



Redland City Council Position Description

Date Created	24 JANUARY 2006
Date Amended	10 July 2025
Probation Period	3 months
Related Positions	
Authority Level Approval	Group Manager
Established Position	Yes

Position Title	Field Officer Parks and Conservation
Position Number	200841
Award	Queensland Local Government Industry Award - State 2017 and applicable Division(s)
EB Agreement	Employees' Certified Agreement
Applicable Agreement/s	
Salary Level	SL5C
Position Employment Type	Permanent
Attendance Type	Full Time
Department / Group	Infrastructure and Operations / City Operations
Unit / Team	Parks and Conservation
Standard Hours	38
Medical Classification	C - Completion of a Medical Questionnaire, Physical Assessment and a Functional Capacity Assessment with the Occupational therapist

PRIMARY PURPOSE

The Field Officer Parks and Conservation will undertake highly skilled and complex operational maintenance services throughout Council's parks, conservation, roadside and streetscape areas in an efficient, effective and timely manner. The position will be required to be adaptable and flexible in all aspects of Parks and Conservation which may include horticultural, arboriculture, landscaping trade services as well as general grounds maintenance services delivered across Redlands Coast.

STATUTORY REQUIREMENTS AND CORPORATE REQUIREMENTS

All aspects of this position will be performed by the incumbent to:

- satisfy all relevant statutory obligations,
- satisfy public sector ethical standards, and Redland City Council (RCC) codes of conduct and values,
- comply with the Information Privacy Principles of the Information Privacy Act 2009,
- contribute to and support the achievement of Redland City Council's Corporate Plan,
- align with authorised RCC policies, guidelines, and procedures,
- support and contribute to customer service that satisfies the RCC Customer Charter, and
- protect the safety of self and other workers through safe work practices as detailed in the Workplace Health and Safety Responsibilities Procedure and associated statements.

For staff who create or receive corporate/business documents (including e-mail), it is a requirement that these documents be registered into the relevant corporate recordkeeping system/s in accordance with approved Policy and Procedures.

ORGANISATIONAL RELATIONSHIPS

Reports to: Turf Services Operations and Contracts Officer

Supervises: Nil

DELEGATIONS

As described in the Delegations Register.

Key Accountabilities		
1	Deliver highly skilled and complex operational maintenance services, under limited supervision, in an efficient, effective and timely manner in line with Council Service Level Agreements and Council standards. This will include being flexible and adaptable to deliver services which may include horticultural, arboriculture, landscaping trade services as well as general grounds maintenance services.	40%
2	Provide accurate technical advice and knowledge in relation to maintenance services both within the team and to internal and external customers.	15%
3	Follow Council's Workplace Health and Safety and Environmental Protection requirements and pro-actively identify and report any potential or actual safety hazards / issues within the work environment.	15%
4	Correctly apply, use and maintain a broad range of plant, tools and equipment used in operational maintenance services.	10%
5	Communicate with both internal and external customers in a professional and courteous manner to achieve positive outcomes for the Group as a whole.	10%
6	Actively participate in and promote a cooperative team-based approach within the Group to create an attractive, equitable, harmonious and productive workplace.	10%

Selection Criteria

1	Proven experience and ability to deliver high quality operational maintenance services in an efficient, effective and timely manner.	20%
2	Demonstrated ability and physical fitness to perform a range of strenuous labouring tasks and functions for prolonged periods of time.	20%
3	Demonstrated ability to pro-actively identify, report and effectively address any workplace safety hazards / issues together with a sound working knowledge of the Workplace Health and Safety Act.	15%
4	Demonstrated ability to effectively participate as part of a team together with a sound understanding of successful team environments.	15%
5	Demonstrated ability to correctly apply, use and maintain a broad range of plant, tools and equipment used in operational maintenance services.	10%
6	Demonstrated extensive technical skills, knowledge and interest in maintenance services or related discipline.	10%
7	Demonstrated commitment and abilities with the provision of excellence in customer service.	10%

Mandatory Criteria

Minimum 3 years' experience in the relevant field or qualification

Qualification in either of the following:

- TAFE Certificate III in Horticulture or equivalent
- TAFE Certificate III in Arboriculture
- Landscape Construction including a playground Inspector – Level 2 Certificate
- Conservation and Land Management, Fire Management or equivalent

Current Class 'C' Drivers Licence

Desirable Criteria

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Authorities

This position description meets the capability requirements of the position.

**People and Culture Officer / Executive Group
Manager, People, Culture & Org Performance** **Date:**.....

**Group/General Manager/
Chief Executive Officer**:..... **Date:**.....