



Community driven justice.

POSITION DESCRIPTION: Campaigns, Advocacy and Community Education Officer, Q+Law

Classification and salary	Level 5 of the Social, Community, Home Care and Disability Services (SCHADS) Industry Award.
Hours of work	Part-time, 0.6 to 0.8FTE, negotiable. FLS is a flexible employer and as such hours of work are negotiable.
Duration	Fixed term 30 April to 30 October 2026, with possibility of extension. All positions at Fitzroy Legal Service are subject to the continuation of external funding.
Location	This position is based at Fitzroy Town Hall and the Victorian Pride Centre in St Kilda, with some flexibility to work from home. The role requires occasional travel within metropolitan Melbourne, and infrequent travel within regional Victoria.
Reports to	Director, Q+ Law
Direct Report/s	None

About us Fitzroy Legal Service (FLS) is dedicated to assisting the most marginalised members of the community with legal information, advice and representation, as well as championing law reform and conducting public interest litigation. Fitzroy Legal Service provides legal services for communities who are disproportionately impacted by law and policy, and those who face systemic barriers to accessing justice.

We provide various multidisciplinary outreach programs reaching communities of colour, people at risk of or experiencing homelessness, LGBTIQ+SB communities, victim-survivors of family violence and people who use drugs.

Our vision: A fairer Victorian community, where the legal and social systems support equality and justice for all.

Q+Law is a community-led, state-wide legal service for LGBTIQ+SB Victorians, established in 2023 by Fitzroy Legal Service in partnership with Queerspace.

Q+Law conducts casework on specialist LGBTIQ+SB legal issues and provides a safe and inclusive entry point to the legal assistance sector for LGBTIQ+SB community members. Q+Law also provides advocacy, law reform, community

This job description the current duties and responsibilities of the position. These will be reviewed on a regular basis with the position holder and are subject to change according to the needs and priorities of FLS. outlines

Our Values: Integrity | Courage & Passion | Empowerment & Advocacy | Connected to Community

education and legal assistance sector training and capacity-building to empower and advance the rights of LGBTIQ+SB communities.

Position Objective This role brings energy and momentum to Q+Law’s campaigns and community education work. You’ll help people understand their rights and feel empowered to take on the systems that impact them. You’ll support people to build their skills and connections, and you’ll bring back insights that will help shape Q+Law’s priorities. You’ll be supported by the Director in campaign and education work, and by the legal team to ensure everything we create is clear and accurate. No legal background is needed for this role.

KEY DUTIES AND RESPONSIBILITIES

<p>Campaigns and Advocacy</p>	<ul style="list-style-type: none"> • With support and direction from the Q+Law Director: <ul style="list-style-type: none"> ○ Deliver proactive advocacy and campaign activities ○ Coordinate public-facing communications about emerging legal, policy and community developments ○ Reflect the perspectives and needs of LGBTIQ+SB communities in campaign initiatives • Work with the Q+Law legal team to: <ul style="list-style-type: none"> ○ Use insights from casework to shape Q+Law’s advocacy priorities ○ Feed insights from campaign and advocacy work back to the legal practice
<p>Community capacity building and education</p>	<ul style="list-style-type: none"> • With support from the Q+Law Director, design a community education plan that: <ul style="list-style-type: none"> ○ Increases understanding of legal rights and the structural drivers of LGBTIQ+SB legal issues ○ Incorporates lived experience; and ○ Builds the capacity of community members to advocate for themselves and educate their peers • Deliver educational sessions and create resources • Build strong relationships with community groups and organisations
<p>Digital engagement and communications</p>	<ul style="list-style-type: none"> • Create engaging and accessible social media content to increase Q+Law’s reach and profile • Generate content for Q+Law’s website and update the website as needed • Ensure that external communications align with Q+Law voice and brand guidelines

SELECTION CRITERIA

Essential qualifications and experience	<ul style="list-style-type: none"> • LGBTIQ+SB community member • Experience in campaigning, advocacy, or community organising (paid or volunteer)
Essential knowledge, skills and attributes	<ul style="list-style-type: none"> • Commitment to LGBTIQ+SB liberation, antiracism and social justice • A strong understanding of gender, sexuality and intersectionality • A natural people-person and connector who loves getting out into community and can build rapport quickly • Strong leadership and communication skills, and a talent for helping people feel excited about what we can achieve together • Ability to bring complex ideas to life in ways that are clear and engaging • Ability to spot stories, themes or issues and turn them into compelling campaign ideas, messages or calls to action • Expertise in producing web and social media content to increase reach and engagement • Project coordination skills and the ability to manage competing priorities • Humility and commitment to ongoing self-reflection and learning • Ability to work collaboratively within a multidisciplinary team
Desirable qualifications and experience	<ul style="list-style-type: none"> • Experience in facilitation or training • Experience producing multimedia content (e.g. videos, infographics or webinars) • Experience working in the legal assistance and/or community legal sector • Experience working with LGBTIQ+SB community members

This is a special measures role and only LGBTIQ+SB community members are eligible to apply, in line with section 12 of the Equal Opportunity Act 2010.