



Youth Expert by Experience

Job Ad – Social Script

What is the Job?



WDV's Youth Experts by Experience Group members are women and gender diverse people with disabilities, aged 18–27.

Members are also called Youth Experts.

WDV is hiring 3 new Youth Experts.



If you become a Youth Expert, you will use the knowledge and skills that you have gained from being a young, woman or gender diverse person, with disability.

Your experiences will help to:



- Develop and support leadership projects and opportunities for other young women and gender diverse youth with disability.



1. Create and maintain a safe and supportive space within the team,

The type of work and number of hours

You will be employed as a casual staff member.

You will typically work 3 hours a week, on Tuesday afternoons.

You may be asked to work more hours in a week and you will be paid for this time.



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3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Payment – how much you will be paid for your work



This is a paid position.

WDV Enterprise Agreement 2022

Salary Range: Level 3, Pay Point 1 – 4 (\$48.31 to \$51.81 per hour which includes casual loading) of the Social, Community, Home Care and Disability Services Industry Award 2010, as of 1 July 2025.

In addition, Superannuation and Salary Packaging are available.

Location – where you will work

You will mostly work from home, or your personally chosen working space, such as at a library, or WDV's Melbourne office.



Occasionally you will be asked to work at other locations with the team and / or with other WDV staff.

Reporting – who will supervise and support you



You will be supervised by WDV's Women's Empowerment Officer for Youth and Leadership Programs. Her name is Bridget. Bridget will help allocate tasks.

If you are unsure about something, you can ask Bridget questions.

Key responsibilities – what you will be doing



Take part in team meetings on Zoom

Work with other Youth Experts to

- design projects and resources
- run activities and events
- give advice and feedback
- take part in consultations



Work by yourself on set tasks.



Help WDV reach their goals and build good relationships with people and organisation.



Follow WDV's rules and policies.



Use WDV's online systems (SharePoint and OneDrive) for sharing and storing files.

Key Selection Criteria – What’s most important for the role

When you apply, you need to let us know how you have previously done these things, or how you will do them.



1. A commitment to supporting WDV’s values (equal opportunity, accessibility, respect, collaboration, effectiveness, creativity, diversity, accountability.)



2. Willingness to share your personal experiences to help the work of the Youth Experts by Experience Group.



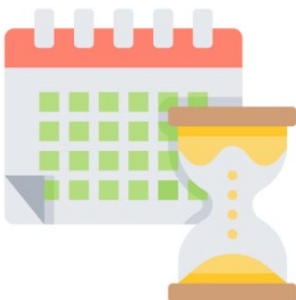
3. Ability to work well in a team – including sharing tasks and respecting different opinions and experiences.



4. Good communication skills, like in meetings, writing emails, public speaking, and sharing information.



5. Experience in, or willingness to help with projects – including research, planning, creating resources, facilitating events, and reviewing it.



6. Strong attention to detail, and good skills in organising, managing time, and deciding what tasks are most important.



7. Willingness to learn new skills, knowledge, and understanding (with support) to improve your work.



8. Lived experience as a young, woman or gender diverse person, with disability.



If you are unsure about any of the above Key Selection Criteria or Key Responsibilities, that's ok.

Contact WDV Recruitment for information and options



Email: recruitment@wdv.org.au

Phone: 03 9286 7800.

How to apply

Visit [WDV's website](https://www.wdv.org.au)



You can use an Online form to apply or complete a Word document version of the Application form and email it to recruitment@wdv.org.au.

You will also need to provide a copy of your resume / CV.

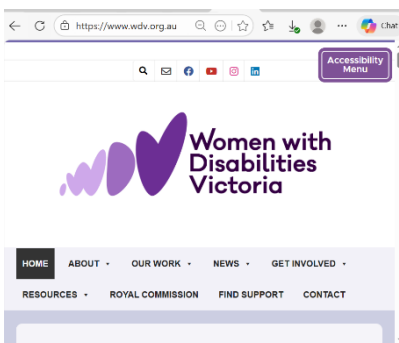


Applications close:

9am, Tuesday 10th March

More information:

You can visit [WDV's website](https://www.wdv.org.au) for more information, including a copy of the Position Description.



If you have any questions about the job, please contact WDV Recruitment

Email: recruitment@wdv.org.au

Phone: 03 9286 7800