Licence, or ability to obtain.

DESIRABLE

1. Identifies an Aboriginal person; recognised and accepted as an Aboriginal person by the Aboriginal community.
2. Post Graduate qualifications in a related field to child health and development
3. Knowledge and/or experience of Aboriginal communities in Central Australia

Appointment Conditions

- Employment with Congress is conditional on the employee providing NT Working with Children Check (Ochre Card), Satisfactory Criminal History Check.
- Employee interaction with residents within communities will be taken into account as part of the final performance assessment during the probation period.
- Persons being considered for a position with Congress may be required to undergo a pre-employment medical examination and drug screen to determine fitness to perform nominated duties.



Authorised By: _____ September 2023
GENERAL MANAGER CHILD, YOUTH & FAMILY SERVICES DIVISION

ACKNOWLEDGEMENT

I have received a copy of the Position Description and have read and understand its contents.

Employee Name Signature Date

Supervisor Name Signature Date