

Position Description

Position	Psychologist
Salary	\$102,416 per annum pro-rata
Award	Health Professionals and Support Services Award 2020, Health Professional Employee, Level 4.3
Reports to	Site Manager
Supervises	N/A
Status	Part-time
Length of Position	Ongoing
Location	Flexible

Organisational Information:

within Australia is committed to excellence, equity and quality in mental health. It achieves this by developing collaborations that generate hope, meaning, self-identity, and responsibility. Established in 1992, **within** is a leader in Psychosocial Rehabilitation Support and Recovery oriented services. We aim to have planned, systematic, evidence-based and best practice approaches to all that we do.

within Australia:

- assists people with mental health problems to manage their own illness experience and motivate them to set goals and lead satisfying and fulfilling lives
- Is registered with National Disability Insurance Scheme (NDIS)
- has five service outlets which are located in Bairnsdale, Sale, Traralgon, Wonthaggi and Orbost
- employs approximately 60 full and part-time staff
- is governed by a community-based Board of Governance
- has a history of delivering programs that offer a point of difference
- has adopted four research validated models of service as the agency's method of intervention. actively participates in research
- has been awarded four Australian and New Zealand Mental Health Service Awards since 2007 • is an equal opportunity employer

For further information see website www.withinaustralia.org.au

Our Key Values:

Equity, Honesty, Respect, Integrity, Quality, Excellence, Transparency, Leadership, People-centred, Positive Anticipation, Success.

Expectations of All Staff:

1. Uphold **within's** Vision, Mission and Values and seek ways in which to add value to the organisation.
2. Operate within the formal delegations framework of the organisation and in accordance with organisational policies, procedures and guidelines
3. Ensure that the CEO is well informed about **within's** business
4. Maintain a high level of discretion and confidentiality
5. Develop and maintain effective and professional working relationships with stakeholders and colleagues
6. Ensure the maintenance of a safe working environment for clients, staff, contractors and visitors
7. Participate in the organisation's continuous quality improvement related activities and processes

Service Aim:

To deliver high quality recovery-oriented services to people with mental illness to enable them to live a satisfying life in their community.

Primary Objectives:

To support the inclusion and participation of adults and children in community and family life through the provision of fee for service and NDIS psychology services.

Accountabilities and Responsibilities

Provide psychological services to clients

1. To undertake psychological assessments with clients including, including children, young people and families;
2. To design, evaluate and assist in the implementation of evidence based psychological interventions;
3. Prepare and assist in the implementation and review of individual plans for clients; and
4. To consult and liaise regularly with families, carer's advocates and significant others.

Clinical Research, Advice and Support

1. Conduct relevant research to assist in the improvement and evaluation of client services in consultation with senior manager;
2. Contribute to the design, development and evaluation of the **within's** mental health and psychological programs and services;
3. To participate in monthly supervision with supervisor.

Administrative

1. To maintain up to date, accurate and comprehensive records and case notes in accordance with **within's** policy, AHPRA and best practice standards;
2. To attend team meetings and casework supervision meetings as required;
3. Write assessments and reports in a timely manner; and
4. Adhere to ethical standards of clinical and research practice in accordance with AHPRA policy frameworks.

Training & Development

1. To attend relevant training as required

Child Protection

1. Report all cases of suspected risk of harm to children and/or young people as per legislation, policies, and procedures;
2. Assist in the reporting and investigation of all relevant issues as prescribed by the Victorian legislation.

Working Relationships

1. Relate to other work peers within **within** and agencies doing similar work;
2. Ensure the developments of therapeutic relationships with clients of the service are maintained professionally; and
3. Communicate with referring agencies and clinicians in the community involved in the ongoing management of individual consumers and their carers.

Occupational Health and Safety

1. Promote occupational health and safety within the organization

Performance Standards:

An annual performance review will be undertaken. Performance will be measured by:

- Agreed key performance indicators.
- The extent to which position and responsibilities are achieved.
- The degree of professionalism, empathy, understanding, communication skills and commitment displayed.

Terms of Employment:

The position is part-time, ongoing.

This position is dependent on a six (6) month probationary period and satisfactory performance appraisals linked to agreed outcomes

Requirements of the Position – Qualifications, Registrations, Experience:

You will be required to provide evidence of your professional qualifications:

- Degree in Clinical Psychology/Professional Psychology with full registration with AHPRA and the Australian Psychological Society
- A declaration of any pre-existing health issues
- Current Police Check
- A clear current Victorian Driver's License
- Current NDIS Workers Screening Check
- Current Working with Children's Check
- Evidence of Covid-19 vaccination status

- Demonstrated advanced practice skills and an ability to undertake psychological testing and assessments covering a broad range of presentations.
- Knowledge and ability to use evidenced based psychometric assessment tools, including the capacity to provide psycho-educational and therapeutic group programs to parents, children and family groups.
- Ability to develop and implement treatment and recovery plans for individuals, groups and families as required.
- Well-developed oral and written communication skills, interpersonal skills and computer proficiency, including the ability to use client information management systems.⁴
- Capacity to work effectively both independently and as part of a multidisciplinary team, demonstrate accountability and willingness to take direction and provide written reports.

Approval:

Position Description Approved by:	Kirstie Pearce
Position:	Chief Executive Officer
Signed:	
Date of Approval:	24 March 2022

Employee Acknowledgement:

I acknowledge that I have read and understood the requirements of this position

Name:	
Signed:	
Date of Acknowledgement:	