

A FUTURE FOR ALL OF US



Our Hiring Statement

We are Hiring. Take the Next Step. Work with Us.

Our movement is made up of people just like you, passionate about the climate, social justice and economic reform.

If you are driven to be the change in the world and have skills to offer, then get ready and get involved.

It starts here. It starts now.

Apply today.

DETAILS

Position:	Ryan Campaign Manager
Commencement date:	Monday 16 October 2023
Completion date:	Saturday 31 May 2025
Contracted Days Per Week	3.00 with expectation to scale to 4.00 in early 2024, and scaling to 5.0 by late 2024
Award classification	QUEENSLAND GREENS SUPPORT LEVEL 2
Annual Rate for Position	\$79,634.32
Employment Status	CONTRACT - Part Time
Average Hours per Working Day	7.6
Contract Hourly Rate if applicable	\$40.30
Standard Probation Period	12 weeks
Line Managed by	Liam Flenady
Supervisory Body	Ryan LECC
Reports to	State Director



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APPLICATION DEADLINE

- Monday 2 October 2023, 5pm

APPLICATION PROCESS

- Email your expression of interest and CV/resume to applications@qld.greens.org.au, addressing your experience and ability to fulfil the role and the core competencies.

POSITION DESCRIPTION

ABOUT THE ROLE

- The Campaign Manager will work to organise the Ryan community around local and federal issues, focused on Libby's re-election at the next federal election.
- This role will report to the State Director, while working closely alongside the Electorate Office and with the Ryan LECC.
- The position is offered under the Australian Greens Multi Enterprise Staff Collective Agreement 2021, and includes:
- A salary of \$79,634.32 per annum pro-rata (\$40.30 per hour) working 3-5 days per week as negotiated;
 - Superannuation of 11% in addition to salary;
 - Contracted role until May 2025, or until the federal election, whichever is soonest.
 - A probationary period of three months will apply and may be subject to extension by a maximum of three months.
- All employees are expected to sign a confidentiality and code of conduct agreement before the commencement of their employment.

GOALS OF THE ROLE

- Manage the Ryan re-election campaign, including working closely with all council and state campaigns underlying Ryan to run coherent field campaign and messaging.



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KEY COMPETENCIES REQUIRED

- Experience leading large-scale field campaigns
- Experience working in or closely alongside the Ryan electorate office
- Experience working with and strong relationships to West Side Greens branches
- Close understanding of and experience working with Queensland Greens party structures
- High level of competency using internal software packages used internally by the Party, including Nationbuilder and gVIRS
- Experience successfully leading in complex organisational structures
- Experience in leading teams through conflict resolution
- Experience in leading, training and upskilling large scale volunteer teams
- A commitment to Green politics and processes including consensus decision making
- Commitment to the Greens charter and policies including an understanding of internal structures and processes

CORE RESPONSIBILITIES

- Develop and oversee higher level strategy and messaging alongside the Ryan EO and other campaign staff
- Coordinate the West Side nested strategy
- Set the initial campaign budget and track budget
- Manage campaign staff and oversee recruitment and contracts
- Candidate support
- Support the coordination of materials production, social media comms, email comms, and media in conjunction with the Ryan EO and other campaign staff
- Oversee website setup and updating in conjunction with the Ryan EO
- Oversee digital fundraising planning and implementation
- Small and medium donor engagement
- Liaise with QG and AG, LECCs and other relevant offices as required
- Work closely with the Ryan EO staff to ensure the re-election campaign works closely with relevant community campaign
- All other duties as directed

