# **Academic Duty Descriptor**



## Principal Research Fellow/Professorial Research Fellow

Position Number	6000021778
Division/College	Chancellery
	Indigenous Education and Research Centre
Campus Location	Cairns, Townsville or remote within Australia
Classification	Academic Level D/E
Fraction	100%
Reports To	Head of Indigenous Teaching Programs
Supervisor Position Number	6000014253
Number of positions supervised	Directly: 0
Date Last Reviewed	June 2022

#### **Position Overview**

The Principal Research Fellow/Professorial Research Fellow provides scholarly leadership and makes a significant and original contribution to research, (including research consultancy) and community engagement within the Indigenous Education and Research Centre. The incumbent supports the University's research expertise in Australian Aboriginal and Torres Strait Islander knowledges and teaches subjects (as required) both within the Centre and across the University. The Senior Principal Research Fellow works closely with the Head of Indigenous Teaching Programs, Deputy Vice Chancellor, Indigenous Education and Strategy, and the Associate Deans to lead research activities within the Centre, promote cultural competency and research capability across the University. The incumbent supervises students enrolled in postgraduate programs and demonstrates leadership in research education and training activities. The incumbent also plays an active role in the maintenance of academic standards and participates in the development of educational and research policy.

## **Organisational Charts**

James Cook University

## **Principal Accountabilities**

- Lead all aspects of major research/consultancy projects relevant to the Indigenous Education and Research Centre including management and/or leadership of research/consultancy projects or teams.
- 2. Promote and lead the development of research/consultancy proposal submissions to external bodies.

- 3. Supervise/co-supervise and mentor post-graduate students enrolled in programs relating to Australian Aboriginal and Torres Strait Islander knowledge or perspectives.
- 4. Lead and foster the development of scholarship and publications relating to the Centre's research program.
- 5. Contribute to the management of university business through active participation on committees at Academic Group and College levels as directed.
- 6. Engage with, and contribute to, the relevant professional networks across the higher education sector to ensure best practice in Aboriginal and Torres Strait Islander research including research education and training.
- 7. Enhance the visibility and reputation of JCU through active participation in public outreach activities as an individual and through participation in events organised by JCU.
- 8. Support the University's commitment to the principles of <u>Reconciliation</u>, which exemplify respect for Aboriginal and Torres Strait Islander heritage and the valuing of justice and equity for all Australians.
- 9. Demonstrate a commitment to the University values.
- 10. Support the principles of the TropEco program and engage in commitment to JCU sustainability goals and objectives.

#### **Generic Accountabilities**

There are generic responsibilities that apply to all James Cook University staff.

- 1. The *Principal Research Fellow/Professorial Research Fellow* is required to observe the lawful and reasonable directions, policies and decisions of the University Council, understand and comply with the Enterprise Agreement, the Statutes and Rules of the University, and other appropriate University authorities, as in force from time to time.
- 2. The Principal Research Fellow/Professorial Research Fellow is required to demonstrate a personal commitment to ensure personal safety and the safety of others and contribute to the continuous improvement of our WHS performance. This includes the effective implementation and compliance with James Cook University WHS policies, procedures and safe systems of work, together with all relevant legislation, duties and obligations.
- 3. The *Principal Research Fellow/Professorial Research Fellow* is required to exercise proper discretion in all matters affecting the well-being of the University which involve public writing or speaking in accordance with the University's <u>Code of Conduct</u>.

### **Special Conditions**

- This is a designated position for Australian Aboriginal and Torres Strait Islander people. Where an Australian Aboriginal and/or Torres Strait Islander is not immediately available to be appointed to this role, the position may be filled on a fixed-term basis for a period of five years. The position would then be readvertised at the completion of that period to determine if an Australian Aboriginal and/or Torres Strait Islander person can be recruited or transferred to the position.
- A current Queensland Working with Children 'Blue Card' is a requirement of this position except where applicable exemption applies as per Queensland legislation.

#### **Selection Criteria**

Selection and appointments will be assessed against selection criteria.

#### Essential

- 1. Relevant doctoral qualification or equivalent accreditation and standing with demonstrable scholarly and professional achievement in relation to Australian Aboriginal and Torres Strait Islander knowledges and Indigenous Studies.
- 2. Proven research track record in an area related to Australian Aboriginal and Torres Strait Islander peoples and their interests.
- 3. Proven experience and track record in university postgraduate supervision, as well as research education and training.
- 4. Demonstrated ability to engage with Aboriginal and Torres Strait Islander people and communities.
- 5. A flexible and constructive approach to work design and procedures.
- 6. High-level written, oral and interpersonal communication skills.