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| **Instructions** |
| 1. Address and complete each response demonstrating the situation, action and outcome of each criteria
2. Complete all required fields
3. Complete check boxes and include required documents to ensure your application proceeds to short listing (incomplete applications will not be considered for interview)
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| **Applicant details**  |
| **Applicant family name** |  |
| **Applicant given name** |  |
| **Preferred contact number** |  | **Alternative contact number** |  |
| **Address** |  |
| **Referee list** |
| **Referee 1 details** |
| Name |  |
| Position title |  |
| Organisation |  |
| Contact number |  |
| Relationship to applicant | [ ]  Manager/supervisor [ ]  Colleague [ ]  Personal |
| Time of relationship to applicant | [ ]  Current [ ]  Previous | Number of years |  |
| **Referee 2 details** |
| Name |  |
| Position title |  |
| Organisation |  |
| Contact number |  |
| Relationship to applicant | [ ]  Manager/supervisor [ ]  Colleague [ ]  Personal |
| Time of relationship to applicant | [ ]  Current [ ]  Previous | Number of years |  |
| **Referee 3 details** |
| Name |  |
| Position title |  |
| Organisation |  |
| Contact number |  |
| Relationship to applicant | [ ]  Manager/supervisor [ ]  Colleague [ ]  Personal |
| Time of relationship to applicant | [ ]  Current [ ]  Previous | Number of years |  |
| **Application attachment checklist** |
| [ ]  | Letter of application  | [ ]  | Resume/CV  |
| [ ]  | Copy of qualifications  | [ ]  | Completed Key Selection Criteria Form |
| [ ]  | \*\*Police check (less than 3 months old) | [ ]  | \*\*Colour copy of Working With Children Check |
| [ ]  | \*\*NDIS Worker Screening Check | [ ]  | Full COVID-19 Vaccination Status |
| \*\* Not essential for application (attach if available) - may be applied for if the preferred applicant after interview  |

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| **Applicant name** |  |
| **Visa details (if applicable)** |
| Visa type & number |   | Sponsorship required? | [ ]  YES [ ]  No |
| Hours required to work weekly for visa |  | Other restrictions |  |
| **Key selection criteria**  |
| **Qualifications** |
| ***A relevant tertiary qualification in Social Work, Psychology, Early Childhood Specialist and/or related behavioural sciences at degree level with substantial experience;*** |
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| ***Or associate diploma level with substantial experience in the relevant service stream,*** |
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| ***Or less formal qualifications with specialised skills sufficient to perform at this level.*** |
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| **Desirable** |
| ***Experience in the provision of case management and/or counselling services where family violence is the predominant factor.*** |
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| ***Training in Comprehensive Risk Assessment Framework (TRAM), Multi-Agency Risk Assessment and Management Framework (MARAM), and the Information Sharing Schemes FVISS, CISS).*** |
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| ***Experience working with men who use violence and victim survivors of family violence.*** |
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| ***Resilience to work with and support clients who have been exposed to trauma.*** |
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| **Demonstrated skills, experience and/or understanding of** |
| ***Strong awareness of family violence issues as they relate to perpetrators and victim survivors of family violence.*** |
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| ***Knowledge of the Men’s Behaviour Change program and its purpose to improve the safety of victim survivors.*** |
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| ***Knowledge of and/or experience using the Multi-Agency Risk Assessment and Management Framework (MARAM) or experience in undertaking risk assessment and risk management.*** |
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| ***An understanding of the different forms of family violence and the effects on women and children.*** |
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| ***Commitment to advocating for non-violence, and to living non-violently.*** |
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| ***Commitment to enhancing the safety of women and children who have experienced family violence.*** |
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| ***Demonstrated attention to detail with well-developed administrative and organisational skills to effectively manage high volumes of work and determine priorities, meet targets and deadlines.*** |
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| ***Ability to maintain confidentiality at all times.*** |
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| ***Demonstrated knowledge and application of computer software, including Microsoft Office and the Internet.*** |
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| ***High level verbal and written communication skills that enable effective and appropriate communication with a broad range of people at all levels.*** |
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| ***Demonstrated ability to contribute to positive workplace culture and practices.*** |
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