



POSITION DESCRIPTION

Position	CASE SUPPORT (TRANSPORT) WORKERS
Reports to	Team Leader Koorie Children and Youth Programs
Direct Reports	N/A
Status	Casual
Location	340 Bell Street, Preston

BACKGROUND

The Victorian Aboriginal Child Care Agency (VACCA) is the largest organization of its kind in Australia. VACCA is an Aboriginal community-controlled organization that supports and advocates for the Aboriginal community. Our strength lies with our people. Our team is committed to the organisation's vision and values; advocates for our children and other vulnerable community members; and shows respect for, observance and compliance with Aboriginal cultural protocols, practice and ceremony. Our Aboriginality is what distinguishes us from mainstream services and what enables us to deliver the positive outcomes we achieve for our people.

VACCA employs over 700 staff and delivers more than 70 programs across the state. VACCA's experience and expertise in the delivery of therapeutic interventions are underpinned by culture, connection, and healing. VACCA designs, develops and delivers programs with self-determination and an understanding that the intergenerational trauma experienced by our community requires intergenerational and community healing.

Central to VACCA's work is the importance of connection to family, community and culture as essential to Aboriginal children's safety, stability and ensuring that they have an ongoing sense of belonging. As Victoria's largest Aboriginal child welfare agency, VACCA will play a key role in the process of transitioning the care and case management of Aboriginal children from government and non-Aboriginal organisations to Aboriginal community-controlled organisations following the recent decision of the Victorian Government.

VACCA is implementing cultural therapeutic ways which is an agency wide framework that underpins our work with the community, our clients and staff

OUR VISION

Aboriginal self-determination - Live, Experience and Be.

OUR PURPOSE

Supporting culturally strong, safe and thriving Aboriginal communities.



PROGRAM AREA

The Koorie Children and Youth Programs is a suite of programs with a range of focus', from Education support and re-engagement to Youth Justice and the Arts, supporting young people in a variety of ways; from cultural workshops, to tutoring support and case management. Each program within the Koorie Children and Youth team recognise the importance of culture as healing and protective as well as education being a protective factor.

POSITION SUMMARY

The role of a Case Support Worker (transport) is to work cooperatively with VACCA case managers to provide transport support for young people to be able to participate in cultural workshops and activities after school hours and during school holidays.

KEY RELATIONSHIPS

Internal: Case workers, Team Leaders

External: Young People their Carers and families

KEY SELECTION CRITERIA

- Demonstrated understanding of, and commitment to, the values that underpin VACCA' vision and purpose and the capacity to take a leadership role in championing these internally and externally
- Demonstrated awareness and appreciation of Aboriginal societies and cultures, and commitment to continually build knowledge of such, along with a high level of awareness of the key issues which impact upon Aboriginal communities
- Demonstrated experience in working and engaging with Aboriginal families and children/
Demonstrated experience in child and family sector
- An ability to engage and support children with a range of behavioural issues
- A sound knowledge of child development and childhood trauma.
- Ability to maintain confidentiality and privacy
- Good conceptual and written skills.
- Capacity to work both independently and as a member of a team.
- Knowledge of the Victorian Child Restraint Regulations and competent in the fitting and use of restraints

REQUIREMENTS

- You must have and continue to hold a full Victorian Driver's Licence, a current employment Working with Children Check card and a National Police Check.
- Current COVID-19 vaccinations (minimum two doses and booster shot before commencement)

POSITION ACCOUNTABILITIES



TRANSPORT

- Transport and accompany children to appointments, activities and events.
- Pull over when safe to do so if children are unrestrained or behaving in a unsafe manner

CASE SUPPORT

- Engage and support children with a range of behavioural issues
- Communicate and provide written feedback regarding observations of children, family and services
- Attend a range of training including cultural training and induction to VACCA.
- Consult with case workers regarding clients and their needs

ADMINISTRATION

- Complete case notes and email to case worker after each client contact
- Complete time sheets and email to Administration and team leader prior to 5pm on Fridays

HEALTH, SAFETY & WELLBEING

- Ensure compliance with the OH&S Act and VACCA policies.
- Contribute positively and proactively to team and organisation wide OH&S activities.

QUALITY & CONTINUOUS IMPROVEMENT

- Ensure compliance with legislation, contract and policy requirements in your day to day work in order to meet the organisation's audit, contract and registration obligations.
- Proactively apply your specialist knowledge in the review and maintenance of policies, systems and processes.
- Continue the development of a culturally strong and positive working environment using a continuous improvement approach.

OTHER

- Participate proactively in team project initiatives
- Support other team members in periods of high demand and during periods of absence.
- Participate in project groups and attend events
- Undertake other duties as directed

ADDITIONAL INFORMATION

We are committed to Aboriginal self-determination and supporting strong, safe, thriving Aboriginal communities and aim to ensure every individual is treated with dignity, honouring all cultural backgrounds, abilities, ethnicities, sexual orientations, gender identities and spiritual beliefs.



VACCA

Connected by culture

VACCA is a child-safe organisation and is committed to ensuring the safety and wellbeing of children and young people with zero tolerance for child abuse. All successful applicants will be required to undertake a National Police Record Check and Working with Children Check prior to commencement of employment and periodically following commencement.

VACCA is an equal opportunity employer and has a smoke-free workplace policy.