



## Position Description: Recurring Giving Team Member

**Type of employment:** Casual (8-12 hours per week) with the possibility of part-time employment after 4-6 months  
**Award:** This role is covered by Social and Community Services Award (Level 1, Pay Point 3 Casual)  
**Hourly wage:** \$35.15 (including casual loading)  
**Hours of work:** 4-8pm Monday-Thursday & 12-4pm Friday (with potential for flexible start times)  
**Location:** Remote (able to work from home/remotely in line with our policy)

**Aboriginal and Torres Strait Islander young people, young people of colour, people with disability & LGBTIQ+ young people are strongly encouraged to apply.** We value passion, talent and lived experiences, over formal qualifications.

### About the role

To build stable and sustainable funding, the AYCC is on the lookout for passionate and dedicated fundraisers!

Our callers build strong relationships with our supporters in order to bring them onboard our Champions of Change program, where they can contribute to funding AYCC's amazing campaigns and training through flexible and manageable recurring donations. This includes mostly afternoon and evening work, and would be perfectly suited to dedicated and passionate young people looking to get a head start in fundraising for climate justice.

We are looking for people with a passion for climate justice who are confident and engaging communicators, who demonstrate attention to detail in their work and who understand the importance of securing donations for a not-for-profit organisation. In addition to the above, applicants should be self-directed and able to take initiative to improve and problem solve, as well as being willing and comfortable to discuss donations with supporters. Previous fundraising experience and/or experience volunteering within other organisations would be highly regarded, but is not essential.

### About AYCC

The AYCC is a non-profit, non-partisan organisation building a movement of young people leading solutions to the climate crisis. We are Australia's largest youth-led organisation and one of the most effective organisations dedicated to tackling climate change, with hundreds of volunteers nationally and more than 200,000 supporters. Our major program areas are:

- **Campaigns to solve the climate crisis:** We run bold campaigns to make sure Australia moves from fossil fuels to renewable energy as quickly as possible. We are currently focussed on

holding back fossil fuel expansion through campaigns to stop the funding, social licence, and political support for climate-wrecking gas projects.

- **Training & movement building:** AYCC's power comes from community organising and a network of grassroots action groups across the continent. Our movement is radically inclusive, equitable and accessible, and prides itself on its diversity and scale. We empower volunteers to take on meaningful leadership and responsibility while supporting each other to learn and grow. Each year hundreds of young people participate in our online, in-school and in-person training programs to build their skills and confidence to take action on climate change.

### Your key responsibilities

1. Call AYCC's supporters, explain our importance and ask for regular donations
2. Consistently meet minimum fundraising targets
3. Accurately update and maintain AYCC's database (NationBuilder)
4. Stay up to date with AYCC campaigns and the climate movement

### Your core skills and attributes

We're a youth organisation, so we don't expect you to be an expert at everything. We're not looking for someone with any particular qualifications or educational background. If you fit a few, but not all of the below attributes, we encourage you to apply! We're looking for someone who has:

- Strong interpersonal skills and ability to communicate in an engaging and friendly manner over the phone (e.g. gained from volunteer experience or customer service experience)
- A passion for raising money to support the movement for climate justice and a willingness to strive for high performance in the role
- Fundraising experience or experience meeting targets within other positions
- Commitment to the mission and values of the AYCC and awareness on the issue of climate justice
- Willing and able to discuss donations and problem solve questions about financial support
- Trustworthy, reliable, able to work independently and a quick learner
- Ability to receive feedback and improve performance based on feedback
- CRM (Customer Database) or NationBuilder experience highly regarded
- Attention to detail and data entry skills

*Note: If you don't have all the skills listed above, but you are willing to learn and are passionate about working with young people and climate justice - please apply!*