

RECRUITMENT INFORMATION

Aged Care Advocates – Gold Coast Region

Status: Permanent full-time / part-time options available
Award: Social, Community, Home Care & Disability Services Industry Award 2010
Level: SACS Level 5, circa \$44.92 per hour, plus attractive salary packaging
Location: **Gold Coast region**

Background:

ADA Australia is jointly funded by the Australian and State Governments, providing independent advocacy services to recipients and potential recipients of services funded under the Commonwealth Aged Care Programs in both residential and community setting services and National and Queensland Governments Disability Advocacy Program. ADA Australia also receives funding through Legal Aid Queensland to provide support to adults in relation to administration and guardianship matters with assistance at QCAT hearings.

ADA Australia has 9 regional offices throughout Queensland, as well as 2 Brisbane based offices with its Head Office located in Geebung. Australia is an organisation that offers training, flexibility and support to employees. We see this as a rewarding opportunity for someone with strong interpersonal and communication skills with the ability to take part in and deliver services for special projects as required.

Further Information:

The following documents can be found on the ADA Australia website – www.adaaustralia.com.au:

- Organisational Chart
- Strategic Plan
- Annual Reports
- Factsheets and general ADA Australia information

How to Apply:

The Position Description and Application Form are attached. Applicants are requested to submit their resume, completed application form, and a response to the key selection criteria as outlined in the Position Description (maximum of 2 pages).

Please email applications to hr@adaaustralia.com.au or address applications to:

Senior Human Resource Management Officer
ADA Australia
121 Copperfield Street
Geebung QLD 4034

Contact Information:

Should you wish to seek further information or clarification about the role, please contact Natalie Hall, Senior Human Resources Management Officer on **(07) 3637 6000**.

Closing Date:

Applications close 5pm Monday 31 October 2022