



WOMEN'S ELECTORAL LOBBY

NATIONAL COORDINATING COMMITTEE MEMBER POSITION DESCRIPTION

Women's Electoral Lobby (WEL) is a national, feminist, independent, non-profit, non-party political advocacy group, established in 1972. It is governed by a National Co-ordinating Committee drawn from feminists from across Australia, who are responsible for the overall management and advocacy work of the organisation.

THE ROLE

National Coordinating Committee members are responsible for the overall governance of WEL, including:

- Determining the overall advocacy and lobbying strategy for WEL in order to carry out the objectives of the organisation.
- Initiating or supporting policy analysis and development as a basis for its advocacy activities.
- Contributing to effective promotion of WEL's lobbying work through various communications channels.
- Undertaking lobbying work and promoting the engagement of its members in WEL's lobbying and advocacy activities.
- Forming effective alliances with other advocacy organisations for policy development and campaigning.

NCC members would be expected to adhere to WEL's code of conduct, operate within a feminist framework and support a positive organisational culture.

ORGANISATIONAL ENVIRONMENT & RESPONSIBILITIES

The NCC is a national voluntary management committee elected annually at the Annual General Meeting. Its work is supported by a part time WEL Co-ordinator who undertakes specific work to support WEL's activism and engagement.

The NCC comprises the National Convenor, Treasurer, Secretary, Public Officer and member positions. It meets online and from time to time may meet in person. Full meetings

of the NCC are held online every two months, with a number of subcommittee meetings held in between as required to progress WEL's advocacy work.

WEL depends on membership fees and donations to operate and works to maintain and expand its membership and donor base. NCC members help to promote the organisation in the community as opportunities arise through events and fundraising and through informal and personal interactions.