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| **Instructions** | | | | | | | | | |
| 1. Address and complete each response demonstrating the situation, action and outcome of each criteria 2. Complete all required fields 3. Complete check boxes and include required documents to ensure your application proceeds to short listing (incomplete applications will not be considered for interview) | | | | | | | | | |
| **Applicant details** | | | | | | | | | |
| **Applicant family name** | |  | | | | | | | |
| **Applicant given name** | |  | | | | | | | |
| **Preferred contact number** | |  | | | **Alternative contact number** | | | |  |
| **Address** | |  | | | | | | | |
| **Referee list** | | | | | | | | | |
| **Referee 1 details** | | | | | | | | | |
| Name | | |  | | | | | | |
| Position title | | |  | | | | | | |
| Organisation | | |  | | | | | | |
| Contact number | | |  | | | | | | |
| Relationship to applicant | | | Manager/supervisor  Colleague  Personal | | | | | | |
| Time of relationship to applicant | | | Current  Previous | | | | Number of years |  | |
| **Referee 2 details** | | | | | | | | | |
| Name | | |  | | | | | | |
| Position title | | |  | | | | | | |
| Organisation | | |  | | | | | | |
| Contact number | | |  | | | | | | |
| Relationship to applicant | | | Manager/supervisor  Colleague  Personal | | | | | | |
| Time of relationship to applicant | | | Current  Previous | | | | Number of years |  | |
| **Referee 3 details** | | | | | | | | | |
| Name | | |  | | | | | | |
| Position title | | |  | | | | | | |
| Organisation | | |  | | | | | | |
| Contact number | | |  | | | | | | |
| Relationship to applicant | | | Manager/supervisor  Colleague  Personal | | | | | | |
| Time of relationship to applicant | | | Current  Previous | | | | Number of years |  | |
| **Application attachment checklist** | | | | | | | | | |
|  | Letter of application | | |  | | Resume/CV | | | |
|  | Copy of qualifications | | |  | | Completed Key Selection Criteria Form | | | |
|  | \*\*Police check (less than 3 months old) | | |  | | \*\*Colour copy of Working With Children Check | | | |
|  | \*\*NDIS Worker Screening Check | | |  | | Full COVID-19 Vaccination Status | | | |
| \*\* Not essential for application (attach if available) - may be applied for if the preferred applicant after interview | | | | | | | | | |

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| **Applicant name** |  | | | | |
| **Visa details (if applicable)** | | | | | |
| Visa type & number |  | | | Sponsorship required? | YES  No |
| Hours required to work weekly for visa | |  | Other restrictions |  | |
| **Key selection criteria** | | | | | |
| **Qualifications** | | | | | |
| ***Bachelor of Social Work or other equivalent qualification OR*** | | | | | |
|  | | | | | |
| ***Willingness to work towards the minimum qualifications***  <https://www.vic.gov.au/mandatory-minimum-qualifications-specialist-family-violence-practitioners> | | | | | |
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| **Mandatory** | | | | | |
| ***Experience working with victim survivors of family violence*** | | | | | |
|  | | | | | |
| **Desirable** | | | | | |
| ***Sound knowledge of and commitment to Feminist theory, principles and practice, and an understanding of intersectionality and how it relates to family violence.*** | | | | | |
|  | | | | | |
| ***Understanding of the Orange Door service model and vision.*** | | | | | |
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| **Demonstrated skills, experience and/or understanding of** | | | | | |
| ***The gendered nature of family violence and the types of violence.*** | | | | | |
|  | | | | | |
| ***Applying a trauma informed lens to practice.*** | | | | | |
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| ***Completing comprehensive risk assessments and safety plans utilising the Multi-Agency Risk Assessment Management (MARAM) Framework.*** | | | | | |
|  | | | | | |
| ***The application of relevant frameworks and legislation related to Family Violence and Child wellbeing, including the MARAM Framework, Information Sharing Schemes, Family Violence Protection Act, Best Interests Case Practice Model and the Child, Youth and Families Act.*** | | | | | |
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| ***Working within a multidisciplinary team with a focus on integrated and collaborative practice.*** | | | | | |
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| ***Demonstrated attention to detail with well-developed administrative and organisational skills to effectively manage high volumes of work and determine priorities, meet targets and deadlines.*** | | | | | |
|  | | | | | |
| ***Ability to maintain confidentiality at all times.*** | | | | | |
|  | | | | | |
| ***Demonstrated knowledge and application of computer software, including Microsoft Office and the Internet.*** | | | | | |
|  | | | | | |
| ***High level verbal and written communication skills that enable effective and appropriate communication with a broad range of people at all levels.*** | | | | | |
|  | | | | | |
| ***Demonstrated ability to contribute to positive workplace culture and practices.*** | | | | | |
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