

POSITION DESCRIPTION:

SECTION A: Position Context

Position Title	Clinical Research Nurse (Viral Hepatitis)
Classification	Level 2: \$100,287-\$103,152 + super + salary packaging
Location	85 Commercial Road Melbourne / Working from home
Effective Date	June 2022

Purpose:

The purpose of this position is to work both autonomously and within a multidisciplinary team to develop and deliver research, implementation science and evaluation programs to help achieve viral hepatitis elimination goals, including testing and treatment uptake in key populations and novel nurse-led models of care in community outreach settings.

The Burnet viral hepatitis elimination group develop and explore research questions that may translate into better models of health care and service delivery. To this end, you will be providing direct clinical service provision such as interviews, liver fibrosis assessment and blood sample collection from individuals living with viral hepatitis or other blood borne viruses, some of whom may have vulnerable or marginalised backgrounds such as injecting drug use.

You will collect and maintain accurate records and data. Data management is a key component of the Clinical Research Nurse role and a well-developed understanding of the principles of International Conference on Harmonization Good Clinical Practice in research (ICH GCP) is highly desirable.

You will spend some time in the field which may include working from a mobile van; working in general practice; primary healthcare or other community service settings (eg needle syringe programs; pharmacies). It will also involve some desk-based work, and attendance and contribution at regular team meetings.

Community outreach work may also involve travel across greater Metropolitan Melbourne (ie Frankston, Melton) or across Regional Victoria (ie Geelong, Western Victoria, Gippsland and Murray regions) using work provided vehicles, or personal vehicle with cost reimbursement. At times, some flexibility with working hours will be required to match study requirements.

You will also be participating in other research projects as required and contributing to the wider activities of the Burnet Institute

This position is initially funded for a period of 12 months

Supervision Reporting Relationships:

All work will be under the supervision of the Principal Investigators and the Clinical Trials Nurse Coordinator.

Manager/Supervisor	<ul style="list-style-type: none"> Assoc Prof Joseph Doyle: Deputy Director Disease Elimination Program Ms Kate Allardice: Clinical Trials Nurse Coordinator
Other positions reporting to <u>this</u> position	None

SECTION B: Key Responsibility Areas

Key Responsibility Areas		
1.	Study Participant recruitment	Identify, screen, and consent suitable participants to research projects in keeping with the study Protocol and the principles of ICH GCP
2.	Blood sample collection and clinical assessment	Direct clinical trial related care of participants including: advanced phlebotomy skills (experience working with people with difficult venous access is desirable); competency in pre and post viral hepatitis and HIV blood test counselling; liver fibrosis assessment and standard clinical assessments as per the study Protocol
3.	Nurse-led treatment initiation	Working within your scope of practice as defined by the Nursing and Midwifery Board (AHPRA) and under the direct supervision of the Deputy Director of Disease Elimination A/Prof Joseph Doyle, assess for suitability, and initiate HCV treatment to participants enrolled in research projects
4.	Data Management	Accurate data collection and familiarity with (or willing to learn) data management systems (ie RedCap). Skilled across the MS Office suite of applications (MS Word; Excel; Power Point; Access)
5.	Research Governance and Ethics	Maintain research clinical governance; development and review of study Protocols and Standard Operating Procedures and assistance, where appropriate, with Human Research Ethics Committee submissions
6.	Liaison with external agencies	You may be the key point of contact as this position holds strong collaborative relationships with outside agencies. You will be required to conduct yourself in line with the Burnet Code of Conduct at all times : https://thehub.burnet.edu.au/policies/workplace-conduct-and-responsibility/code-of-conduct-policy/
7.	Occupational Health & Safety	Adhere to the Burnet OH&S policies and procedures at all times: https://thehub.burnet.edu.au/policies/health-and-safety/ohs-policy/
8.	Training	Responsible for maintaining recency of practice skills; on-going Continuing Professional Development requirements and completion of all mandatory training in line with the position/role and organizational and AHPRA requirements. You will also be supported and encouraged to write abstracts and present at or attend conferences related to your field of research Training will be provided in all aspects of this role.

Occupational Health and Safety

The Burnet has a commitment to providing a safe and healthy workplace in accordance with the Occupational Health and Safety Act 2004. All staff are obliged to take all reasonable care to ensure that their actions do not place themselves or others at risk.

SECTION C: Key Selection Criteria

Qualifications		Essential/ Preferable
	Current Registered Nurse with the Australian Health Practitioner Registration Authority (AHPRA)	Essential
	Accreditation in viral hepatitis and HIV pre and post test counselling	Preferable

Experience / Knowledge / Attributes		
1.	Completion of ICH GCP training and/or Clinical Research experience	Preferable
2.	Skilled in Phlebotomy (preferably with people who have challenging venous access)	Essential
3.	Experience working with marginalized populations in community settings	Preferable
4.	Excellent interpersonal skills, including the ability to work as part of a multidisciplinary team	Essential
5.	Clinical knowledge related to blood borne viruses	Essential
6.	Ability to problem solve complex issues and work autonomously	Essential
7.	Excellent written and verbal communication skills	Essential
8.	Ability to write and submit study abstracts and present findings at conferences	Preferable
9.	High level of organisational and time management skills	Essential
10.	Skilled in Liver Fibrosis Assessment including transient elastography (FibroScan)	Preferable

Other Requirements

The Burnet Institute is a child safe organisation. The incumbent of this position may be required to undergo a Police Check or Working with Children Check as a condition of their employment.

SECTION D: Burnet Overview

Burnet Institute is a leading Australian medical research and public health organisation focused on achieving better health for vulnerable communities in Australia and internationally by accelerating the translation of research, discovery and evidence into sustainable health solutions.

Since 1986, Burnet has linked discovery-oriented, medical research with practical action to help solve devastating global health problems that affect the most vulnerable. This sets us apart from other organisations. Institute-wide interdisciplinary health programs - Maternal, Child and Adolescent Health; Disease Elimination; Behaviours and Health Risks, and Health Security - are at the heart of our daily decision-making. The Institute's highly diverse skill base of laboratory and field research, and technical expertise, is fostered across cross cutting disciplines of Life Sciences, Public Health and International Development.

Whilst our headquarters is in Melbourne, Australia, we also have offices in Papua New Guinea and Myanmar, and are actively involved in research and public health programs throughout Australia, the Asia-Pacific region, and Africa. Burnet is the only unaligned organisation in Australia that has dual accreditation with both the Australian National Health and Medical Research Council (NHMRC) and the Department of Foreign Affairs and Trade (DFAT).

Further Information:

For further information, please contact: Ms Kate Allardice 0433 724 589