

# yourtown Position Description

yourtown – Human Resources – All Sites



<b>Job Title:</b>	Child and Family Counsellor
<b>Position ID:</b>	New
<b>Location:</b>	Ipswich
<b>Division/Programme:</b>	Client Services / Education Programs
<b>Immediate Manager:</b>	Ipswich Manager
<b>Direct Reports:</b>	Nil
<b>Bipers Class, Grade:</b>	Class 52, Grade 8
<b>Motor Vehicle Provided:</b>	N/A, pool vehicle available for work purposes if required
<b>Limit of Authority:</b>	N/A
<b>Uniform:</b>	Elective
<b>Practice Supervision:</b>	Monthly
<b>Compliance Requirements:</b>	Working with Children Clearance – Blue Card, QLD Satisfactory National Criminal History Check

## Background

**yourtown** is a charity with services young people can access to find jobs, learn skills, become great parents and live safer, happier lives. Our client services are supported by our Corporate and Fundraising teams.

Our mission is to enable young people, especially those who are marginalised and without voice, to improve their quality of life.

**yourtown** is a national child safe organisation employing a diverse workforce across Australia. All employees are to ensure their performance and behaviour does not detract from the principles of **yourtown's** mission, values and child and vulnerable adult safety.

## Purpose of the Position:

To provide therapeutic and counselling responses to children and their families engaged in the program.

## Responsibilities/Duties:

May include, but are not limited to:

- Ensure quality services that enhance the lives of young people and families by focusing on their strengths and inherent abilities:
  - Deliver services that are client centred, strengths based, outcome focused, trauma informed, professional and aligned with child safety and vulnerable adults requirements
  - Create opportunities for change in the lives of children, young people and their families through enhanced developmental, social, emotional and physical outcomes

- Provide appropriate therapeutic assessment and counselling interventions for children and their families within a strengths based, client centred, trauma informed practice framework:
  - Utilise a range of therapeutic modalities and counselling interventions including expressive therapies
  - Participate in a range of counselling supports offered to children and families, including intake and assessment, workshops and referral to external agencies
  - Participate in the development and facilitation of co-case management responses
  - Participate in collaborative meetings, including joint case reviews, to ensure that services delivered are of high quality
  - Facilitate and evaluate group and individual therapeutic and counselling programs for children
  - Utilise attachment parenting and trauma informed practice to assess and strengthen the child parent relationship
  - Provide parents information and strategies to support their child's development and strengthen relationships
  - Work within **yourtown's** practice framework, duty of care and operational requirements
  - Support the review and reporting of therapeutic outcomes and implementation of evaluation and data tools to enable outcome evaluation
  - Develop and maintain positive relationships with relevant stakeholders, including participating in meetings and facilitating presentations as required
  - Provide referrals to internal and/or external specialist support
  - Work collaboratively with program staff and other agencies to achieve positive outcomes for children and their families
  
- Maintain client records in an appropriate and professional manner
- Maintain a working knowledge of current and relevant practices, policies and legislation
- Participate in and meet the requirements for Practice Supervision and Client Skills Training
- Participate in other duties as may be required in order to achieve efficient and effective **yourtown** services
- Demonstrate an understanding of and meet the requirements of the position and all performance expectations
- Participate in and meet the expectations as agreed pursuant to the Organisational Performance System processes
- From time to time you may be required to assist in other locations. You may also be required to travel intrastate, or interstate, as required.

#### **Selection Criteria:**

##### **Essential Knowledge, Skills, Abilities:**

1. Bachelor qualification in Psychology, Social Work, Counselling or equivalent and a minimum of three (3) years' experience working therapeutically with vulnerable children, young people and adults

2. Demonstrated experience in utilising a range of therapeutic interventions that improve emotional and psycho social development and wellbeing, including expressive therapies
3. Demonstrated knowledge and experience in the principles of trauma informed care, neurobiology of trauma and child centred therapeutic practice
4. Demonstrated knowledge and understanding of child protection and domestic and family violence issues, with a particular reference to their impact on children
5. Demonstrated experience in developing, facilitating individual and group interventions and participating in case management responses
6. Ability to provide assessment and therapeutic evaluations that are culturally and age appropriate
7. Demonstrated ability to work with children and parents to strengthen and support parent child attachment relationships
8. Demonstrated capacity to work effectively as a member of a multidisciplinary team, to work collaboratively, and establish and maintain professional relationships with all stakeholders
9. Demonstrated high level communication and organisation skills, including the ability to prepare and contribute to documents and reports

**Desirable Knowledge, Skills, Abilities:**

1. Eligibility for professional registration with a supervisory body/ board i.e. Australian Association of Social Workers (AASW), Psychological Society Australia (PSA) or other as relevant

**Requirements:**

The successful applicant must at all times:

- Comply with the relevant state or territory requirements for working with children
- Satisfactory National Criminal History Check
- Possess an unrestricted current Driver's Licence
- Demonstrate professional conduct, behaviour and communication that is in line with **yourtown's** Values and Behaviours.

Brendan Bourke		25/8/20
Executive's Name	Executive's Signature	Date
Employee's Name	Employee's Signature	Date

(In signing and reading this position description, I understand and acknowledge its contents)

Date Position Description last reviewed: **August 2020**