

The Role: Program and Impact Manager
Location: Sydney, NSW
Reports to: Head of Marketing and Impact
Position Type: Permanent full-time
Direct reports: 1 (Grants officer)

About Us

The Hunger Project Australia (THPA) is a global movement with a vision to create a world without hunger. As an international development organisation, we work across Africa, South Asia, and Latin America - empowering communities to become the agents of their own transformation through programs spanning nutrition, education, climate-resilient farming, water, and health.

Our community-led approach centres on women's empowerment and the inherent capacity of people to shape their own futures. In 2024, our programs directly impacted 12.9 million people globally.

We are guided by our values of Heart, Impact-Driven, Integrity, Curiosity, and Courage. If these resonate with you, we'd love to hear from you.

Learn more at thp.org.au

Key Responsibilities

This role serves as the primary focal point for program management and impact reporting of THPA-funded projects across multiple countries in Africa, as well as locations in India and Mexico. This role requires exceptional project management capabilities, financial acumen, and meticulous attention to detail to ensure all programs are delivered on time, within budget, and to the highest standards of quality and compliance. The position acts as the central liaison between program country teams, fundraising colleagues, and global partners to maximise program effectiveness and demonstrate measurable impact to stakeholders.

The role's key responsibilities are:

Project Management & Delivery

- Lead end-to-end project management for multiple THPA-funded programs across Africa, Asia and Latin America, ensuring all projects are completed on time, within scope, and to specified quality standards
- Proactively identify and mitigate project risks, solve problems, and make sound decisions to keep programs on track

Financial Management & Budget Oversight

- Manage program budgets with precision and accountability, overseeing quarterly program payments, budget recasts, expenditure tracking, and budget rollovers
- Conduct financial analysis to ensure programs remain within budget and funds are allocated efficiently.

- Work closely with the CFO to ensure funding is transferred to agreed timelines and financial reporting meets internal and external requirements

Grant Compliance & Reporting

- Maintain rigorous compliance with all grant agreements, donor requirements, and organisational standards
- Monitor and manage comprehensive reporting schedules, ensuring all donor reports are submitted on time and to specification
- Draft compelling progress reports that capture program outcomes, impact metrics, and success stories in clear, engaging language

Government Relations & Sector Engagement

- Participate in relevant ACFID events and working groups as directed to stay current with sector best practices and compliance requirements
- Work collaboratively with the DFAT Project Manager and DFAT working group to implement systems and processes required for DFAT accreditation, ensuring all operational requirements are met on time and to specification
- Ensure all program management practices align with international development best practice standards including the ACFID Code of Conduct, informed consent protocols, safeguarding requirements, and donor compliance frameworks.

A more detailed overview of the role can be found in the full Position Description which can be found [here](#).

Preferred Experience

- 4+ years of experience in international development managing programs of comparable size and complexity, preferably in community-led development or similar context
- Proven project management expertise with demonstrated ability to manage multiple concurrent projects, meet deadlines consistently, and deliver high-quality results
- Strong financial acumen including experience in budget development, financial monitoring, variance analysis, and reporting to internal and external stakeholders
- Excellent written and verbal communication skills with ability to write compelling reports for diverse audiences
- Bachelor's degree in international development, project management, or related field (or equivalent experience)

About You

- Highly organised and detail-oriented, with commitment to accuracy and quality
- Proactive problem-solver, who can make sound decisions and take initiative
- Strong analytical mindset, with ability to interpret financial and program data
- Resilient and adaptable, who works effectively under pressure and manages competing priorities
- Aligned with The Hunger Project's mission, values, and approach

What The Hunger Project can offer you

- Additional benefits, including NFP salary packaging
- Genuine flexibility (3 days in centrally located Darlinghurst shared office/2 days WFH)
- Additional leave days between Christmas and New Years to acknowledge your contribution throughout the year
- A supportive, inclusive work environment that values diverse perspectives and experiences

- Opportunities for professional growth and development, including potential overseas travel to see the work in communities

Our Commitment to Diversity and Safeguarding

The Hunger Project is an Equal Employment Opportunity (EEO) employer. We are dedicated to creating a diverse and inclusive workplace where everyone feels respected and valued. We encourage individuals from all backgrounds, abilities, and identities to apply. Your unique experiences and perspectives are vital to our mission.

The Hunger Project is committed to protecting the rights of children and community partners in all areas where we work. Applicants are advised that we reserve the right to conduct police checks and other screening procedures to ensure we maintain and promote a child safe environment.

How to Apply

Please submit your application with a resume and a cover letter detailing your qualifications and interest in the role to THPA's Head of Marketing and Impact Nicole.lovelock@thp.org or via the Ethical Jobs portal by Monday 23 March 2026.

We look forward to learning how you can contribute to our team.